

Date of Board Meeting:	February 18, 2025
Subject:	Create a new Security Officer position to be housed on the WCJC Sugar Land off-campus instructional site.
Recommendation:	Approve the creation of a new Security Officer position to be housed on the WCJC Sugar Land off-campus instructional site.

Background and Rationale:

The need for a dedicated security officer at the Sugar Land campus is critical to ensuring the safety and security of students, faculty, and staff. Currently, the college relies on one Campus Director who oversees both the Sugar Land and Richmond locations, with no dedicated WCJC Security staff on-site in Sugar Land. This arrangement presents significant challenges in effectively managing safety concerns and responding to incidents in a timely manner.

With no designated WCJC security officer at Sugar Land, response times to security incidents are delayed, increasing risks to campus safety. While the University of Houston Sugar Land (UHSL) has security personnel on site, they are not under our authority and cannot utilize our RAVE notification system, limiting coordination in emergencies. Moreover, UHSL security guards are responsible for monitoring all five buildings on campus, whereas our security officer would be dedicated solely to monitoring and protecting our designated building.

A full-time security officer at Sugar Land would enhance safety by conducting regular patrols, assisting with emergency situations, and providing a secure environment. Immediate security presence ensures quicker intervention in critical situations, reducing potential harm. Moreover, a dedicated officer would provide assistance with concerns ranging from lost property to disruptive behavior, creating a more supportive campus environment. The addition of a security officer at the Sugar Land campus is essential to improving campus safety, supporting faculty and staff, and fostering a secure learning environment for students. Investing in a security officer will enhance protection, ensure compliance with safety best practices, and demonstrate the institution's commitment to the well-being of its campus community.

Cost and Budgetary Support: \$18,000 (current operating FY 2025); \$39,975 – 43,225 (budgeted FY 2026)

Strategic Priority Alignment:

☑ Student Success ☑ Resource Optimization □ Community Impact □ Institutional Excellence

Resource Person(s): Amanda Allen, Ed.D.; Executive Vice President

Signatures

Supervisor

President's Approval:

MeC

President

6A1878

Date

1-12-25

Date

POLICY DB (LOCAL) 08/01/2020