



**North Slope Borough School District Board of Education
Archie K. Brower Conference Room, Central Office
Utqiagvik, AK**

**Unapproved Minutes
Regular Meeting
May 20, 2021
1:00 p.m.**

CALL TO ORDER AND MOMENT OF SILENCE: Nancy Rock, Presiding Chair, called the Board of Education Regular Meeting to order at 1:22 p.m. at the Archie K. Brower Conference Room in the North Slope Borough School District Central Office and over ZOOM Video Communications.

WORDS OF WISDOM: Madeline Hickman provided the words of wisdom for the School Board.

FLAG SALUTE: The Pledge of Allegiance was led by the Board of Education.

ROLL CALL:

Nora Jane Burns – Present
Madeline Hickman - Present
Frieda Nageak – Present
Robyn Burke– Present
Caitlin Montague – Present

Nancy Rock- Present
Qaiyaan Harcharek – Present
Student Representative: Brooke Singson – Excused
Student Representative: Trishelle Okpik – Present

APPROVAL OF AGENDA: Qaiyaan Harcharek MOVED to APPROVE the agenda as presented. Robyn Burke SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

Board member Frieda Nageak announced the correction of the Contract Over 10K for Frontline to SB21-249.

APPROVAL OF CONSENT AGENDA: Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Consent Agenda. Frieda Nageak SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

RECOGNITION OF VISITORS: District staff and community members were recognized as present.

SPECIAL RECOGNITION is presented by Superintendent Pauline Harvey. The North Slope Borough School District recognized: Kevin Neyhard, 8th Grade Science Teacher as the Alternate Alaska State Teacher of the Year by the Alaska Department of Education; Jeremy Goodwin, Travel Specialist, for his dedicated work with students and organized efforts; Arctic Slope Native Association for their diligence in testing protocol and service for the North Slope Borough School District; and Muriel Brower, Director of North Slope Borough Health Department, for guidance in regards to student activities and community safety.

Board members thanked Mr. Neyhard for his continued service, teaching practices and engaging students. Student Representative Trishelle Okpik congratulated and expressed gratitude for Mr. Neyhard for constantly having student engagement and inspiration. Mr. Neyhard thanked the Board for the special recognition and the State of Alaska's Department of Education award. Board members thanked Mr.

Goodwin for his dedicated work with the students and everyone who was involved for sports. Mrs. Brower thanked the Board of Education for recognition and the consolidated effort from all organizations, and especially public health nursing staff.

PUBLIC COMMENTS ON AGENDA ITEM(S) were received by five district staff members from: June Aiken, Homeschool Facilitator; Gabrielle Testerman, Teacher; Sable Marandi, Counselor; Imelda Cabana, Teacher; Robert Faubel, Teacher; and Student Representative Trishelle Okpik regarding an administrative decision of relocating the Principal from Eben Hopson Middle School to Fred Ipalook Elementary as an Assistant Principal. These staff members are located at Eben Hopson Middle School and recounted the many different ways the Principal improved school climate, staff integration, student engagement, community engagement, and gained student/staff trust.

HIGHLIGHTED SCHOOL REPORT, TIKIQAQ SCHOOL is presented by Bill Schildbach, Principal of Tikiqaq School. The report included information regarding: Career and Technical Education (CTE) programs offered; CTE Teacher of the Year Award from the State of Alaska for Ronnie Hawley; testing participation; student data; promotion and graduation progress; student activities; Career Fair participation; Summer School information; and recognition of the school as a whole for the combined effort from students, staff, community, and organizations.

HIGHLIGHTED SCHOOL REPORT, AĻAK SCHOOL is presented by Pauline Harvey, Superintendent. The report included information regarding: School Advisory Council members and meetings; School Status regarding COVID-19; Graduation/Promotion; student awards and scholarships; student activities; Capital Improvement Projects; Cultural Subsistence; Interventions; Sylvan Learning update; staffing for Fiscal Year 2021-2022; and food service to community from all unused food from Fiscal Year 2020-2021.

Board members expressed concern regarding the staffing in the school; Sylvan program progress; and maintenance of freezers for proper food storage; and thanked Administration for working with students to graduate.

STUDENT REPRESENTATIVE REPORT is presented by Pauline Harvey, Superintendent. The report included information from: AĻak School, Meade River School, Barrow High School, and Fred Ipalook Elementary School. For AĻak School, the report consisted of sports activities, student assessment, and graduating families. For Meade River School, the report consisted of student activities such as Little Eagles games, science projects, Kahoot tournaments, and end-of year projects and preparation for graduation. For Barrow High school, the report consisted of: sports activities such as basketball and wrestling; student activities such as student council activities and academics; student testing; School calendar changes requiring Saturday School; Graduation; and appreciation for staff. For Fred Ipalook Elementary School, the report consisted of school close-out; student testing and improvement of results; school challenges such as internet, lack of energy, and lack of academics from shortened class time; staff determination and positive school climate; and school programs.

ADMINISTRATIVE REPORT is presented by Superintendent Pauline Harvey, Director of Curriculum & Instruction Liz Noble, Director of Special Education/Student Services Lori Roth, Director of Inupiaq Education Ronald Brower Sr., Human Resources Director Naomi Digitaki, Director of Information Technology Everett Haimes, Acting Director of Maintenance & Operations Corey Cahoon, and Chief Financial Officer Fadil Limani. The Superintendent Office reported on: Sports; Subsistence activities and materials; Graduation; and Fiscal Year 2021-2022 School Year. Communications Specialist Lisa Peterson

reported on COVID-19 in regards to: North Slope cases; sports participation and testing requirements; and Graduation in compliance with CDC guidelines. Curriculum & Instruction reported on: New Hire Orientation planning; School year closeout with staff; Fred Ipalook Elementary School as the 2020-2021 Imagine Nation Beacon School; National Imagine awards; student assessment; professional development; student data programs; and student participation in the library. Qargi Academy reported on Graduation and staff commitment. Student Services reported on: Social/Emotional activities; student projects regarding social/emotional projects; Inter-organizational meetings and partnerships for special education; Fiscal Year 2021-2022 staffing; and contracted services. State & Federal Grants provided a status overview of: American Rescue Plan (ARP); Coronavirus Response and Relief Supplemental Appropriations (CRSSA); Indian Education Grant, Title VI; Johnson O'Malley; Migrant Education; Migrant Education, Library; Perkins Grant; and School Improvement Grants. Iñupiaq Education reported on: participation in Johnson O'Malley grant; Iñupiaq Language instruction assistance for Qargi Academy; Memorandum of Agreements with Organizations; progress of Adopt a Teacher plan; review of the Iñupiat values; participation in Tribal Village meetings; School Cultural In-services; Kaktovik Numerals included in the 15th Unicode Consortium for final adoption; Iñupiaq Language Teachers participated in the National Indian Language Institute sponsored by Oregon State University regarding "Grow Your Own Teachers" project; Principal check-out forms digitization for annual expedited process; and Dual Credit courses offered and participation. Human Resources reported on the following: new staffing hires; Alaska CTE Award for Ronnie Hawley; vacancies; recruitment; program profile updates; professional development for Human Resources staff on new program; customizable search criteria for qualified job seekers; expedition of onboarding process; and year-end hiring procession for summer school administrators and teachers. Information Technology reported on: initial meetings with GCI; deployed configuration of District Firewalls and awaiting GCI engineering for transition; Maximum Transmission unit issue identified on District Wide Area network resulting in dropped TCP sessions and poor network performance; temporary reconfiguration of District firewalls to fragment at network edges; and transition of new dial plan with ASTAC in Utqiagvik awaiting village transition. The Business Officer reported on the: Monthly Financial Report; RUS Grant for Fiscal Year 2019-2021; RUS Grant applications for Fiscal Year 2021-2022; Career Technical Education programs/RLC; CARES ACT Application II; Organizational Meetings; Inter-Organizational Memorandum of Agreements; Legislative affairs and meetings; BAG Grant filing for Fiscal Year 2021-2022; Fiscal Year 2021-2022 Stop-Loss Insurance; Grant reimbursements; AMLJIA Kaktovik Fire Processing; and the Fiscal Year 2021-2022 Budget. Student Activities reported on: Student tournaments and testing protocol; 1A Volleyball Tournaments and results; future tournaments; Basketball; and wrestling.

Points of discussion regarded: Imagine Learning home access; Minutes/Hours per week were recommended and performed per grade level; NSBSD On-Track progress; Bandwidth challenge for programs such as Imagine Learning; New Hire Orientation; Qargi Academy Graduation; Special Education paraprofessionals; Special Education Staffing; Improving outreach regarding communication to parents; mitigation policies; grant opportunities for elementary/middle school; Network redesign on performance issues; E-Rate with GCI; Information Technology summer projects; Temporary hires over summer; Challenges of broadband connectivity and funding opportunities; Board room improvement funding through RUS Grant; RUS Grant re-approval process; training and teacher support using increased bandwidth and distance delivery lab in regards to the unfunded EdTech position for Fiscal Year 2021-2022; Night School Added Duty Contract and student store at KIITA Learning Community; Stop-Loss Insurance renewal and deductibles; and Food order process and storage.

Board member Caitlin Montague requested the District begin grant writing for teacher support and needs across the District. Board member Robyn Burke requested the Board restore the funds for KIITA Learning Night School and student store Added Duty contracts.

Qaiyaan Harcharek MOVED to APPROVE the Superintendent Administration Report as presented. Caitlin Montague SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

FISCAL YEAR 2019-2020 FINANCIAL AUDIT REPORT is presented by Chief Financial Officer Fadil Limani, and Christine Krysinski with KPMG, LLP. The scope of the audit of the basic financial statements of the school district ending June 30, 2021. The audit procedures will obtain an understanding of internal control over financial reporting, as it relates to designing the audit procedures. This is not to express an opinion regarding the operating effectiveness of internal controls as it relates to the financial statements, however, if anything is outstanding, there will be a statement at the conclusion of the audit. Additional audit reports will be performing are the State Single Audit and Federal Single Audit, both governed by their respective compliance supplements. Once these are received, this will assist in designing the audit approach for work through the single audits as required by those compliance requirements. Materiality directs the precision of the audit, and based on firm guidance and industry standards, this is set as a mistatements that would be material to the users and decision making based on financial statements, the impacts, expenditures and revenues, and assets to combine a number to evaluate audit procedures and is used as a consistent measure year to year. The end of the audit would report any material needed to be brought to the Boards attention or at a lower threshold based on materiality for your consideration. Learnings from the previous year mapped out a schedule on when procedures need to be performed, when documents are necessary. July will include planning and risk assessments and interim field work. This step obtains an understanding of the entity and changes from the previous year, review of certain processes to further understand transactions in order to design procedures that fit the District's transactions. The design, implementation, and entity level of controls for higher level over-arching controls to see how it is supporting the process level controls. This supports risk assessments where the audit will be executed in the September timeframe. Substantial test work will involve reviewing bank statements and transactions supporting documents, performing single audits then obtaining conclusions on items. This will then lead to reviewing the financial statements, working through the evaluation of disclosures and presentation in the financial statements and finally issuance of opinion. For risk assessments and significant risks, is identifying every audit where there is a presumed override of controls, its processes, and managements ability to override controls. This could exist in any organization, this is established as a risk in order to help address this. Significant risk would require an especially high level and would warrant a high response and is not brought to our attention as of yet. One additional involvement is involving an actuary when reviewing the pension and overhead plans for PERS/TERS. This ensures this is disclosed and applied appropriately. For newly effective accounting standards, the GASB for fiduciary activities is not expecting a huge impact is if the District sponsored its own benefit plan, there would be an additional audit, however, since the District is under PERS/TERS there is not an additional requirement. For Lease Standard, this is effective for governments differently for commercial entities and includes a bigger impact for those governments that are Lessors. There is not an expectation for a huge impact of this. For shared responsibilities of independence, is reviewed at the beginning of the audit, and maintain independence. This involves communication of any changes throughout the organizations or with individuals serving in additional roles. This requires communication of reporting anything that would impact independence. For responsibilities, the presentation outlines management responsibilities and KPMG's responsibilities. KPMG's responsibility is to communicate with the District,

provide an audit opinion, obtaining sufficient appropriate evidence to support the audit opinion, and follow the professional standards and firm guidance for the highest level of quality.

Points of discussion regarded: what the District could do to ensure the audit is proceeding in a timely manner; operating procedures and guidelines specified in a list required for the audit which would then assign staff and deadlines; Reporting/Organizational structure regarding KPMG and District administration; GASB regarding leases within the District for administration buildings and subleasing rental units for teachers;

PURCHASES OVER 10K is presented by Chief Financial Officer Fadil Limani. In accordance with the applicable Board Policy 3312, contracts and Memorandum of Agreements \$10,000 or greater require Board approval. As prescribed in Board Policy 3300 and 3310, the Superintendent or designee may issue and sign purchase orders for supplies, materials, and equipment in accordance with law. In addition, the Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer. Item One includes the purchase of iPads and charging station for Meade River students from Apple in the amount of \$22,717.90 under account code 100.490.100.000.450 with an available budget of \$148,020.69. This does not require a budget line transfer, is not grant funded, and is compliant with Board Policy 3311 as a sole source received directly from the Vendor and maintaining warranty; Item Two includes the purchase of 65" Interactive Panel for Meade River School from Chariot Group in the amount of \$34,570.65 under account code 100.490.100.000.450 with an available budget of \$113,450.04. This does not require a budget line transfer, is not grant funded, and is compliant with Board Policy 3311 by receiving two competitive bids as attached for additional information; Item Three includes the purchase of Printers for PIZ, NUI, AKP, AIN and PHO from Hewlett Packard in the amount of \$16,129.60 under account code 100.200.355.000.450 with an available budget of \$130,772.76. This does not require a budget line transfer, is not grant funded, and is compliant with Board Policy 3311 as it is under National IPA Contract# R160203; Item Four includes the purchase of Bikes for Athletics Supplies to Meade River School from JR Microsystems in the amount of \$15,343.90 under account code 450.490.700.000.450 with an available budget of \$73,789.18. This does not require a budget line transfer and is not grant funded. Item Five includes the purchase of Math Kits K-5th for District wide use from the Math Learning Center in the amount of \$11,877.00 under account code 366.200.351.000.450 with an available budget of \$101,958.00. This does not require a budget line transfer and is grant funded. Item Six includes the purchase of Suicide Awareness / Prevention Supplies from Jolly Roger in the amount of \$10,087.22 under account code 246.200.330.000.450 with an available budget of \$11,852.03. This does not require a budget line transfer and is grant funded; Item Seven includes the purchase of Gym Equipments for Kaveolook School from Precor Home Fitness in the amount of \$36,515.77 under account code 450.480.700.000.450 with an available budget of \$85,073.02. This does not require a budget line transfer, is not grant funded, and is compliant with Board Policy 3311 as two vendors could not provide quotes and meet the deadline; Item Eight includes the purchase of Fur from Alaska Fur Exchange in the amount of \$19,209.03 under account code 260.200.350.000.450 with an available budget of \$34,178.66. This does not require a budget line transfer and is grant funded. The total for Purchases Over 10K is \$166,451.07.

Board members requested the document format be enlarged for ease of review.

MONTHLY FINANCIAL REPORT, MARCH 2020 is presented by Chief Financial Officer Fadil Limani for the month ending March 31, 2021. Under SB21-244, the following items are reported: On page five, the General Fund revenues to date through March 31, 2021 are \$63,818,178 or eighty-three percent of budget. This primarily reflects the revenues received to date of Borough Appropriation, Foundation

Funding, E-Rate, and PERS/TERS on behalf payments, other local revenues and Impact Aid; On page seven, the General Fund operating expenditures to date through March 31, 2021 are \$44,354,146 or fifty-eight percent of the fiscal year. Instructional Support Year to Date expenditures represents eighty-four percent of the budget followed by School Administration of sixty-eight percent of budget, District Administration of sixty-four percent, and Maintenance & Operations of sixty-eight percent. The Operating Transfers will be recorded at the end of the Fiscal Year during the Annual Audit preparation; On page nine, Expenditures by function and location are demonstrated here showing District-wide, Distance Delivery, Fred Ipalook Elementary School, Eben Hopson Middle School, Barrow High School, Tikigaq School, and Alak School with the highest allocation of resources and related actuals; On page fifteen, the Fund Balance, as of June 30, 2020 was \$19,494,508. This is a net increase of \$770,668 from Fiscal Year 2018-2019; On page seventeen, Cash and Investments to date through March 31, 2021 are \$40,501,494. This is a net decrease of \$2,943,340 or 6.8% from the previous month. The net decrease is mainly attributed to normal operations; On page nineteen, Special Revenue Funds revenues and expenditures are reported on the cash basis and have not been adjusted. The Special Revenue Funds are demonstrated here which includes: Community Schools, Food Service, RLC, Village Athletics Program, Qargi Academy, and Employee Housing.

Robyn Burke MOVED to APPROVE the monthly Financial Report as of November 30, 2020. Nora Jane Burns SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

GRANT ACCEPTANCE, ACE HARDWARE is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 1.0 Student Success, 1.4 Inupiaq Language & Culture, 2.2 Community in the School, 4.0 Financial & Operational Stewardship, and as prescribed in Board Policy 3290, the School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the District. In order for the gift to be acceptable, the gift, grant or donation must satisfy the criteria 1 through 7. Upon acceptance by the District, all gifts, grants, and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school. Qargi Academy is excited to support the education of students and families in Wainwright. Qargi Academy is focused on revitalizing the Inupiaq language and teaching through hands on community based cultural projects. Qargi Academy's mission is to provide access to quality education through virtual learning and community-based Inupiaq language and culture projects. In addition, their vision is to provide students with access to a quality education, gaining knowledge and skills to prepare them to be contributing citizens in a society with a thriving Inupiaq language and culture. ACE Hardware-Top of the World Donated power tools and other supplies for cultural based activities for the Qargi Academy in the sum amount of \$1,453.59. The North Slope Borough School District and the Qargi Academic Policy Committee are grateful and extend their appreciation to ACE Hardware-Top of the World for their contribution.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE and ACCEPT the donation of power tools and other supplies in the sum amount of \$1,453.59 from ACE Hardware, Top of the World. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. The motion carried UNANIMOUSLY.

GRANT ACCEPTANCE, QARGI ACADEMY, VILLAGE OF WAINWRIGHT is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 1.0 Student Success, 1.4 Inupiaq Language & Culture, 2.2 Community in the School, 4.0 Financial & Operational Stewardship, and as prescribed in Board Policy 3290, the School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the District. In order for the gift to be acceptable, the gift, grant or donation must satisfy the criteria 1 through 7. Upon acceptance by the District, all gifts, grants, and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school. Qargi Academy is excited to support the education of students and families in

Wainwright. Qargi Academy is focused on revitalizing the Inupiaq language and teaching through hands on community based cultural projects. Qargi Academy's mission is to provide access to quality education through virtual learning and community-based Inupiaq language and culture projects. In addition, their vision is to provide students with access to a quality education, gaining knowledge and skills to prepare them to be contributing citizens in a society with a thriving Inupiaq language and culture. In August of 2020, the Qargi Academy solicited support from the Native Village of Wainwright Tribal Council for cultural based supplies. The Wainwright Traditional Council had considered such request and the Village of Wainwright was pleased to purchase an assortment of furs from Arctic Raw Fur Company for a total amount of \$9,881.60. The Village of Wainwright is hopeful that such material will help support the education needs of Wainwright's children and families and the Qargi Academy's mission in providing the youth with increased cultural knowledge and skills. The request from Village of Wainwright is that the materials provided are maintained within the Wainwright Qargi Academy. The North Slope Borough School District and the Qargi Academic Policy Committee extend their appreciation to the Village of Wainwright for such significant monetary contribution.

Board member Frieda Nageak commended Alak School for their scholarships and community engagement involved to help students.

Frieda Nageak MOVED that the NSBSD Board of Education APPROVE and ACCEPT the Donation of materials in the sum amount of \$9,881.60 from the Village of Wainwright and further accepts the request of the materials to be maintained within the Qargi Academy in Wainwright. Nora Jane Burns SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, BRENDA JAGER VISION IMPAIRMENT SPECIALIST is presented by Lori Roth, Director of Student Services/Special Education. Under Strategic Plan Goal 1.0 Student Success, 4.0 Financial & Operational Stewardship, 4.1 Financial Stewardship/Management, and in accordance with applicable Board Policy 3312, contracts and MOA's \$10,000 or greater require Board approval. Alaska Blind Visually Impaired Services (Brenda Jager) has provided vision impairment/orientation & mobility services and professional development to NSBSD staff for federally mandated related services/accommodations required under the Individuals with Disabilities Act (IDEA), Board Policy 6164.4, and Section 504 to ensure a free and appropriate public education (FAPE). Ms. Jager is responsible to provide monthly on-site and/or remote contact with Student Services Staff to support parents, students, and educational staff with individualized program development, program accommodations, materials development, assistive technology, and direct services. Ms. Jager schedules, and provides, remote and on-site services as outlined in Individual Education Programs (IEP) and Section 504 Plans. Ms. Jager, an Alaska resident and certificated provider, administers and completes functional vision assessments, provides inter-agency coordination for services, assists with vision-related transition activities, assists with program planning, attends vision related federally mandated meetings such as pre-assessment planning meetings, 90-day transition meetings, initial evaluations, re-evaluation, file review meetings, and IEP meetings for students identified with vision needs. Please see attached MOA for additional responsibilities. Ms. Jager has provided vision and orientation and mobility services for the students of the North Slope Borough School District since 2015 as an independent contractor. Her on-Slope experiences for same services date back to 2000. Ms. Jager has established relationships with our students and families and was an essential part of our COVID-19 remote service delivery team. Her in-state experience provided students the opportunity to increase technology use and access programs from other sources, such as the Department of Vocational Rehabilitation, Alaska Center for the Blind, Fireweed Braille Services, and Camp Abilities. Ms. Jager's extensive on-site experience within the North Slope region was invaluable during the development of NSBSD's remote service delivery model for blind/visual impairment services. Ms. Jager currently provides vision and orientation & mobility services to Ipalook

Elementary School and Barrow High School (additional sites may be added throughout the term of this MAO based on newly-identified students). Ms. Jager facilitates monthly site-based professional development meetings for special education and general education staff (as needed) who implement and progress monitor IEP and Section 504 Plans related to orientation & mobility and blind/visually impaired supports. Under this MOA, Ms. Jager will have the opportunity to implement an extended school year programs in Utqiagvik for orientation & mobility (5 days in August) to a qualified student, if needed. The Memorandum of Agreement will be valid July 1, 2021 through June 30, 2022. This MOA is funded through the Title VI-B Special Education grant and the NSBSD General Fund. This MOA will fund up to 32 contractor days and may not to exceed \$22,400.00 (may include up to 5 days for extended school year services). In addition to the contracted days, the MOA includes travel for an amount not to exceed \$5,000.00. Travel will include for up to five trips to Utqiagvik from Homer, AK. Additional village travel may be required based on need. The total not to exceed amount of the contract is \$27,400.00. This MOA is funded through the Title VI-B Special Education grant fund 285.200.220.000.410 and general funds 100.200.220.000.410. The respective contract and related services are temporarily being encumbered under the School District Main Operating Fund Budget Code 100.200.220.000.410. Historically, such contractual obligations were encumbered through Grant Funding specifically within 285.200.220.000.410. Currently, there are no Grant Awards and no available budget for the corresponding contract to be encumbered to such Special Revenue Fund. It is expected that the District will continue to receive a Grant Award for such Program Services for FY21-22, in which at that time the identified encumbrance can be transferred over to the respective Special Revenue Fund and alleviate the encumbrance from the School District Main Operating Fund. As noted above, Ms. Jager is an Alaska certified vision and orientation & mobility specialist working for a daily rate of \$700.00 per day. Ms. Jager has been an independent contractor with the North Slope Borough School District since 2015. Since that time, Ms. Jager has successfully fulfilled all MOA requirements resulting with NSBSD staff and families being pleased with the services she provides. Based on Ms. Jager's experience, this rate is within the acceptable range of rates paid across the state of Alaska (neighboring school district rate is \$650.00-\$725.00/day depending on experience). In support of the approval of a sole-source MOA, this contractor will require no training and no adjustment period to provide vision and orientation & mobility support to our students. The continuation of Ms. Jager as a contractor will provide continuity of services, familiarity for students and parents, continuity of practice, pro-active planning, continued development of remote vision and orientation & mobility services, and on-going compliance with NSBSD special education processes. Not providing a sole-source contract and responding to a bidding process would result in students and families having to re-establish communication, re-develop trusting relationships, compensation for the loss of historical knowledge, re-establishing inter-agency communications, and cause a disruption in continuity of student support within the Student Services Department.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater contract for Alaska Blind Visually Impaired Services in an amount NOT TO EXCEED \$27,400.00 as described in this memo and related attachments. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, NAOMI BUCK, COMPLIANCE SPECIALIST is presented by Lori Roth, Director of Student Services/Special Education. Under Strategic Plan Goal 1.0 Student Success, 4.0 Financial & Operational Stewardship, 4.1 Financial Stewardship/Management, and in accordance with applicable Board Policy 3312, contracts and MOA's \$10,000 or greater require Board approval. Latitude Consulting (Naomi Buck) has provided special education compliance support for Utqiagvik and the underlying villages. Ms. Buck reviews draft and completed special education paperwork for the Student Services Office and reports to the direction of the Director of Student Services. Ms. Buck supports special education teachers and related service staff through verbal and written communication. Ms. Buck answers

questions, provides guidance, and monitors to align NSBSD's documents with state and federal requirements. Ms. Buck reviews required paperwork located in our on-line special education data base to be sure it is completed, aligns with Team decisions, supported with federally required documents, includes required signatures, and meets procedural standards. Items for review include, but are not limited to, evaluations, Individualized Education Programs, Written Notices, 504 Plans and evaluations, etc. Documents are reviewed based on state and federal standards provided by the Department of Education Audit & Reporting Requirements. In addition, Ms. Buck provides on-site and distance training to special education and general education staff for the implementation of IEP's and 504 Plans in the general education setting. This training has been provided during new hire in-service and during the school year. Training opportunities include individual, school-wide, and district-wide training for NSBSD staff. For 2021-2022 school year, Ms. Buck will provide support to gather data for state & federal reporting, early childhood screening training, and monitor district-wide timelines for new referrals. Additional duties are listed in the MOA. Latitude Consulting (Naomi Buck) has provided compliance services and professional development to NSBSD staff since 2017. Trainings provided focus on completion of federally mandated paperwork, timeline requirements, and understanding the contents of special education paperwork and how that can be implemented in the classroom. This training provides general education staff an overview of the Individuals with Disabilities Act (IDEA), Board Policy 6164.4, and Section 504 to ensure a free and appropriate public education (FAPE). Ms. Buck is responsible to attend weekly remote meetings with the Student Services Office and Special Education Team meetings, as scheduled. Ms. Buck has provided compliance services for the Student Services Office of the North Slope Borough School District since 2017 as an independent contractor. Ms. Buck, an Alaska certified special education teacher, provided coordination and special education services for Haines Borough school District. Ms. Buck has established relationships with our special education staff and related services contractors. She was an essential part of our COVID-19 remote service compliance monitoring team by coordinating, and aligning, all paperwork to support the documentation of federally required remote meetings. Ms. Buck has provided training to new hire sped staff in the utilization of our process-based Sequence Tracking Forms and web-based special education data-base. Ms. Buck will be an asset during the transition from GoalView to Embrace data systems. This Memorandum of Agreement will be valid July 1, 2021 through June 30, 2022. This MOA is funded through the Title VI-B Special Education grant and the NSBSD General Fund. This MOA will fund up to 90 contractor days and may not exceed \$63,000.00. In addition to the contracted days, the MOA includes travel for an amount not to exceed \$3,000.00. Travel will include for up to 2 trips to Utqiagvik from Haines or Sitka, Alaska. The total not to exceed amount of the contract is \$66,000.00. This MOA is funded through the Title VI-B Special Education grant fund 285.200.220.000.410 and general funds 100.200.220.000.410. The respective contract and related services are temporarily being encumbered under the School District Main Operating Fund Budget Code 100.200.220.000.410. Historically, such contractual obligations were encumbered through Grant Funding specifically within 285.200.220.000.410. Currently, there are no Grant Awards and no available budget for the corresponding contract to be encumbered to such Special Revenue Fund. It is expected that the District will continue to receive a Grant Award for such Program Services for FY21-22, in which at that time the identified encumbrance can be transferred over to the respective Special Revenue Fund and alleviate the encumbrance from the School District Main Operating Fund. As noted above, Ms. Buck has experience as an Alaska certified special education teacher/coordinator working for a daily rate of \$700.00 per day. Ms. Buck has been an independent contractor with the North Slope Borough School District since 2017. Since that time, Ms. Buck has successfully fulfilled all MOA requirements resulting in NSBSD staff and families being pleased with the services she provides. Based on Ms. Buck's experience, this rate is within the acceptable range of rates paid across the state of Alaska (neighboring school district rate is \$650.00-\$725.00/day depending on experience). In support of the approval of a sole-source MOA, Ms. Buck will require no training and no adjustment period to provide professional development and compliance support

to our staff. In June and July, Ms. Buck will provide support with the special education with the on-line transition from GoalView to Embrace data systems. She will assist with the updates required to align current NSBSD special education processes and documents with Embrace. Ms. Buck will support the Student Services Office by participating in a pre-audit activity in preparation for FY22 special education monitoring. The continuation of Ms. Buck as a contractor will provide continuity of training, continuity of staff support, continuity of practice, pro-active planning, continued development of remote compliance services, and on-going compliance with NSBSD special education updated processes and on-line data base. Not providing a sole-source contract and responding to a bidding process would result in staff having to re-establish communication, re-develop trusting relationships, compensation for the loss of historical knowledge, lack of capacity for the in-line special education data base, and cause a disruption in continuity of student support and documentation within the Student Services Department.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater contract for Latitude Consulting in an amount NOT TO EXCEED \$66,000.00 as described in this memo and related attachments. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, KBRW is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 2.1 Communication, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, and in accordance with applicable Board policy 3312, contracts and MOA's \$10,000 or greater require Board approval. The station, which began broadcasting at noon on December 22, 1974, is the only radio station serving an approximate area of 88,000 square miles. It started modestly with a \$180,000 grant from the State of Alaska and after 22 months of planning, KBRW began broadcasting with 1,000 watts of power and programmed music shows, hosted by a cadre of community volunteers. That signal was strengthened in the villages starting in 1988 with a series of five translators, one for each out-lying village served. KBRW can be heard on AM radios at 680khz, and on FM radios at 91.9 on the dial. KBRW is a non-commercial, community radio station owned and operated by Silakkuagvik Communications, Inc. of Barrow, Alaska. KBRW broadcasts a diverse and vibrant program schedule to the North Slope communities of Barrow, Point Hope, Point Lay, Wainwright, Atkasuk, Nuiqsut, Prudhoe Bay and Kaktovik. KBRW provides essential information services such as Emergency Alert System and AMBER announcements; severe weather warnings and local, regional, state, national and international news as well as entertainment programming to a combined listening population of more than 10,000. The residents of these communities rely on KBRW for instantaneous information regarding emergencies and weather-related threats. The School District has utilized KBRW for many years and the scope of services provided include the following: 43 weeks of airtime, staff and facilities for a weekly, one-hour informational radio talk show, featuring the NSBSD highlights and monthly School Board Meeting, live or pre-recorded. The show content will be the responsibility of the underwriter and must fall within the programming policies of KBRW. Mention in all promotional announcements aired throughout the season. Due to COVID19 and in-person school closure in March 2020, KBRW agrees to produce Ipalook Elementary daily radio program to support academic learning through Story time program. The length of contract is for FY20 (August 2019-May 2020) and FY21 (August 2020-May 2021). This will be paid under Professional & Technical account code 100.200.511.000.410 in the amount of \$24,000. Available Budget after the processing of the BLT is \$24,699.00. There are no grant funds associated with the funding of identified contracts. For compliance with Board Policy 3311, this is a sole source contract as KBRW is the only Broadcasting radio station in the North Slope in which the residents rely on essential information services.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposals and related contract with Silakkuagvik Communications, Inc., in an amount NOT TO EXCEED

\$24,000.00 as described in this memo and related attachments. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSET. No Objections. The motion carried UNANIMOUSLY.

CONTRACT OVER 10K, FRONTLINE is presented by Fadi Limani, Chief Financial Officer. Under Strategic Plan Goal 3.0 Staff Success, 3.1 Hiring & Recruiting, 4.0 Financial & Operational Stewardship, 4.2 Financial Stewardship/Management, and in accordance with applicable Board policy 3312, contracts and MOA's \$10,000 or greater require Board approval. Frontline Technologies Group LLC, doing business as Frontline Education, provides software solutions and was originally founded in 1998. The Company designs and develops cloud-based educational software that simplifies employee management, recruiting and hiring, students attendance, and administration. Frontline Education empowers strategic K-12 leaders with school administration software to proactively manage their human capital, business operations and special education. The School District has utilized Frontline Education for several years mainly with the services of Applicant Tracking System which streamlines the application process and allows job-seekers to apply online. The current annual subscription for the Applicant Tracking System is \$8,008.81. The District is looking to add to the portfolio of services provided by Frontline Education, specifically within the Human Resource Management System and Recruiting (HRMS). HRMS software solution supports the applicant tracking to onboarding to benefits administration to compensation and position management. Some of the benefits of HRMS include: Empower HR to drive talent, compensation, benefits, and position management; Inform precise workforce planning and organizational mapping; Proactively recruit from the largest active pool of K-12 job-seekers; Streamline the onboarding processes and get new hire to work faster. The proposal included is available for further details. The length of contract for the additional services is from June 25, 2021 through April 10, 2022. This will be paid under Professional & Technical account code 100.200.551.000.410 in the amount of \$14,121.19. Available Budget after the processing of the BLT is \$14,684.22. There are no grant funds associated with the funding of identified contracts. For compliance with Board Policy 3311, this is not applicable as the dollar amount of the contract is less than \$20,000.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the above \$10,000 and greater proposals and related contract with Frontline Education in an amount NOT TO EXCEED \$14,121.19 as described in this memo and related attachments. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

NEW HIRE RECOMMENDATIONS is presented by John Luhrs, Human Resources Director. According to Board Policy, new hires are accepted by the Superintendent and brought to the School Board for approval. The following are the School Year 2021-2022 New Hire Teacher Recommendations under SB21-231 RV1: Lisa Carter, Special Education Teacher at Fred Ipalook Elementary School; Valeria Wilson, 3rd-5th Grade Teacher at Fred Ipalook Elementary School; Donna Westdahl, Early Childhood Education through 2nd Grade Teacher at Fred Ipalook Elementary School; John Morgan, Physical Education teacher at Fred Ipalook Elementary School; Douglas Collins, 9th-12th Grade Science Teacher at Barrow High School; Dana Hilchey, 9th-12th Grade Science Teacher at Barrow High School; Charali Wetherbee, Art Teacher at Barrow High School; Binelda Bilbrey, Elementary Teacher at Kali School; Cindy Long, English Language Arts /Social Studies Secondary Teacher at Kali School; Michael Skelton, 5th-8th Grade Elementary Teacher at Kali School; Lee Skelton, 7th-12th Grade Math/Science Teacher at Kali School; Chiara Bagley, English Language Arts/Social Studies Secondary Teacher at Nunamiut School; Curt Hagegeorge, Secondary Math Teacher at Nunamiut School; Roger Reisman, Elementary Teacher at Nunamiut School; Michele Perkins, Secondary Science Teacher at Tikigaq School; and De'Borah Konertz-Snoderly, Elementary Teacher at Tikigaq School.

Frieda Nageak MOVED that the NSBSD Board of Education APPROVE the recommendations for new hire contracts as presented in Memo Number Sb21-231 RV1. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

CERTIFIED NEW HIRE ADMINISTRATOR RECOMMENDATIONS is presented by John Luhrs, Director of Human Resources. Under Strategic Plan Goal 3.0 Staff Success, 3.3 Retention, and according to Board Policy, recommendations for rehire are accepted by the Superintendent and brought to the School Board for approval. The Administration is recommending the following school administrators for continuing contracts for the 2021-2022 school year: Ronnie Hawley, Residential Learning Center Coordinator; and David Filby, Principal at Nunamiut School.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the recommendations for continuing contracts as presented in Memo Number SB21-233. Nora Jane Burns SECONDED the motion. Question called. The motion carried UNANIMOUSLY.

FISCAL YEAR 2021-2022 SUMMER CONTRACT ISSUANCE APPROVAL is presented by John Luhrs, Human Resources Director. Due to the changing environment for recruiting teachers it is imperative that the North Slope Borough School District recruit quality teachers and to get contracts signed throughout the summer, post recruiting season. As positions are left unfilled after the final Board Meeting in May, we are not able to provide job security to perspective employees and ask them to commit to us by offering a contract without prior board approval. We are requesting approval to offer contracts to quality teachers upon completion of an interview, and the receipt and review of background checks and reference checks. The administration is recommending your approval for the Human Resources Dept. the authority to offer Teacher contracts during the Summer months between scheduled Board Meetings with approval from the Superintendent or Acting Superintendent after the completion of an interview and upon receipt and review of a background check and reference checks.

Board member Robyn Burke requested administration to provide a summer contract issuance report if special meetings are held through the summer.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the recommendation for the Human Resources Department to ISSUE Fiscal Year 2021-2022 Summer Contracts as presented in Memo Number SB21-234. Nora Jane Burns SECONDED the motion. Discussion called. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

FISCAL YEAR 2021-2022 SCHOOL CALENDAR APPROVAL is presented by David Jones, Assistant Superintendent. Under Strategic Plan Goal 2.0 Community Engagements and 2.3 SAC, Administration recommended the School Board adopt the School Year 2021-2022 School Calendars as proposed by each site's School Advisory Council. Each year the School Advisory Council (SAC) in each community follows the Board Policy and Administrative Regulation on calendar development and recommends a school calendar to the Board. Under Board Policy 6111, School Calendar, The site administrator shall work with the School Advisory Council to prepare the calendar for each site. The Superintendent or designee shall recommend to the School Board school calendars for each site that will meet the requirements of the law as well as the needs of each community, its students and the work year as negotiated with district personnel. Each school site calendar shall show the beginning and ending school dates, legal and local holidays, orientation and teacher in-service days, number of teaching days, vacation periods and other pertinent dates. Each school site calendar shall include 191 days, designated as follows: 182 student/teacher days, including up to 9 in-service days; 6 holidays: Labor Day; Inuit Day; Thanksgiving - 2 days; Christmas Day; New Year's Day; and 3 workdays. Calendar process revised September 2010 is as follows:

AR 6111(a) SCHOOL CALENDAR: The following procedure shall be used in developing the school site calendars. The Barrow site administrators shall cooperate in developing one Barrow calendar for all Barrow school sites. October - The site administrator begins working with the School Advisory Council (SAC) to develop a survey for use in assessing the community's desires for the next year's school calendar. The survey will address such issues as vacations, ending dates, standardized testing dates, cultural needs, holding school on borough holidays, and other options the SAC deems appropriate. The survey will consist of a cover letter, a survey response form and sample calendar options. November - SAC approves calendar options for survey. December - Calendar options distributed to the public. January/February - SAC and site administrator review survey results and the SAC makes the final decision on the school calendar at a public meeting. February - Signed calendar is sent to Superintendent at least two weeks prior to the March School Board meeting. The School Advisory Councils' (SAC) recommendations for 2021-2022 calendars are included for approval and adoption. The first day for teachers for Ałak School, Kali School, Meade River School, Nunamiut School, Tikiġaq School, Nuiqsut Trapper School, and Utqiagvik is August 9, 2021. The first day for teachers for Harold Kaveolook School is August 16, 2021. The first day for students for Ałak School, Kali School, Meade River School, Nunamiut School, Tikiġaq School, Nuiqsut Trapper School, and Utqiagvik is August 12, 2021. Harold Kaveolook will start on August 19, 2021. Additional information regarding winter break, spring break, graduation, last day for teachers, and students are included in the memorandum.

Nora Jane Burns MOVED that the NSBSD Board of Education APPROVE the Fiscal Year 2021-2022 School Calendars as presented in Memo Number SB21-147. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

FISCAL YEAR 2021-2022 STUDENT REPRESENTATIVE APPOINTMENT is presented by Pauline Harvey, Superintendent. Under Strategic Plan Goal 2.0 Community Engagement, 2.3 Communication, and according to Board Policy 9110, Board Membership, shall appoint student Board members as deemed necessary to provide student input and involvement for the 2021-2022 School Year. According to Board Bylaws, in Administrative Regulation 9110 Board Membership, the student representative will be recruited in the spring and will serve from August through May of next school year. The student board member will participate in person, by teleconference or video teleconference in public meetings of the Board, be recognized at meetings, participate in discussing issues and shall receive all materials presented to the members of the Board except those related to executive sessions. Board Bylaw 9110 Board Membership and Administrative Regulation 9110 Selection of the Student Representative describe the requirements and process for NSBSD Board of Education Student Representative. In order to provide student input and involvement, the Board shall appoint student board members as deemed necessary. One letter of request was received from Barrow High School for Trishelle Okpik to be considered for the 2021-2022 Student Representative.

Board member Frieda Nageak encouraged schools and communities for its students to become student representatives and thanked Trishelle for her continued service.

Nora Jane Burns MOVED that the NSBSD Board of Education APPOINT Trishelle Okpik as the Student Representative to the Board of Education during the 2021-2022 school year. Frieda Nageak SECONDED the motion. Discussion called. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

INFORMATIONAL, ENROLLMENT & WITHDRAWAL REPORT is presented by Liz Noble, Director of Curriculum & Instruction. The report includes the student count from K3-12 by each school site as: Nunamiut School, 93 students; Tikiġaq School, 266 students; Nuiqsut Trapper School, 160 students; Kali School, 107 students; Ałak School, 174 students; Harold Kaveolook School, 65 students; Meade River School, 81 students; Barrow High School, 291; Eben Hopson Middle School, 257; Fred

Ipalook Elementary School, 586; Kiita Learning Community, 29 students; and Qargi Academy, 15 students. The total student count for K3-12 is 2,124. The withdrawal count is as follows: Homeschool, 108; Transferred to another district in Alaska, 119; Transferred out of State, 31; and Other, 63, totaling 321.

SCHOOL BOARD COMMENTS: Board Member Nora Jane Burns thanked returning and retiring staff, encourage students to go on to higher education whether college or vocational. Board Member Caitlin Montague congratulated graduating students, and requested administration reconsider having the New Hire Orientation in-person. Board member Frieda Nageak thanked the District for raising the students and communicating openly. Board Member Nancy Rock commended all staff and recommended the graduation dates are off-set to allow for a Board member to attend each village graduation. Board Member Robyn Burke supported Board member Caitlin Montague's request to reconsider in-person New Hire Orientation for teachers, encouraged the community to fill certified teacher appraisal forms and offer the forms electronically to allow for more community input. As stated earlier, Board member Burke requested the Board consider reinstating the added duty contracts for Night School and Student Store at Kiita Learning Community. Board Member Nancy Rock requested the amount of truancies with students in school and if attendance is counted.

PUBLIC COMMENTS were received by the President of the North Slope Borough Educators Association Joel Antes regarding union opposition of virtual new hire in-service; and School Advisory Council and Community member Tina Wolgemuth congratulated Kevin Neyhard for teacher of the year award; and encouraged the School Board to reconsider the decision regarding the involuntary transfer of Eben Hopson Middle School Principal.

DATE & TIME OF NEXT MEETING: Undetermined Special Meeting, Utqiagvik, Alaska.

ADJOURNED AT 9:20 P.M. Nora Jane Burns MOVED to adjourn. Frieda Nageak SECONDED the motion. The meeting stands adjourned.

Respectfully submitted for the August 11, 2021 Regular Meeting:

Chelsie Overby, Board Secretary

Qaiyaan Harcharek, Board President

Nancy Rock, Board Clerk

Date