

HARVEY PUBLIC SCHOOLS DISTRICT 152

CONFERENCE / CONVENTION / WORKSHOP ATTENDANCE REQUEST

Please submit one copy of any information you may have concerning this request at least TWO WEEKS BEFORE requested c / c / w date(s).

(PLEASE PRINT)

Name of Person:

April Cohen

Grade / Subject / School:

Case Manager (Holmes, Any, Bix, Scnd)

Name / Date of C / C / W:

April 13-16 CEC 2016 Conference

Location of C / C / W:

St. Louis, Missouri

Give a tentative summary of expected expenses:

Registration: \$ 395.00
 Travel: \$ 182.00
 Food: \$
 Lodging: \$ 1,035.00
 Other: \$
 Estimated Total: \$ 1,612.00

Will a substitute be required? Yes: _____ No: All Day? Yes: _____ No: _____ AM / PM

Long Range Plan:

Goal: _____

Explain what you desire to gain by attendance:

To gain more knowledge on assessments, case management, changes in special education and the law. Also, network with other case managers and special ed members.
 April Cohen 11/16/15
 Principal's Signature & Date
 Administrator's Signature & Date

NOTE: IF APPROVED, A WRITTEN REPORT MUST BE SUBMITTED TO SUPERINTENDENT OR ADMINISTRATOR WITHIN ONE WEEK AFTER THE CONFERENCE / CONVENTION / WORKSHOP.

OFFICE USE ONLY

APPROVED

DATE

12/11/15

DISAPPROVED _____

DATE _____

Account Name & Number:

10-2210-390-99-4620

PO # _____

CHECK REQUEST: Accounts Payable _____

Payroll _____

Imprest _____

Substitute Account Name & Number: _____

Name of Substitute Called: _____

Business Manager Signature / Date

1:04PM

Superintendent's Signature / Date

12/10/15

NOV 25 9:11AM

Walter Full



REGISTER NOW!



REGISTRATION FORM

(Rates and Policies on page 2)

CONVENTION WORKSHOPS

Workshops require an additional fee to attend. Check the workshop(s) you would like to attend and enter the total cost below. Workshop descriptions can be found on pages 3 and 4 and at ceconvention.org

♦ ♦ ♦ WORKSHOP RATES ARE ON PAGE 2 ♦ ♦ ♦

Wednesday, April 13, Full-Day, 9:00a.m.-4:00 p.m.

- #1: Formative Assessment: A Powerful Tool...
- #2: College Bound: How to Plan for a Successful Transition
- #3: Ensuring Success: Executive Function Skill Training...
- #4: Feeling Unprepared to Supervise Your Paraeducator?...
- #5: What All Administrators Need to Know...
- #6: Developing Legally Defensible IEPs
- #7: How to Develop Proactive Plans to Improve Behavior & Motivation
- #8: Program Reviewer Workshop: ...CEC Program Recognition Reports
(Note: This workshop is free to approved applicants, see workshop description on page 3 for details.)

Wednesday, April 13, Half-Day

- #10: Social-Emotional Learning, Yoga and Mindfulness (9:00a.m.-Noon)
- #11: What Every Educator Needs to Know...Changes to Spec. Ed, Policy (9:00a.m.-Noon)
- #12: Survival Guide for the New SpEd Teachers (1:00-4:00 p.m.)
- #13: The CLD Classroom of Today: Are You Professionally Prepared? (9:00a.m.-Noon)
- #14: The Perfect Match: Working With UDL and RTI (1:00-4:00 p.m.)

Saturday, April 16, Full- & Half-Day

- #9: Program Developer Workshop...Program Recognition Report (8:00a.m.-3:00 p.m.)
- #15: Legal and Ethical Issues...Paraeducator Employment, Supervision, & Training (9:00a.m.-Noon)
- #16: Co-teaching in Action (9:00a.m.-Noon)

Workshop Total \$ 395.00

♦ ♦ ♦ REGISTRATION RATES ARE ON PAGE 2 ♦ ♦ ♦

FULL CONVENTION REGISTRATION (April 13-16)

- All 4 days: Wednesday, Thursday, Friday, Saturday \$ 395.00

SINGLE DAY(S) CONVENTION REGISTRATION

- Wednesday Thursday Friday Saturday \$ _____

FLEX PASS PACKAGE (see page 2 for complete description)

- 12 single day passes plus space in the Expo \$1,650

TOTAL AMOUNT DUE \$ 395.00

Are you registering with a group? YES NO
 IF YES, remember all forms must be submitted together to be eligible for a group discount (5 or more).

PAYMENT INFORMATION

Check (payable to CEC) Credit Card Purchase order (original attached)

Credit Card # _____ / _____ / _____ / _____ Expire Date _____

Security Code _____ Print Name _____

Signature _____

Please type or print the information requested below. Your badge and confirmation information will be taken directly from this form. Please read our cancellation/refund policy located on page 2 and on CEC's Web Site (ceconvention.org). Thank you

Is this your first CEC Convention? Yes No

April Cohen
 First Name Last Name

Case Manager
 Title (Required)

Harvey School District 152
 School District or Organization

1601 Lincoln
 Address

Harvey IL 60426
 City State/Province Zip /Postal Code

acohen@harvey152.org
 Email (Required) Country

708 333 0300
 FAX number, including area code Daytime Telephone No.

CEC events are ADA accessible. If you require special provisions or services, please check below and indicate the accommodation needed. In addition, please e-mail details to Renee Glasby at reneeg@cec.sped.org. We must hear from you no later than March 1, 2016 to assist you with your request.

Yes, special accommodations/services are necessary.

Please specify _____

FOUR WAYS TO REGISTER

- By Mail (include this form):**
 CEC 2016 Convention & Expo
 P.O. Box 79026
 Baltimore, MD 21279-0026
- By Phone:**
 Toll-Free (within the U.S.)
 1-888-232-7733
 703-620-3660
 TTY 1-866-915-5000
- By Fax:** Fax completed form to:
 (703) 264-9494
- Online (with credit card):**
ceconvention.org

CEC REGISTRATION RATES, POLICIES, AND OPTIONS

CEC 2016 Convention Registration Rates

Registration Type	Early Bird Oct. 15 – Feb. 2	Advance Feb. 3 – Mar. 11	One Day Wed.–Sat. (rates are per day)	Onsite After Mar. 11	Group Rates (per person, groups of 5 or more)
Member	\$395	\$450	\$195	\$495	\$405
Nonmember	\$515	\$565	\$295	\$615	\$508
Student Member	\$270	\$320	\$150	\$370	\$290

CEC 2016 Convention Workshop Rates

Registration Type	Full-Day Workshops		Half-Day Workshops		Program Developer Workshops	
	Oct. 15 – Mar. 11	After Mar. 11	Oct. 15 – Mar. 11	After Mar. 11	Oct. 15 – Mar. 11	After Mar. 11
Member	\$179	\$229	\$89	\$139	\$350	\$375
Nonmember	\$229	\$279	\$139	\$189	\$500	\$525
Student Member	\$107	\$137	\$53	\$83	—	—

Does CEC accept purchase orders for convention registrations and workshops? CEC does accept purchase orders. Any purchase order processed and invoiced for registration at for early bird registration rates must be paid in full by the early bird registration deadline, February 2, 2016. A rate increase will apply on purchase orders billed at early bird rates that are not paid by February 2, 2016.

All invoices for convention registration generated on or after February 2 will need to be paid in full by March 11, 2016.

Purchase orders are subject to the CEC refund/cancellation policy. Please review the policy below before submitting a purchase order.

What is CEC's refund/cancellation policy?

Registrations paid or promised by check, credit card, or purchase order are subject to the following:

By February 2, 2016 – Cancellations will be accepted in writing postmarked no later than February 2, 2016. A \$50 cancellation fee will be deducted from all refund checks.

After February 3, 2016. Cancellations will be accepted in writing postmarked no later than March 11, 2016. A \$100 cancellation fee will be deducted from all refund checks.

Convention Workshops are non-refundable, regardless of form of payment.

Substitutions will be accepted for convention registration and convention workshops. Substitution requests should be sent in writing to: service@cec.sped.org. *(Cancellation policy continues next column)*

Please contact CEC Customer Service at 1-888-232-7733 for assistance. If you need to cancel your registration, please send a cancellation request addressed to:

CEC 2016 Convention & Expo
2900 Crystal Drive, Suite 1000
Arlington, VA 22202-3557

After April 1, 2016 - No refunds will be accepted.

Registration Options

Convention Workshops. Leading experts presenting on "hot topics" will squeeze as much information as possible into full- or half-day workshops. Choose from a jam-packed menu and immerse yourself in knowledge. Descriptions of workshops can be found on page 3. Earn 6 professional development hours (PDHs) for a full-day workshop; 3 PDHs for a half-day. View complete descriptions at <http://www.cecconvention.org/convention-workshops/>.

Full Convention Registration. Full registration includes professional sessions beginning at 1:00 p.m. on Wednesday, April 13, 2016 and all sessions thereafter on Thursday, Friday, and Saturday. PLUS, 3 General Sessions and time in the Expo. AND, a chance to earn Professional Development Hours (up to 23 hours). Full convention registration does NOT include convention workshop registration; a separate fee for workshops applies.

Single Day Convention Registration. Single Day registration includes professional sessions the preferred day of registration. PLUS time in the Expo Hall on Wednesday, Thursday, or Friday. You can earn Professional Development Hours (PDHs) too! Single day registration does NOT include convention workshop registration; a separate fee for workshops applies.

Flex Pass Package. If you can't send everyone on your team for a full 4 days, then the **Flex Pass Package** is the most affordable professional development around. Purchase a Flex Pass Package of 12 single-day registrations (good Thursday-Saturday) and split the registrations between your team. For only \$1,650, your team will get access to the biggest special education event of the year. **This is how it works**—for \$1,650 you'll get 12 single day passes good on Thursday, Friday, and Saturday (not Wednesday) and a table with 2 chairs placed in a designated location on the Expo floor. The passes may be used by 12 team members or in multiples as designated by the purchaser (i.e., one person can come all three days requiring 3 of the 12 passes; 12 individuals can come on one day, 12 passes used; or any combination as long as the total tickets does not exceed the number purchased). Plus, your district, school or organization will get FREE space in the Expo Hall to promote what you do best or for recruiting from the best of best attending the convention (fill those vacancies).

Additional information on Flex Pass Package registrants will be collected after February 2, 2016.

Flex Pass Packages are available until March 11, 2016.

CEC WORKSHOP DESCRIPTIONS

Workshop 1

Wednesday, April 13, 9:00 a.m.-4:00 p.m.

Formative Assessment: A Powerful Tool to Improve Student Learning
Sheryl Lazarus, National Center on Educational Outcomes (NCEO), University of Minnesota, Minneapolis

Presenter: Susan M. Brookhart, Brookhart Enterprises LLC, and Adjunct Faculty, Duquesne University

When implemented effectively, formative assessment is a powerful tool that has the potential to significantly improve student learning. Learn how to confidently use key formative assessment strategies—learning targets, feedback, student self-assessment, and goal setting— and how to differentiate them to accommodate students with disabilities with a variety of needs and characteristics. We will also discuss professional learning strategies that states, districts, and schools can use to support teachers in this work. It is based on materials developed by the Assessing Special Education Students (ASES) and Formative Assessment for Students and Teachers (FAST) groups of the Council of Chief State School Officers.

Workshop 2

Wednesday, April 13, 9:00 a.m.-4:00 p.m.

College Bound: How to Plan for a Successful Transition to College
Elizabeth Hamblet, Columbia University, New York, NY

The transition to college can be challenging for students with disabilities, but with the proper preparation, they can enjoy success! Author and Columbia University learning consultant Elizabeth Hamblet explains how the system for accommodations works at college, describes students' rights and responsibilities within that system, and shares what the research says are the skills and knowledge that correlate with success at college. She also reviews the paperwork students need to apply for accommodations and discusses what accommodations may be available.

Workshop 3

Wednesday, April 13, 9:00 a.m.-4:00 p.m.

Ensuring Success: Executive Function Skill Training for ALL Students
Val Sharpe, Towson University, Towson, MD; Roberta Strosnider, Towson University, Towson, MD

Learn how you can improve students' executive function skills utilizing strategies, technology, and Universal Design for Learning (UDL). Some students experience difficulty with the executive function skills of organization, planning, initiating, transitioning, time management, impulse control, etc. Research shows ALL students can benefit from instruction in executive functioning from an early age, but some students with disabilities need more intense training using explicit strategy instruction that can be integrated with the curriculum. We will engage participants in classroom-based activities that address evidence-based strategies and support technology and will also provide take home lessons to implement.

Workshop 4

Wednesday, April 13, 9:00 a.m.-4:00 p.m.

Feeling Unprepared to Supervise Your Paraeducator? We Can Help!
Ritu Chopra, (PAR2A) Center, University of Colorado Denver, CO; Fran Herbert, Colorado Department of Education, Denver

Paraeducators are increasingly providing support to students with disabilities and performing roles that may include direct instruction, personal care, translating or interpreting, and collecting data in addition to clerical support tasks. They typically have little or no formal preparation for their duties. Additionally, they work with teachers who are unprepared to supervise them. The presenters describe how they provide paraeducator supervision skills to pre- and inservice teachers.

Workshop 5

Wednesday, April 13, 9:00 a.m. -4:00 p.m.

What All Administrators Need to Know About Special Education
David Bateman, Shippensburg University, PA

This session, designed for administrators, focuses upon the main issues of special education: The rise in EBD, disproportionality, how to identify other health impaired, 504, accountability, discipline, preventing litigation, word choice, and least restrictive environment. The more an administrator knows, both for general and special education—the better overall services will be for children with disabilities. The materials of the workshop are based on the contents and research behind the book, *A Principal's Guide to Special Education*, Third Edition, published by CEC.

Workshop 6

Wednesday, April 13, 9:00 a.m. – 4:00 p.m.

Developing Legally Defensible IEPs

Julie Weatherly, Resolutions in Special Education, Inc., Mobile, AL The U.S. Supreme Court has referred to the IEP as the "modus operandi" for the provision of FAPE to students with disabilities. In accordance with the Court's two-pronged test for determining whether an IEP is appropriate, hearing officers and courts will look to both the procedural and substantive components of the IEP. Let's examine many common pitfalls that educators must avoid--both procedurally and substantively--in an effort to ensure that IEPs are legally defensible.

Workshop 7

Wednesday, April 13, 9:00 a.m.-4:00 p.m.

How to Develop Proactive Plans to Improve Behavior and Motivation
Randall S. Sprick, Safe and Civil Schools, Eugene, OR

Discipline is often reactive, but in this session, you will be trained in a process to develop proactive plans for troubled students. You will learn how to design a "Problem Profile" for an individual student and select interventions that have a high probability of helping the student improve his/her behavior. This session will arm participants with the evidence-based tools and strategies for efficiently and effectively designing and implementing strategies proven to be effective. The Safe & Civil Schools' approach is endorsed by CASE as "evidence-based" and effective.

Workshop 8

Wednesday, April 13, 9:00 a.m.-4:00 p.m.

Program Reviewer Workshop: How to Review CEC Program Recognition Reports

Christy Hooser, Eastern Illinois University, Charleston, IL

Note: This workshop is offered at no cost for approved applicants. Please submit your vita and a [completed application to \[prostandards@cec.sped.org\]\(mailto:prostandards@cec.sped.org\)](#). Participants will be expected to review CEC Program Recognition Reports during the Spring 2016 cycle.

Principles for and examples of performance-based program review, and strategies for reviewing reports and for successfully writing the sections of the CEC Program Recognition Review will be discussed.

Workshop 9

Saturday, April 16, 8:00 a.m. 3:00 p.m.

Program Developer Workshop: How to Prepare the Program Recognition Report

Joni Baldwin, University of Dayton, OH

In this interactive workshop, you will learn the components of CEC Preparation Program Recognition Reports. All participants will receive CEC program developer resources. You will come away better prepared to develop program performance-based assessments, align them with the CEC content standards, and prepare the final program report.

HALF-DAY WORKSHOPS

Workshop 10

Wednesday, April 13, 9:00 a.m.-Noon

Social-Emotional Learning, Yoga and Mindfulness: A Strategic Approach to Filling the Gap

Carla Tantillo Philibert, Mindful Practices, Chicago, IL

Currently, there is important work happening in schools to interconnect Positive Behavior Intervention Systems with children's and school's mental health. You will become familiar with some of the gaps that exist between these two frameworks and how simple Social-Emotional Learning, Yoga and Mindfulness tools help fill those gaps. Learn strategies to create a link between behavior supports and mental health by analyzing the existing structures for Social-Emotional Learning in your own classrooms and the practices of Mindfulness and Yoga. This highly interactive session will engage conference attendees through experiential learning, reflection, and peer-to-peer collaboration. The strategies will be modeled for participants, thus helping to empower exceptional children to use relaxation and yoga strategies to build an awareness of their bodies and minds. This session is ideal for Special Education teachers, Directors of Special Education programs, Counselors, Social Workers, and anyone who is looking to create an inclusive learning environment.

Workshop 11

Wednesday, April 13, 9:00 a.m.-Noon

What Every Educator Needs to Know About Coming Changes to Special Education Policy

Deborah Ziegler, Council for Exceptional Children, Arlington, VA In this wide-ranging session, CEC's Policy and Advocacy Director will analyze education policies currently under discussion in Washington, DC, review the recent changes to education policy supported by the Administration and Congress and examine their impact on children and youth with disabilities and/or gifts and talents.

Workshop 12

Wednesday, April 13, 1:00-4:00 p.m.

Survival Guide for the New Special Education Teacher

Clara Hauth, Marymount University, Arlington, VA; Catherine Creighton Martin, Fairfax County Public Schools, VA

Join us for an interactive presentation introducing CEC's latest guide for new special education professionals. Relevant topics, current trends, best practices and supports are readily available for new teachers and their administrators as they navigate their first years.

Workshop 13

Wednesday, April 13, 9:00 a.m.-Noon

The CLD Classroom of Today: Are You Professionally Prepared?

Sunita Sharma, Virginia Union University: Department of Teacher Education & IDS, Richmond, VA

Research shows that teachers are not adequately prepared to work with culturally and linguistically diverse (CLD) students and students with varying learning disabilities in inclusive or separate classrooms. In this research-based, interactive teaching/learning session we address collaboration and inclusive classrooms while highlighting the challenges and strategies to work effectively with students with disabilities and their families who are culturally and linguistically diverse. Teacher education faculty, pre- and inservice teachers, administrators, parents, and other professionals will surely benefit and must attend.

Workshop 14

Wednesday, April 13, 1:00-4:00 p.m.

The Perfect Match: Working With UDL and RTI - The Common Sense Approach

Jude Wolf, Notre Dame de Namur University, Belmont, CA

Co-Presenter: Dr. Monica Boomgard, CSU Northridge

The trend toward inclusion of students with disabilities in the general education classrooms poses a challenging task for teachers. As a result, teachers need a sophisticated tool kit to help them feel efficacious. This working session will help you build this tool kit through the lenses of UDL and RTI.

Workshop 15

Saturday, April 16, 9:00 a.m.-Noon

Legal and Ethical Issues Involving Paraeducator Employment, Supervision, and Training

Kent Gerlach, Pacific Lutheran University, Tacoma, WA

We address some of the current legal and ethical issues involving paraeducator training, supervision, and employment, and focus on clarifying the appropriate role of paraeducators and their supervisors. ESEA and IDEA mandate "appropriate supervision of paraprofessionals" but how is "appropriate supervision" defined? Quality indicators for designing staff development for paraeducators, criteria for developing appropriate job descriptions, what parents need to know about paraeducators who assist with instruction, and ethical guidelines including recent legal challenges will be addressed.

Workshop 16

Saturday, April 16, 9:00 a.m.-Noon

Co-Teaching In Action: Classroom Practices To Improve Student Outcomes

Marilyn Friend, University of North Carolina at Greensboro

Whether you currently co-teach, anticipate co-teaching, or supervise or work with those who do, this workshop addresses one of the most common teaching questions: What should co-teaching look like when it is being implemented in a way that meets contemporary expectations? Come to this session to learn how elementary, middle school, and high school co-teachers use the six co-teaching approaches and creative variations of them in order to ensure both that all students receive a rigorous education and that students with disabilities access the specially designed instruction (SDI) to which they are entitled.

[Travel Resources](#) | [Help](#) | [Log In](#)

CEC 2016 Convention & Expo

April 13 - 16, 2016 |
America's Center Convention Complex |
St Louis, MO



Contact Details

First Name

April

Last Name

Cohen

Company Name

Harvey School District 152

Email Address

acohen@harvey152.org

Phone Number

708 465 2147

Create Password

••••••••

Confirm Password

••••••••

Mzstar 2014

Payment Guarantee

We need a credit card to hold your room. Don't worry, we won't charge it today.

Credit Card Number



Expiration Date

Cardholder's Name

Address Line 1

Address Line 2

City

State

ZIP/Postal Code

Country

Room Requests (optional)

Arrival

Bed Type

Departure

Pursuant to the Americans with Disabilities Act, I require specific aids or services during my visit.

- Visual
- Audio
- Mobile

Frequent Guest Number

I agree to the [hotel policies](#)



Marriott St. Louis Grand



Single Occupancy - Standard Room

[View hotel policies »](#)

1 Reservations (5 Room Nights) — \$1,035.00

Taxes & Fees — \$183.60

Estimated Total — \$1,218.60

Amount Charged Today — \$0.00

Guarantee — \$243.72

All prices are in USD

Chicago (Midway), IL to St. Louis, MO

Air

Total Price: **\$222.96**

ITINERARY

Travel Date	Flight Segments		Flight	Flight Summary
DEPART APR 12 TUE	07:50 AM	Depart Chicago (Midway), IL (MDW) on Southwest Airlines	Flight #1536 Southwest WiFi available	Tuesday, April 12, 2016 Travel Time 1 h 05 m (Nonstop) Wanna Get Away
	08:55 AM	Arrive in St. Louis, MO (STL)		
RETURN APR 17 SUN	08:15 AM	Depart St. Louis, MO (STL) on Southwest Airlines	Flight #2769 Southwest WiFi available	Sunday, April 17, 2016 Travel Time 1 h 00 m (Nonstop) Wanna Get Away
	09:15 AM	Arrive in Chicago (Midway), IL (MDW)		

What you need to know to travel:

Check-in: Be sure to arrive at the departure gate with your boarding pass at least 10 minutes before your scheduled departure time. Otherwise, your reserved space may be cancelled and you won't be eligible for denied booking compensation.

No Show Policy: If you are not planning to travel on any portion of this itinerary, please cancel your reservation at least 10 minutes prior to scheduled departure of the flight. For tickets purchased on or after May 10, 2013 and travel beginning September 13, 2013, Customers who fail to cancel reservations for a Wanna Get Away or DING! fare segment at least ten (10) minutes prior to travel and who do not board the flight will be considered a no show, and all remaining, unused funds on this reservation will be forfeited, including Business Select and Anytime funds.

PRICE: ADULT

Trip	Routing	Fare Type View Fare Rules	Fare Details	Quantity
Depart	MDW-STL	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable unless purchased with Points 	1
Return	STL-MDW	Wanna Get Away Excellent Value	<ul style="list-style-type: none"> No Change Fees (applicable fare difference applies) Reusable Funds (nontransferable - no name changes allowed) Nonrefundable unless purchased with Points 	1

Enroll in Rapid Rewards and earn at least 1087 Points for this trip. Already a Member? Log in to ensure you are getting the points you deserve.

Subtotal **\$222.96**
Fare Breakdown

You can't find this great fare on any other website. Southwest fares are only on southwest.com®.

1st and 2nd Checked Bags Fly Free®*

Bag Charge \$0.00

*Weight and size limits apply.

Air Total:
\$222.96

Modify Trip

Purchase your shopping cart...

By clicking 'Continue', you agree to accept the fare rules and want to continue with this purchase

Continue



Get **\$200** Statement Credit after first purchase & Earn **10,000** Bonus Points

Learn more

You Pa
Credit On Your St
Total After Statem

Add a Hotel

We'll keep an eye on your cart for you while you shop. Products not confirmed until purchase.



Pear Tree Inn Union Station
\$122/night

3 Star Rating

View Details

Search for hotels in St. Louis (04/12/2016 - 04/17/2016)

Close To (optional)
Center of destination within 30 miles

Show Only (optional)
Hotel Chains Shop All Hotel Chains

Add a Car

Plane ticket for CEC conference
April 12th