



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: May 7, 2019

TITLE: Approval of Appointment of Administrative Personnel

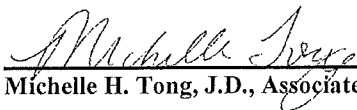
BACKGROUND:

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of May 6, 2019.

RECOMMENDATION:

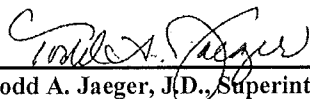
It is the recommendation of the Administration that the appointment(s) be approved as presented.

INITIATED BY:



Michelle H. Tong, J.D., Associate to the Superintendent

Date: May 6, 2019


Todd A. Jaeger, J.D., Superintendent

5/7/2019

**GOVERNING BOARD MEETING
APPOINTMENTS**

EXHIBIT - 1

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE	ADD'L INFO	CERTIFIED	SCHOOL	RECOMMENDED BY	COMMENT
Frederiksen	Rowdy	Elem Principal	CT-AD	Holaway Elementary	ESP	N/A	Replacement	Yes		Mr. Jaeger	*
Cribbs	Teresa	Director - Food Services	CL-AD	Food Service Admin	SAS	5+ years	Rehire			Mr. Jaeger	*
Frye-George	Norma	Director - Transportation	CL-AD	Transportation	ESA	5+ years	Replacement			Mr. Jaeger	

*	2019-2020 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **May 7, 2019**

TITLE: **Approval of Appointment of Administrative Personnel**

BACKGROUND:

Administration presents the candidates below to the Governing Board for review and approval for hire to fill the vacancies made available through retirement or resignation:

1. Director of Transportation

The Director of Transportation was advertised for the 2019-2020 fiscal year and the applicants reviewed. There were ten candidates screened for the position by James Burns. The following candidates were interviewed: Vincent Galgano, Dana Espino, Justin Lee, Norma Fry-George, Wayne Hobbs, Teresa Ramirez, and Jenny Casebolt.

The interview committee consisted of:

- Jason Weaver, Principal
- Angela Wichers, Principal
- Mireya Baldenegro, Bus Driver
- Tammy Campbell, Bus Driver
- Debbie Birdman, Bus Driver
- James Burns, Executive Manager, Operational Support

Based on the ratings of the interview committee, Jenny Casebolt and Norma Frye-George were recommended for a final interview with the Superintendent and James Burns.

The Superintendent recommends **Norma Frye-George** for the position of Director of Transportation.

2. Director of Food Service

The Director of Food Service was advertised for the 2019-2020 fiscal year and the applicants reviewed. There were three candidates screened for the position by James Burns. The following candidates were interviewed: Vincent Galgano, Teresa Cribbs, and Dan Glor.

The interview committee consisted of:

- James Burns, Executive Manager, Operational Support
- Kristjan Laumets, Principal
- Jon Lansa, Principal
- Alison Carbonneau, District Nutritionist
- Kathy Neumaier, Food Service Supervisor
- Cathy Clonts, Food Service Supervisor

Based on the ratings of the interview committee Teresa Cribbs and Vincent Galgano were recommended for a final interview with the Superintendent and James Burns.

The Superintendent recommends **Teresa Cribbs** for the position of Director of Food Service.

3. Principal of Holaway Elementary School

Candidate(s) will be presented herein to fill the vacancy of Elementary Principal at Holaway Elementary School for the 2019-2020 school year. Dr. Roseanne Lopez, Bob Hehli, and Angela Wichers screened twenty-seven files for the position of Elementary Principal. Five candidates were interviewed:

Robert Jewett
Rowdy Frederiksen
Stephanie Hayes
Jerel Green
Philip Tilicki

The interview committee consisted of:

Dr. Roseanne Lopez, Associate Superintendent for Elementary Education, Chair
Angela Wichers, Principal, Amphitheater Middle School
Bob Hehli, Principal, Nash Elementary School
Peggy Marner, Teacher, Holaway Elementary School
Kim Moran, Teacher, Holaway Elementary School
Elizabeth Wick, Teacher, Holaway Elementary School
Lu Ann Cox, Teacher, Holaway Elementary School
Tracey Collette, Behavior Intervention Monitor, Holaway Elementary School
Kristi Williams, Parent, Holaway Elementary School

Based on the ratings of the school-based committee, Robert Jewett and Rowdy Frederiksen were recommended as finalists for interviews with Todd Jaeger, Dr. Roseanne Lopez, Mike Bejarano, Kris McGraw, Scott Little and Michelle Tong.

The Superintendent recommends **Rowdy Frederiksen** for the position of Elementary Principal for Holaway Elementary School for the 2019-2020 school year.

RECOMMENDATION:

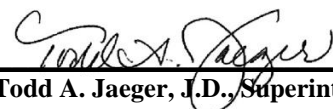
It is the recommendation of the Administration that the appointments identified above be approved as presented.

INITIATED BY:



Michelle H. Tong, J.D.,
Associate to the Superintendent and General Counsel

Date: April 29, 2019



Todd A. Jaeger, J.D., Superintendent

Norma Frye-George

Objective

Dedicated and passionate transportation professional with valuable experience providing exceptional leadership and service within the student transportation field. Capable of developing strong relationships which provides confidence and encourages safety and trust within the department. Seeking the opportunity to further my professional growth and development by incorporating my knowledge into the position of Director of Transportation.

Employment

Paradise Valley Unified School District
15002 N 32nd Street,
Phoenix, AZ 85032

June 2014 - Present

Doug Curry, Manager

Supervisor of Transportation

- Ensuring all routes are covered on a daily basis
- Assess all accidents
- Work with the T.O.M. program and Zonar EVIR System
- Take care of driver and parent concerns
- Coordinate routing with forty eight schools, as well as, out of district schools
- Supplied Information for the one-hundred day report
- Trainer, prior to this position, for sixteen of the District schools
- Evaluated drivers
- Participated in the hiring process of Drivers and Bus Assistants
- Obtained a state certification to train school bus drivers
- Obtained state certification as a third party tester
- First side, CPR, AED, and classroom instructor certified
- Assisted with the Payroll
- Lead Trainer for 2 years until the position was filled
- Responsible for employee discipline
- Submitted all necessary paperwork to DPS for driver certification
- Conducted Monthly Safety Meetings
- Performed driver evaluations

Prescott Unified School District #1
926 S Hinman St.
Prescott, AZ 86305

August 2011 – June 2014
Joe Howard, Asst. Supt/Dir. HR

Director of Transportation

- Maintain and prepare appropriate resource availability for the District
- Develop process and procedures to provide safe, reliable student transportation services
- Research and implemented transportation programs, laws, regulations, for the purpose of proper maintenance of district wide services and ADE/DPS compliance
- Developed formal structure of authority
- Developed an environment which enhanced morale, employee retention and job satisfaction
- Recommended to District Administration policies and procedures related to school transportation services for the purpose of meeting District goals, objectives as well as state and federal compliance regulations
- Recruit, hire and train employees
- Recommend and make decisions in support of the District's missions, goals and objectives
- Budgeting, safety programs, site inspections, as well as preventative programs and maintenance for the purpose of providing excellent District services within compliance regulations
- Regular inspection of all aspects to District's transportation services for purposes of ensuring that efficient operations
- Oversee vehicle preventative maintenance programs for purpose of safe, efficient and effective operating condition.
- Respond to emergency situations during and after standard hours
- Make recommendations to Superintendent regarding inclement weather hazard situations for purpose of school day delay or closure.
- Active member of Superintendent's District Leadership Team
- Collaborate with internal and external agencies for maintaining and/or maintaining services and programs
- Effective communication with parents, guardians, and District staff

Paradise Valley Unified School District
15002 N 32nd Street, Phoenix, AZ 85032

August 2006 -August 2011
Doug Curry, Manager

Transportation Dispatcher/Field Trip Coordinator

- Ensuring all routes are covered on a daily basis
- Assist with all accidents that occur
- Work on T.O.M. program and Zonar
- Assisted with driver and parent concerns
- Assign fieldtrips according to seniority through the T.O.M. field trip program
- Coordinate with all forty eight schools, as well as, out of district schools
- Assisted supervisor with one-hundred day report
- Trainer, prior to this position, for sixteen of the District schools
- Managed forty-two drivers and bus aides
- Evaluated drivers
- Participated in the hiring process

- Obtained a state certification to train school bus drivers
- Obtained state certification as a third party tester
- First aid, CPR, AED, and classroom instructor certified

Deer Valley Unified School District
20420 N. 15th Ave., Phoenix, AZ 85027

August 2001- August 2006
Ginny Fish, Supervisor

Driver/Lead Driver/Driver Trainer

- Safely drove students to and from school both morning and afternoon routes
- Assist the supervisor with all drivers in region two
- Trained new drivers and evaluated drivers as needed
- Retrained drivers
- Processed department paperwork

Summary

Registered Dietitian since 2011 with 7 years experience in school food service operations and child nutrition programs. Excellent staff leadership and management skills. Supervised and trained food service staff and provided support and ongoing food and nutrition education to school and food service staff. Built valuable experience in NSLP, SBP, CACFP, Fruit and Vegetable Program, USDA Commodities, SFSP, ASCSP, large-scale food production, policy and procedure development, administrative review compliance, menu development, Financial/Resource Management, etc. Strong knowledge of Pima County Health Department Food Safety Requirements. Proficient with nutritional software and point of sale systems, student information systems (i.e. Tyler SIS), and financial management systems.

Highlights

- Registered Dietitian Certified, ServSafe Certified, ServSafe Instructor and Proctor Certified
- School Nutrition Association Member, Academy of Nutrition and Dietetics Member
- Excellent managerial & leadership skills, great customer service skills, proficient written and verbal communication skills, good rapport building skills, and well versed in Microsoft Suite.
- Bi-lingual (English-Spanish)

WORK EXPERIENCE

Small Business Owner, Consultant Tucson, AZ (June 2017-Present)

- Provide dietetic consultation services to educational agencies, health care facilities, and community organizations.

Amphitheater School District Tucson, AZ (November, 2015-June, 2017)

Nutritionist

- Assisted Food Service Director in managing and overseeing the Food Service Department.
- Responsible for: meal planning and menu development, coordination of nutrition education and meetings/in-service trainings, creation of food action plans, development of policies and procedures, preparation of reports, staffing, resource management, student eligibility and coordination of specialized projects.

Healthy Innovations Tucson, AZ (October, 2014-July, 2015)

School Food Service/Registered Dietitian Consultant

- Provided consultation services. Provided training and direction over the management of the main production site and school sites. Managed the computer system and ensured all information was compliant with ADE and USDA standards. Assisted schools with program audits, 6 Cents Menu Certification, and menu planning.

Southwest Food Service Excellence, LLC. Sahuarita, AZ (April, 2014-September, 2014)

Associate Regional Director of Program Compliance

- Provided administrative direction over food planning, menu planning, budgeting, production records, nutrition education, special diets, food safety, and training of staff.
- Traveled to districts to assist with audits and provided nutrition/food service operational support.

Arizona Dept. of Education-Health & Nutrition Services Phoenix, AZ (September 2013-April 2014)

School Nutrition Program Specialist/Reviewer

- Completed on-site visits to local educational agencies and conducted administrative reviews.

Southwest Food Service Excellence, LLC. Scottsdale, Arizona (August 2011-May 2013)

Associate Food Service Director/Registered Dietitian (K-12 Foodservice)

- Provided administrative support to director and assisted in the management of the Department of Nutrition Services.

EDUCATION

Dietetic Internship/ Patton State Hospital, Highland, CA (8/2010-6/2011)

Completed over 1200 hours of dietetic practice. Provided individualized nutrition counseling to individuals with mental illness, adults, geriatric populations, school-aged students in inpatient and outpatient settings. Focus areas included: Food Service Management, weight management, diabetes, cardiovascular disease, kidney disease and liver disease. Served in professional and community organizations and coordinated professional seminars.

Bachelor of Science: The University of Arizona, Tucson, Arizona (2008)

Major: Nutritional Sciences, **Minor**: Chemistry

Rowdy J. Frederiksen

Academic Preparation

Western Illinois University

Education Specialist Degree- Anticipated Graduation Fall 2019
Masters of Science, Educational Administration and Supervision
Graduated May 2014

Macomb, IL

University of Phoenix

Middle School Teaching Endorsement
Fall 2009-Spring 2010

Phoenix, AZ

Eastern Illinois University

Bachelors of Science in Elementary Education
Graduated December 2007

Charleston, IL

Study Abroad Student Teaching (Summer 2007-Fall 2007)

Taught 6th and 7th grade students under the direction of the classroom teacher.

Christchurch, NZ

Vaxjo Universitet

Exchange Student in Education Department
Spring 2005

Vaxjo, Sweden

Professional Experience

Assistant Principal, Woodrow Wilson Middle School (August 2014-Present)

Serve as instructional leader supporting and equipping 53 teachers and 25 classified staff as well as assisting the building principal in the discharge of his duties at all times and act in the capacity of the principal during the principal's absence from the school.

Moline, IL

Elementary and Middle School Teacher (August 2008-August 2014)

Taught 4th, 5th and 6th grade at the Franklin and Bicentennial Elementary as well as John Deere Middle School. During this time I served as the grade level chair for two years working on Professional Learning Communities, Balanced Assessment and Common District Assessment development aligned to the Common Core State Standards.

Moline, IL

Elementary School Teacher (January 2008-May 2008)

Davenport, IA
Taught 5th grade at All Saints Catholic school.

Certifications

Illinois Professional Educator's License

Certificate #1997405

Endorsements: General Administrative (K-12); Elementary Education- Self Contained (K-9); Social Science (5-8)

Professional Affiliations

Illinois Principals Association (IPA)

Parent Teacher Association (PTA)

Honors and Grants Received

- 2018-2019 Illinois Principals Association Assistant Principal of the Year (Blackhawk Region)
- 2008-2009 Moline-Coal Valley School District Rookie of the Year
- Received grant titled, "iPads, the Window to Learning" for the Moline Public School's foundation (Received 8 iPads with Cases) 2013
- Co-Wrote grant titled, "Click to Engage" for the Moline Public School's Foundation (Received Smart Board Clickers) 2012
- Co-Wrote a grant titled, "Reach for the Stars" for the Moline Public School's Foundation (Received a classroom projector) 2010

