



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, March 9, 2020, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by Vice President Egan.

Board members present: Vice President Taylor Egan, Larry Cabeen, Policy Committee Chair Leslie Juby, Mike McCormick, Alicia Saxton. Late: None. Absent: President Mark Grosso, Finance Committee Chair Dave Lamb.

The Vice President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Scott Ney, Director for Facility Operations; Dr. Dean Romano, Assistant Superintendent for Business Services; Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Kim, Alex & Andrew Wilson, Laurie Perry, Kristina Stevens, Katie Rusk, Lisa Harkins, Winnie Frankel, McQueeney Family, Julie Stocker, Jillian & Mike Twitty, Kari Miller, William Herwig, Gavin McGullough, Brooke Baurer, Allison Chaffee, Charlotte Davis, Alyssa Del Giudice, Avery Evans, Emma Fuller, Lauren Gies, Meena Gosain, Brenna Heth, Katherine Japlon, Lily Karlson, Kelli Kaufman, Mackenzie Miller, Emily Mundry, Madeline ORourke, Ashley Pender, Victoria Preston, Samantha Scolaro, Kyla Sheridan, Sydney Sheridan, Olivia Takesue, Reese Gosain, Alexander Wilson, Julia Zuzinski.

2. APPROVAL OF MINUTES (Policy 2:220)

- 2.1 Regular Session, February 24, 2020
- 2.2 Executive Session, February 24, 2020

Motion by Cabeen, second by Juby, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

- 3.1 Tradition of Excellence Award: Geneva Students
Swim Team, Dance Team, Gymnastics, National Merit Scholarship

Swim Team State Qualifiers

William Herwig

Gavin McCullough

Dance Team State Qualifiers

Brooke Baurer

Brenna Heth

Victoria Preston

Allison Chaffee

Katherine Japlon

Ella Schamberger

Charlotte Davis

Lily Karlson

Samantha Scolaro

Alyssa Del Giudice

Kelli Kaufman

Kyla Sheridan

Avery Evans

Mackenzie Miller

Sydney Sheridan

Emma Fuller

Emily Mundry

Jillian Twitty

Lauren Gies

Madeline ORourke

Meena Gosain

Ashley Pender

Gymnastics State Qualifiers

Olivia Takesue

National Merit Scholarship Finalists

Reese Gosain

Alexander Wilson

Anne McQueeny

Julia Zuzinski

4. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

There is data reporting that is coming up with the Illinois State Board of Education and Rob Martwick just introduced a bill to allow students up to five mental health days per year.

5. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that there is a lot going on in the district. The last couple of weeks have been spent finishing up on deadlines. Spring break is coming up March 30 through April 3. We have our Coronavirus Task Force working to keep the community up to date. There is a district webpage that the community can access for information. The cleaning solutions that we use kills the virus, and if we have an outbreak, then we have something stronger that will be used. During the H1N1 outbreak, we learned a lot about what cleaning products to use and established a good relationship with the Kane County Health Department and the CDC. We are once again partnering with these agencies as we work through the coronavirus. The spring newsletter went out electronically today and should arrive in mailboxes later this week or early next week. We have had several parent forums, and we have a forum on Digital Citizenship on March 26 beginning at 7 p.m. at the high school auditorium. As a follow-up, our Communications Task Force, as part of their community engagement, will be hosting an open forum for parents and community members to talk to Board members in the high school cafeteria following the Digital Citizenship forum.

6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

6.1 Policy Updates: Second Reading – **Updated and Reviewed** (Policy 2:240)

6.1.1 Policy 4:10, Fiscal and Business Management - **Revised**

6.1.2 Policy 7:270, Administering Medicines to Students – **Revised**

6.1.3 Policy 8:10, Connection with the Community – **Revised**

Motion by McCormick, second by Juby, to approve the above-listed policies, items 6.1.1 & 6.1.3. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

Policy 7:270 was reflecting changes in legislation regarding undesignated epi-pens and glucagon. As a Board, we need to decide if we think we should have undesignated glucagon in buildings for an emergency. If we decide to go ahead with this, then it needs to come back for a first reading again at the next meeting, once we have had an opportunity to speak with our attorneys to see what our liabilities will be.

Board comments, questions, concerns: This would be helpful in the schools that have students with

Type 1 diabetes. We are fortunate to live in a community where parents are able to provide glucagon for their children, however, insurance is very limiting to the number you can receive in a year. It looks to be a low cost to the district, and if we have the power to have glucagon in the nurse's offices, this would allow for parents to keep one at home if they have already used one and cannot get another refill, or to have one in the classroom. When glucagon is needed, it is quick, and the more we can do to make it available to our students, the more reassured students and parents will be. We could pass this tonight, so that we can move forward in ordering the glucagon, or we can send it back for a first reading again. The only liability would be if it is given to a student without a prescription. (There is language that has been lined out, so if we choose to add this language back, then it needs to come back to the Board for a first reading.) Let's just bring it back in April with the changes made, and ask that administration order a prescription for each building.

6.2 2020-2021 Facilities 7-Year Capital Plan – Scott Ney

Scott Ney presented the 2020-2021 Facilities 7-Year Capital Plan. Mr. Ney surveyed all district school buildings, analyzed existing facilities and related conditions, prioritized based on cost and needs and efficiencies, and provided cost estimates for future projects. Capital improvements for the 2019-2020 school year are currently under budget by \$92,122.66 which will be used for needed projects next year. Top priorities for 2020-2021 are:

- Geneva High School – resurface Mack Olson gym floor & repair/replace damaged roof sections
- Geneva Middle School North – update DDC controls from Lon to BACnet & 10-year Health Life Safety “B” repairs (door/railing issues)
- Geneva Middle School South – repair/replace damaged roof sections & 10-year Health Life Safety “B” repairs (door/plumbing issues & fire alarm panel)
- Harrison Street Elementary – tuckpointing/flashing repair & repair/replace roof or waterproof restoration coating
- Western Avenue Elementary – repair/replace roof or waterproof restoration coating
- Mill Creek Elementary – tuckpointing repairs & repair/replace roof or waterproof restoration coating
- Heartland Elementary – repair/replace damaged roof sections
- Williamsburg Elementary – replace wood trellis/pergola & 10-year Health Life Safety “A&B” repairs (plumbing issues)
- Coultrap Educational Services Center – replace 3 fan coil and condensing units

The total cost for 2020-2021 is estimated at \$2,814,200, with a total of \$15,911,009 over the next seven years. For future project considerations, should the budget allow, for 2020-2021 is \$159,000, with a total of \$7,934,200 over the next seven years of additional projects.

Board comments, questions, concerns: So, year seven is the air conditioning for the athletic area? (Yes, it's in the future considerations.) How much of that budget is for the air conditioning? (About \$4.8 million.) The numbers look large, but you are doing a great job at watching district funds. We need to keep in mind that each year, there will be an increase of 3-4%.

Motion by Cabeen, second by Juby, to approve the above-listed capital plan, item 6.2. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

6.3 Annual Resolution for Dismissal: Certified Part-time Teachers (Policy 5:200)

Dr. Adam Law shared that it has been district practice in past years to dismiss certified, part-time teachers due to the return of teachers from full or partial leave, enrollment uncertainty and other reasons not related to a teacher's job performance. This protects the district from employing individuals whose services may not be required the next school year. When staffing requirements are better known, then the district has more flexibility in creating a staffing plan based on enrollment and/or student course selection patterns.

Motion by Juby, second by McCormick, to approve the above-listed resolution, item 6.3. On roll call,

Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

6.4 Annual Resolution for Joint Agreement as Part of the FVCC (Policy 6:185)

Motion by McCormick, second by Juby, to approve the above-listed resolution, items 6.4. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

8. INFORMATION

8.1 Board Meeting/Presentation Schedule

8.2 FOIA Requests

9. CONSENT AGENDA

9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

New Hires Certified Staff

Fallico, Dominic, GHS, Math, 1.0 FTE, effective 8/17/20

Wicinski, Lauren, GHS, Learning Behavior Specialist, 1.0 FTE, effective 8/17/20

Resignations Certified Staff

Scanlan, Emily, GMSN, Psychologist, 1.0 FTE, effective 5/29/20

Goralski, Naomi, GMSN, Language Arts, 1.0 FTE, effective 5/29/20

Reappointments Certified Staff

Russell, Jimmy, GHS, Physical Education, .70 FTE to 1.0 FTE

Family and Medical Leave Certified Staff

Limberis, Mary, GHS, Science, effective 2/27/20-3/6/20

New Hires Support Staff

Breiten, Christine, GMSN, Classroom Assistant, effective 3/9/20

Resignations Support Staff

Bragg, Lisa, HSS, Special Education Assistant, effective 3/13/20

Bartolone, Giovanni, CO, Maintenance, effective 3/6/20

Retirement Support Staff

Egan, Denise, GHS, Hallway Supervisor, effective 3/11/20

Benner, Patti, HES, Reading Tutor, effective 3/3/20

GELP ESY

Callahan, Julia, current employee, Speech Language Pathologist

Gabric, Kaitlyn, current employee, Learning Behavior Specialist

Schied, Missy (6/22-7/2), current employee, Learning Behavior Specialist

Trofimik, Megan (7/6-7/16), current employee, Learning Behavior Specialist

9.2 Accounts Payable (Policy 4:50)

9.3 Monthly Financial Report – February (4:50)

9.4 2020-2021 Policy Committee Calendar

9.5 Disposal of Equipment

9.6 2020-2021 IHSA School Membership

9.7 Firewall Replacement Recommendation

9.8 Gifts, Grants, Bequests: \$1,500, Geneva Women's Club, gifts cards to be distributed to homeless families

9.9 Gifts, Grants, Bequests: \$6,000, Geneva Feeder Program, for boys' and girls' basketball programs

Motion by McCormick, second by Juby, to approve the above-listed, items 9.1-9.9. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

10. PUBLIC COMMENTS

Per Board Policy 2:230, attendees wishing to speak at the Board meeting must register their intention to participate in the

public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.
None.

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The President of the United States has proposed a budget that cuts the Department of Education by \$5.6 billion and in that same budget he proposed \$5 billion for freedom educational scholarships for private schools. The Facilities Task Force met today. It was impressive to see how administration is handling Covid-19. Board members attended the Technology Task Force meeting last week, where they discussed the upcoming forum on March 26th. This forum is for K-12 parents. Board members also attended the follow-up meeting with the Insurance Committee. There was a lot of information shared, but the district will be staying with the plans they currently have in place. The Kishwaukee dinner meeting was last week with a meaningful presentation about keeping our kids tanks full in order for them to perform well. Not everything you need to know about a student is told on the standardized test results. The presenter touched on how we don't always know what is going on behind the scenes. There will be a Board forum following the technology presentation. We welcome the community to come and talk with four of our Board members. We have been working on this community initiative since 2018, and this seems like the natural progression.

12. NOTICES / ANNOUNCEMENTS

13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]; STUDENT DISCIPLINARY CASES [5ILCS 120/2(c)(10)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 7:49 p.m., motion by McCormick, second by Juby, to go into executive session to consider matters pertaining to collective negotiating between the public body and its employees or their representatives; student disciplinary cases. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

At 9:17 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

14.1 Disciplinary Action – Student A

15. ADJOURNMENT

At 9:18 p.m., motion by McCormick second by Cabeen, and with unanimous consent, the meeting was adjourned.

APPROVED _____

PRESIDENT

SECRETARY _____

Bonnie Johnson

RECORDING
SECRETARY