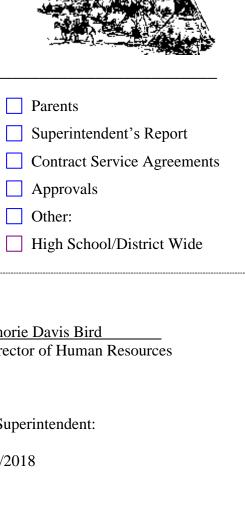
## Browning Public Schools **Board Agenda Request**Meeting To Be Held: January 31, 2018



Recognit	tion: Students	Staff	Parents
Informat	tion:	Old Business	Superintendent's Report
Action:	Resignations	Hiring	Contract Service Agreements
	Travel Out-of-State	Travel In State	Approvals
	Termination	Legal Matters	Other:
	This action request pertains t	o Elementary (only)	☐ High School/District Wide
Date: January 23, 2018			
То:	Corrina Guardipee-Hall Superintendent of Schools	_	Emorie Davis Bird Director of Human Resources
Subject: Resignations			
<b>Description:</b> The following resignation has been accepted by the Superintendent:			
♣ Brenda Hoyt, Secretary, High School, Effective 2/2/2018			
Attachment(s): Letter of Resignation			
Superintendent Action: Approved Denied Deferred Initial & date:			
Comments:			
Board Action: N/A (Info) Approved Denied Tabled to:			

Ms. Corrina Guardipee Hall Superintendent Browning Public Schools

Please accept this letter as my official notification to take early retirement from Browning Public Schools. My retirement will be effective February 2, 2018.

I have given this decision a great deal of consideration and reflection. Although this decision has not been an easy one to make I have decided that it is in my best interest. I have enjoyed my time at Browning High School and appreciate the opportunities that I have had as an employee. I will miss the daily interaction with our students but hope to continue the relationships that I have built while working here. My work with the students and relationships that were built were an enriching and rewarding experience, one that I will miss immensely.

I have shared as much information as possible with my co-workers to make the transition of my departure as smooth as possible. My efforts until my end date will be wrapping up projects and providing supports until my departure. Please rest assured that I will provide my full dedication and commitment, as always, until then.

Once again, I am thankful for the opportunities I have been provided with while working for Browning Public Schools and I wish the best success for them in the years to come.

Corma 18. Hall

Sincerely.

Brenda Hovt