

**Parkrose School District #3**

**Agenda Item #\_\_\_\_\_**

<b>SUBMITTED BY:</b> Mary Larson	( ✓ )	<b>DATE</b> 3/10/14
<b>APPROVED BY:</b> Building Administrator	( )	
Superintendent Karen Fischer Gray	( X )	3/10/14
Director of Business Services Mary Larson	( X )	3/10/14

**TOPIC: RESOLUTION TO ACCEPT SHAVER CHANGE ORDERS MULTI PURPOSE ROOM 2013 PROJECT**

**PURPOSE OF AGENDA ITEM: [Why are you asking for Board review]:**

Information \_\_\_\_ Policy Change \_\_\_\_\_ Action/Approval  X  Presentation/Special Request \_\_\_\_\_

**BACKGROUND:** Attachments: Y\_\_\_\_ N\_\_\_\_ **LIST:**

**RATIONALE/DISCUSSION:**

Emerick Construction was awarded the bid for the Shaver 2013 Multi-Purpose Project. This project was budgeted with an owner contingency amount and change order amount to anticipate unforeseen conditions during the construction project that began April 2013 and will be finished by March 2014.

The Board of Education had earlier established that change orders could be authorized by staff. This action is typical of school construction projects so that there is not a delay in approval so that projects are completed in a timely manner.

Any request for information submitted by the contractor is reviewed by the Architect, additionally reviewed by the Project Manager and then reviewed by Parkrose School District staff. Items or questions submitted are also reviewed at the weekly construction meeting. Often further review is required by the mechanical engineer or other consultants before an approval is given.

The list attached is complete as of February 2, 2014. There will be some additional change orders submitted that will be presented to the Board at the next business meetings until the project is completed. We are within budget estimates for this project. Change order contingency is budgeted at \$172,720. The change orders to date are \$70,270.23 with another \$5,000 anticipated requests to date. Any unused contingency will be reallocated to other bond construction projects as prioritized.

**FINANCIAL IMPLICATIONS:**

Funds for change orders will be paid from the Bond Construction Fund.

**RELATION TO GOALS:**

Parkrose Board of Education goal of passage of a construction bond levy for May 2011 was successful. Shaver Elementary Multipurpose Room was part of the voter approved bond.

**ACTION REQUESTED:**

Hereby resolved; approve the attached change order log as approved by Architect, Project Manager and staff for 2013 Shaver Elementary Multi-Purpose Bond Projects.