



APPROVAL OF BOARD MEETING MINUTES

POLICY ISSUE/SITUATION

Enclosed are the minutes for:

- March 14, 2016 Business Meeting
- April 6, 2016 Work Session
- April 14, 2016 Special Board Meeting

BACKGROUND INFORMATION

Minutes of the School Board's Business Meetings, Work Sessions, Public Hearings and Special Sessions are presented to the Board for approval at School Board Business Meetings.

RECOMMENDATION:

(16-648) BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

District Goal: WE empower all students to achieve post-high school success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

**Business Meeting****March 14, 2016****Board Members Present:**

Anne Bryan, Chair
Linda Degman, Vice Chair
Susan Greenberg
LeeAnn Larsen
Eric Simpson
Becky Tymchuk
Donna Tyner

Staff Present:

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning, Human Resources & Information Technology
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Steve Langford	Chief Information Officer
Sue Robertson	Chief Human Resource Officer
Claire Hertz	Chief Financial Officer
Maureen Wheeler	Public Communication Officer
Ginny Hansmann	Chief Academic Officer
Jon Bridges	Administrator for Instructional Accountability
Nicole Will	Administrator for Curriculum, Instruction & Assessment
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Mike Chamberlain	Executive Administrator
Matt Casteel	Executive Administrator
Brenda Lewis	Executive Administrator
Carolyn Miller	Executive Administrator
John Peplinski	Administrator for Instructional Digital Design
David Williams	Administrator for Government Relations
Sho Shigeoka	Administrator for Equity & Inclusion
Toshiko Maurizio	Director for ELL Services
Gayellyn Jacobson	Administrator for Fiscal Services
Dick Steinbrugge	Executive Administrator for Facilities

Visitors: 45**Media:** 0**Call Meeting to Order – Anne Bryan**

School Board Chair Anne Bryan called the meeting to order at 6:33 p.m.

A. Pledge to Flag

Aloha High School Cheerleaders led the group in the Pledge to the Flag.

B. Recognition of Students, Staff and Community

The Board recognized the following individuals for their outstanding achievement and contribution to the Beaverton School District and the community.

Exemplifying the Pillar of WE Expect Excellence, Aloha High School Cheerleaders were recognized for winning the 6A Large Division at the OSAA State Cheerleading Championships.

Exemplifying the Pillar of WE Collaborate, the City of Beaverton, Beaverton Police Department, Washington County Sheriff's Office, Tualatin Valley Fire & Rescue, Tualatin Hills Park and Recreation District and the Beaverton Safety & Security Office were recognized for their collaboration on the Parent Reunification Plan.

C. Beaverton Student Advisory Committee Update

Saitoti Meekisho, President, reported that some Beaverton Student Advisory Committee (BSAC) members met with new elementary teachers. They also met with Claire Hertz, Beaverton School District Chief Financial Officer, about the budget process and budget priorities. The BSAC would like to see increased CTE courses as options and after school activities funded. The BSAC students are working on their second Public Service Announcement video. They are planning a field trip to the new high school. The Communication video that they have been working on is now being edited.

Board Procedures – Anne Bryan

Anne Bryan asked for any changes to the agenda. There were no changes to the agenda.

Public Participation

- Ella Osborne, 2nd grader at Bonny Slope, invited everyone to attend the Vision Fun Run that she is planning. The event will help children with vision and hearing problems get the care that they need. The Fun Run will be held at Bonny Slope Elementary School on May 7, from 10 a.m. – 1 p.m. There will be fun for everyone. Paul Linnman will be there. She encouraged the Board to go to her website at visionfunrun.com to volunteer, register to participate or make a donation.
- Nina Munch spoke to the Board about the High School Boundary proposal.

Board Communication

A. Individual School Board Member Comments

- Becky Tymchuk reported attending a school play at Southridge High School. The production, *7 Brides for 7 Brothers* was very entertaining. A production like this is a great example of collaboration.
- Susan went to Raleigh Hills for their Read Across America celebration; it was amazing.
- LeeAnn Larsen went to a reception with Governor Kate Brown. They talked about Career Technical Education. She also reported that OSBA wants to train school boards throughout the state. They are offering an incentive for school boards to participate in the training. If a school board registers and completes five assignments, the school board will be eligible to win a \$5,000 scholarship to be distributed as they wish.
- Anne Bryan also went to a high school musical production and reviewed elementary science projects. She attended Meadow Park Middle School's band concert performed at Village Baptist Church.

B. Superintendent's Comments

- Superintendent Rose stated Ella Osborne was impressive in her presentation to the Board.
- Jeff has been engaging with students regarding the boundary process. It is a very emotional process. Students will lead the way, we will be OK.

Reports

A. School Presentations

- **Findley Elementary School – Kathleen Skidmore, Principal & Amy Chamberlain, Assistant Principal**

Kathleen Skidmore reported that Findley Elementary School has 840 students with 6% Free and Reduced Lunch. The school has 33 different languages spoken.

Two key investments highlighted for Findley are Learning Teams and Culturally Responsive Teaching.

This year, Findley staff agreed to meet in a common location for Learning Teams in an effort to collaboratively learn the process. All teams chose writing as a common subject area to begin with, although the standard of focus varied at each grade level.

Findley is composed of a very diverse student population, which they view as an asset. As a PYP Candidate School, Findley teachers are transforming their teaching practices through inquiry-based instruction. This approach to teaching highlights the life experiences of all of our students. It allows students to ask questions and gain knowledge based on their own curiosities and experiences, while linking it to grade level standards and content.

Findley is in its second year as a PYP Candidate School and will submit the application to begin the process of authorization during the 2016-17 school year. All but two staff members have completed Level 1 training required prior to applying for authorization.

Kathleen is proud of her hardworking and dedicated staff. Findley opened in 1997 with an emphasis on grade-level teaming. Eighteen years later, this legacy continues. Her dedicated and active parent community strongly supports the students and staff. They support many programs, which enrich the education of Findley's students.

Questions & comments from the Board:

- LeeAnn Larsen asked about learning teams, how many days, minutes per month do they meet? *They meet two Tuesdays a month for 45 minutes each time. Teachers would love to meet more often; they just don't have the extra time.*
- Inquiry based instruction, how is that different? *Students are immersed in a topic, across all areas. Students are encouraged to discover information on a topic.*
- You have fewer students now, how many portables do you have? *Our portables house 6 classes and 2 music teachers. Would love to have a computer lab, and a second space for PE.*
- Anne Bryan stated that the partnerships between Findley's teachers and parents are an example of great work.
- **Five Oaks Middle School – Shirley Brock, Principal, Michelle Harris, Assistant Principal**
Shirley Brock reported that Five Oaks Middle School has 1,016 total students, 179 Rachel Carson students and 837 Five Oaks Middle School students. Rachel Carson has approximately

26% Free and Reduced Lunch students and Five Oaks has 75%. Overall, Five Oaks has the highest percentage of Free and Reduced Lunch students of any middle school in the Beaverton School District.

The school has 36 different languages spoken.

Key efforts and actions this year include:

- School-wide implementation of a College and Career-Bound Culture through the AVID program, AVID has made a real difference to Five Oaks Middle School.
- An emphasis of writing (WICKER) across all curriculum areas for the past three years.
- Opportunity YOU – an extended day program targeting students that need extra support with an additional 2 hours after school, 4 days a week. This is the first year of implementation that includes academic support, physical activities, and community mentors that teach a class one day a week.

Questions & comments from the Board:

- Opportunity You, is this your program or is it a state or national program? *Eric McGuire came up with the idea. 89 students are participating.*
- Do Rachel Carson and Five Oaks share a principal? *Yes.*
- You mentioned the misrepresentation of Five Oaks in the community, my children went to Five Oaks and each one was well prepared for high school. Five Oaks has a great staff.
- Your report mentions pursuing demonstration status with AVID, what is that? *There are 11 criteria to meet, then you are showcased. Other interested school districts will come to Five Oaks to see what AVID is doing for the students. The culture of Five Oaks has changed. Every student knows they can attend college, that they can do it. There is a positive vibe throughout the building.*

B. School Board Committee Updates

- Planning Committee – LeeAnn Larsen

The Planning Committee met and talked about 3 categories: 1) Strategic Plan, they are working on wording, 2) Budget, make sure it is on your calendar, April 7 is the first Budget meeting, 3) Policy, they are re-examining policies that have not been updated in the last few years.

C. Northwest Regional ESD Annual Report – Rob Saxton

Rob Saxton stated that it is nice to be here tonight, when you see cheerleaders, students like Ella, and parents with passion, you have a lot to be proud of.

Rob reviewed the annual report and how service credits were allocated.

- What are truancy services? The ESD has hired 4 police officers, if a student continues to be absent, an officer can be sent to encourage parents to help students get back in school.
- Thank you for your work and leadership.
- Groner Elementary School is used for the hearing impaired or deaf students. *Students from across the ESD can attend and get services there.*

D. City of Beaverton Update – Marc San Soucie

Tonight is the first of a series of conversations with the Board and the City of Beaverton.

The City has been working on their Community Vision Plan. Their first plan was in 2010/11, the Plan

this year included 6500 people who were asked what they want to see in Beaverton. Councilman San Soucie encouraged the Board to read the report; there is useful information in it for the BSD.

Some of the City's priorities include:

- Addressing hate crime
- Develop an active transportation plan
- Building sidewalks
- Expand the Beaverton Night Market
- Set up a warming shelter
- Develop an Arts & Cultural Center

Councilman San Soucie reported that there is a lot of development going on across the area. Housing is a serious part of what the City does. The Council develops policy concerning housing in the city. Permits were just issued for development in the South Cooper Mountain area; student growth will be seen in the next year or so. Affordable housing is also very important to the city. They are looking for opportunities all across the city for affordable housing.

Questions & comments from the Board:

- Is the Community Vision Plan update posted on the website? *Marc will send the report to the Board.*
- Thank you for sharing your goals.

E. Financial Update – Claire Hertz

Chief Financial Officer Claire Hertz reported that Thursday, April 7, is the first Budget meeting. Materials will be sent out a week prior. The Bond sale is scheduled for April 12, a report will be sent out prior for the Board's review.

F. Math Project Team and Secondary Math Sequence Update - Robin Kobrowski, Mike Chamberlain, Nicole Will and Dennis Williams

The Project Team has met twice. The first meeting was focused on team building; they discussed aspirations and priorities. At the second meeting, they discussed a shift from state standards to common core standards. This week the team will visit classrooms across all levels.

Secondary Math Sequencing – Mike Chamberlain

There have been nine Algebra/Geometry/Statistics (AGS) Parent and Community Information sessions. These Sessions were promoted through Community Involvement and through middle and high school newsletters and/or websites. Over 300 parents attended the sessions. The response to the change was overwhelmingly positive after all the questions were addressed.

Questions and comments from the Board:

- Susan Greenberg appreciates the enthusiasm of teachers on the project team. She asked what is the timing on implementing the AGS sequencing? *Piloting at 4 schools currently. All Algebra 1 courses and courses with Algebra 1 learning targets will be replaced by Algebra/Geometry/Statistics 1 at all secondary schools next fall.*
- What criteria is the selection of new curriculum based on? *A cadre of teachers will look at curriculum within the learning targets, learning standards, practices and data from our students.*

- Has anyone else in Oregon done this sequencing? Is there any data out there? *Across the country there are thousands of school districts using this pathway. The content is the same it is just the pathway that is changing.*
- Thank you for your work. Engaging kids with real life practices is great.
- How many of the Middle schools will be teaching A/G/S 1, 2, and 3? *Should be about the same as it is now.*
- If you get kids who move through this sequence quickly where will they get their higher math classes? *Some schools do offer dual credit now with PSU.*
- From a student perspective, how will this effect a student that isn't ready for Algebra 1? *That is something we are working on.*
- Many students don't start high school with the Beaverton School District but come in later. How do the fit into this sequence? *We will need to evaluate where they are and support them until they can succeed in our AGS sequence.*

G. Active Students Task Force Update – Matt Casteel, Cheryl Wardell

Matt Casteel and Cheryl Wardell reported that this year they have been working on creating a culture of movement in our schools. They have been training teachers on how to increase student activity. They have several schools that have moved recess or PE classes before lunch.

One teacher reported that the movement has helped the academics. Teachers can create movement before students create their own movement that can disrupt the academic environment.

It takes 10 years to create a culture change. They need support in this work to continue, they want to increase PE class time and continue to have movement in the classroom. They encouraged the Beaverton School District leadership to consider becoming a “Let’s Move” active school district.

The Task Force recommends looking at the space that we have available to do the work; having two separate spaces is ideal. Portables and/or running tracks can help without doing a major reconstruction.

Matt proposed that the Board receive this report as our recommendations from the Task Force. A resolution will be on the next Business Meeting Agenda.

Questions and comments from the Board:

- Do you have a dollar figure for the capital improvements that you want for increased space? *Projections can't be done now for projects that are far in the future.*
- What is a Let's Move district. *This is really important support from the Board and staff leadership. It requires continuous assessment of programs and facilities. It asks for problem solving so that each child gets 60 minutes of physical activity a day.*
- Title 1 schools don't have resources to development things like a running track for students.
- Thank you for all your work.

H. Equity Update – Sho Shigeoka, Ginny Hansmann,

This report includes an update on the implementation process of the Equity Policy.

Angela Tran, Hazeldale Principal, stated that the policy is inspirational.

David Nieslanik, Highland Park Principal, has reduced the time student discipline takes students outside the classroom by 50%. There is a culture that schools are part of the community and families are part of the school. AVID has transformed the culture in our schools.

Jon Franco, Westview High School Principal, stated that equity is the work. As a new administrator, he was very pleased that equity was important from the start. He had the resources to do the work, AVID has made a big difference as it brings relationships with the kids that bring them into success.

Questions & comments from the Board:

- You recommend doing a cross-walk analysis of high-impact policies, what is that? We need to look at all our policies under the equity lens.
- Academic Achievement funding has a two-year commitment. That seems too short to accomplish the work.
- With two years of implementation, is there anything that should be changed in the policy? It is too early to make any changes. We need to name the problems that we have and have that dialogue before we make any changes to policy.

Break 8:08 – 8:15 p.m.

Discussion Item

A. First Reading of School Board Policy – Camellia Osterink

Camellia Osterink reviewed changes to the following policies:

JFC/JG – Student Conduct/Student Discipline

No questions, Anne Bryan has some copy edits that she will send to Camellia.

JGD/JGE – Suspensions and Expulsions

- In a suspension situation, is there no appeal process to the principal? *Assistant principals are the ones that are doing the discipline work. The decision is made by the assistant. If a principal gets involved, it undermines the power of the assistant principal. Parents are always involved during the process from the start.*
- Is there a different process if the student is over 18 and considered an adult? *A student that is 18 or over has the right to not have a parent involved, but Camellia has never seen that happen.*

Both policies will move to second reading. At the next work session we will be looking at these policies and the Consistent Discipline Handbook.

Action Items

A. Bond Accountability Recommendations (16-638) – Linda Degman

The Bond Accountability Committee report on February 22, 2016 included three recommendations to the School Board:

1. The Board should approve all expenditures of bond funds for any projects not on the original bond measure project list.
2. Staff should be directed to prepare, for BAC review and Board approval, a cost control plan to be used during the remainder of the bond program.
3. The District should send a district-wide mailing on the status of the bond program this spring, focusing on the final approved budget for the high school, the reasons for its increase over the previous approved budget, and implications of the higher project cost for other bond measure

projects.

LeeAnn moved to approve the recommendations of the Citizen's Bond Accountability Committee.

Donna seconded the motion.

Discussion:

- #1 is current practice.
- District-wide mailing to entire community seemed very prescriptive, do we want to keep that in? *A district-wide mailing reaches households that do not receive communication from the District in other ways.*
- Should this mailing be in addition to the one in the fall or instead of? *This should be in addition in order to address the cost increases for the high school. CCI to determine how this is communicated.*

LeeAnn moved to amend her motion to include that the Communication Community Involvement Office will provide a status update this spring.

Donna seconded the amended motion.

The Board voted unanimously to amend the motion.

The amended motion passed unanimously as amended.

Donna Tyner proposed a Cost Control Plan with the following ideas:

- State the District's philosophy on how they will be approaching these projects.
- Know what steps they will take during the design phase to keep project costs within the budget. While a well-designed school is great, we can't afford every school to be state of the art.
- The extent of value engineering and the steps they will take to find the best cost for materials.
- In cases where we have agreed to reimburse the contractor for the cost of insurance, perform an audit on the insurance program to make sure insurance charges are reimbursable and according to contract requirements.
- What can be done to bundle the projects. For example, can the District purchase hardware, furniture, water heaters and equipment in bulk?
- What can be done to reuse and recycle materials, equipment, furniture, etc.?
- State the frequency in which the District will review the over all bond program to make sure there is money remaining to fund outstanding projects.
- Reorder the projects giving priority to projects affecting students and moving other projects like improvements to maintenance facility, to the end of the list.

For each project progress report, Donna would like to see:

- The budget associated with capital costs, administrative/design costs and contingencies. The amount spent so far, how much is left and the percentage of the project that has been completed.
- A graphic indicating the total bond amount and the amount spent in total for all projects to date.
- Percentage of all the projects completed and nearing completion.

The Bond Accountability Committee will meet on March 31, 2016 and will provide an update at the April 6 work session.

B. Consent Agenda

LeeAnn Larsen moved to accept the Consent Agenda.

Susan Greenberg seconded and the motion passed unanimously

1. Personnel (16-639)

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

2. Approval of Board Meeting Minutes (16-640)

BE IT RESOLVED that the minutes listed below be and hereby are approved for:

- February 22, 2016 – School Board Business Meeting

3. Public Contracts (16-641)

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

4. Grant Report (16-642)

BE IT RESOLVED that the School Board and Superintendent received this report as an information item.

5. Second Reading of School Board Policy (16-643)

BE IT RESOLVED that School Board Policy KK – Visitors to District Facilities is approved as submitted at this meeting.

Closing Comments – Anne Bryan, Jeff Rose

Supt. Jeff Rose provided no closing comments due to the lateness of the meeting.

Anne Bryan stated that there is an Executive Session directly after this meeting.

Adjournment

The meeting was adjourned at 9:52 p.m.

Submitted by Carol Marshall

Anne Bryan, School Board Chair

**School Board Work Session****April 6, 2016****Board Members Present:**

Anne Bryan, Chair
Linda Degman, Vice Chair
LeeAnn Larsen
Susan Greenberg
Eric Simpson
Becky Tymchuk
Donna Tyner

Staff Present:

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Claire Hertz	Chief Financial Officer
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
Ginny Hansmann	Chief Academic Officer
David Williams	Administrator for Government Relations
Kevin Sutherland	Director of Public Safety
Dick Steinbrugge	Executive Administrator for Facilities
Sheri Stanley	Administrator for Facilities Development
Craig Beaver	Administrator for Transportation
Nathan Potter	Administrator for Maintenance

Visitor: 5**Media:** 0**WELCOME AND OVERVIEW** – Anne Bryan

School Board Chair Anne Bryan called the meeting to order at 8:30 a.m.

STRATEGIC PLAN REPORTS**Information Technology** – Steve Langford via video conference

Steve Langford reported that the IT Department is concluding their second year of significant infrastructure improvements to support staff and students.

District demand for internet access continues to increase. In preparation for the deployment of student computing devices as part of the FutureReady year one implementation, the District internet connection

was increased again in December 2015 to the current 5 Gigabit connection. As of March 2016, we regularly experience peak usage of 80% of our available connection capacity. The National Educational Technology Plan advises planning for a 40 Gigabit connection by 2018 for a school district of our size. The Beaverton School District is working collaboratively with the Northwest Regional ESD and surrounding districts on a “Dark Fiber” project that will provide the Beaverton School District with 40 Gigabit connection at a very reasonable cost. We are planning for growth now so that we are ahead of the need. The IT Department is collaborating with all departments.

Wireless access is the primary method used by students and staff to access District and internet resources. It is critical to the teaching and learning process and the business needs of the organization. In Fall of 2014, IT began the replacement of the enterprise wireless network. They are currently in Phase 3 of the replacement plan and will be complete 2 months ahead of schedule.

The IT Department is completing Phase 3 of the Unified Communications system implementation and they expect to have all schools and ancillary sites fully converted to the new ShoreTel system by May 2016. The 4th and final Phase of the project is to activate the safety and security features of the new system.

They are testing the Enhanced 911 feature of the system at pilot schools in preparation for implementation at all schools over the summer. The Enhanced 911 will automatically associate the location in the building of a number that dials 911. This will allow first responders and the Public Safety Office to know the exact location, not just the building where there is an emergency, saving critical time.

The Information and Technology Department takes very seriously the responsibility to protect students, staff and organizational data and has implemented many identified best practices in the area of security. The District’s networks and systems are probed daily from external sources seeking access to our systems. To ensure we are operating with the highest levels of protection, we have hired a nationally known security firm to conduct a Next Generation Risk Management security audit of our systems.

A parent brought forward an issue she wanted addressed. She saw the need for teachers to be able to communicate directly and easily with parents who spoke languages other than English. The Classroom Messenger project provides 100 pre-made messages that teachers can send via email to parents. Since September 7000 messages have been read.

Questions and comments from the Board:

- Messages from SchoolMessenger come through twice. *Thank you, we will take a look at that.*
- Regarding peak time usage; we are at 80%, what would be an optimum percentage of usage? *We would like to be around 50 – 60%.*
- Help desk response time going down, thank you. Do Computer Support Technicians go through that system? *Yes.*
- Talk more about the BaselineEdge project; how does it go with Synergy? *Teachers need to have easy access to materials and information. The data warehouse has been in place but it is not always user friendly. BaselineEdge is a much better system and works in sync with Synergy. We are excited about this product.*
- How will training work if it is at the same time as the launch? *It will be a targeted launch, training will be with each launch.*

Operations

Facilities – Dick Steinbrugge, Nathan Potter, Sheri Stanley

Dick Steinbrugge reported that there are many studies supporting a conclusion that the quality of buildings and facilities available to students and teachers has a valuable connection with performance. Creation of quality teaching spaces is the foundation, but only the beginning, of a school's life cycle. It is generally accepted that 80% of a building's life-cycle cost is from maintenance and operations.

Dick reported that they have analyzed funding and staffing trends and also contrasted these with workload increases and expanding building space in Beaverton. It is their belief that significant increases in resources need to be planned in maintenance services and custodial services to keep pace with the growing infrastructure in the District in order to ensure that the investments supported by our community are protected.

Maintenance Services

Nathan Potter reported that the limited number of maintenance staff has created a backlog of general repair work. Where the deferred maintenance portion of the 2014 Capital Improvement Bond has provided fiscal resources to accomplish repairs, it has increased the demand on the existing maintenance staff to review plans and submittals while also attempting to address a maintenance backlog.

While the proposed 2014 Capital Bond program is providing \$98 million for investments in major repairs and is replacing four old school buildings, it will also add three new schools totaling over 600,000 square feet that cannot be adequately supported with current staffing and funding levels. The existing shortfall should begin to be addressed as soon as possible. Continued increase, will be needed to keep pace with the new capacity constructed in the 2014 Bond program.

Facilities Development

Sheri Stanley reported that 30 staff have been hired for the Bond program and more than 21 projects have been completed. Construction has started on the new K-5, construction for the new middle school is being completed and will be ready for opening in fall 2016. Plans have been completed for the next 4 buildings.

Long-term plans include:

- Collaborate with Washington County, City of Beaverton, and the Metro Regional Government to develop a 50-year Futures Study with respect to Beaverton School District's enrollment projection and new school and real estate requirements.
- Utilize the School Board appointed commercial real estate agent of record to assist in identifying suitable future school sites and to participate in negotiating real estate purchase agreements.
- Develop a budget for strategic real estate investments.

Energy Conservation

The Beaverton School District continues to be a leader in energy management locally and nationally. The District currently has 31 EPA-recognized Energy Star schools, more than any other school district in Oregon, and 18 certified Oregon Green Schools.

Questions and comments from the Board:

- Budget numbers look good, what are the increases? *When the new schools open maintenance and custodial will be the most of the increased costs.*
- Are work orders taking about 5 weeks for completion? *All work orders are different. Some are very easy/fast and others take much more time.*

- Do you ever contract out? *Yes, we do use outside contractors for some things that we don't have the ability to manage. Sweeping, striping parking lots is an example of that.*
- Facilities are very important to our students, if something is broken they want their school to be nice, they want it fixed.
- Dick Steinbrugge explained how warranties and contracts work with maintenance issues.
- Facilities is partnering with Risk Management on some mold issues. *There is no immediate risk to student or staff, they will work on this in the summer.*
- Turf fields are being looked at nationally in respect to cancer. Are we doing anything about that? *The industry is welcoming this study. We are watching these studies and awaiting the outcome and will consider our options.*
- How are we addressing safety and security when lack of facilities is the problem. There are *different kinds of security. The Safety Committee has done a study to what is needed across the district. First priority is building perimeter, key cards and door locking systems. Each building is different so the fix is different.*
- Does Safety & Security have a button that they can push to remotely lock doors? *That is something we are working on. This will be integrated with the phone system and possibly with the alarm company.*
- The portables are a concern, how will that be corrected? *They have the same operational protocol. The operational practices are really the most important piece of security.*
- What is the communication loop for work orders? *We are working on our new system.*

Public Safety – Kevin Sutherland

Kevin Sutherland reported that the Superintendent's Task Force on Social Media Generated Threats directed at our schools was excellent work. The Public Service Announcements developed by the Community Involvement Department and featuring School Resource Officers and our staff and students are very helpful.

Phase 1 of Security Upgrades are underway, 14 schools have access control additions and 22 schools will be completed over the summer before the 2016-17 school year starts. The goal of this work is to secure the perimeter of our schools.

Some issues include:

- In order to sustain our programs and continue to support our schools, there is a critical need for additional staffing in the Public Safety Office.
- We need to add campus monitors back to support schools. The number of campus monitors was reduced by eight during recent budget reductions. Schools have asked that these positions be restored to foster a safer school climate.

Other challenges:

- Threats of harm made on social media against schools (Social Media Generated Threats).
- Cyber crimes, keeping pace with technology and the issues of bullying, ID theft, pornography, sexting and other computer related crimes is difficult given limited resources.
- Training time – House Bill 2661 mandates that we spend at least 30 minutes in each school month instructing students on the emergency procedures outlined in the bill. We are currently working on an annual training matrix to structure the training.
- Innovative technology and services are expensive and there is limited budget allocated to increase technology and staffing.

Questions and comments from the Board:

- What does HB 2661 require? *HB 2661, 30 of minutes a month of training staff and students how to act in an emergency. Fire department does a good job and we have been doing drills for a long time. The police department is getting on board for life safety in emergencies.*
- Office tracks when drills are done to make sure they are being done. Active and ongoing training of staff with unannounced drills are a part of the 2016-2017 plan.
- Safety breakfasts help keep safety to the forefront with all principals.

Transportation – Craig Beaver

Craig Beaver reported that District enrollment increased by 4.2% versus last year while students eligible for transportation fell by 1.2% and total regular education students transported increased by 12.1% for the same period. These figures indicate new students to the District tend to live in areas contained within current Non-Transportation Zones but more students living outside those zones too advantage of bus services.

The most important area of focus this year has been hiring and retaining school bus drivers. Between school years 2009/10 and 2014/15 the District averaged 38 driver departures and 36 driver hires. This year through March 30, 2016, the department has lost 41 drivers and hired 48.

Biggest challenge is hiring and providing transportation for extra curricular activities.

Questions and comments from the Board:

- Bus drivers helping at the schools as playground supervisors and/or instructional assistants, will that help keep drivers? *This has been a positive thing for our drivers, unfortunately, we were not able to fill all the positions that were available at this time so we had to turn them back to the schools to fill. This is a year-by-year process, we are hoping to eventually fill these positions 100%.*
- With the new high school and boundary changes, the transportation issues seem to be a nightmare; do you have a plan in place? *We are thinking about expanding the walking distances.*
- At what point does walking/bussing become a barrier to attendance? *Good question, some states/districts have no bussing at all, some have a three-block radius for bussing. It doesn't seem to be a factor.*
- Thank you for all the parent notifications, very helpful.
- What is the cost of using rented busses for athletics? *It is very expensive, but pre-booking has helped quite a bit. Partnering with TriMet is a possibility, but we haven't looked at that yet, we could see how they could help.*

BREAK – 10:05 – 10:15 a.m.

HIGH SCHOOL BOUNDARY ADJUSTMENT ADVISORY COMMITTEE – Jeff Rose

Jeff Rose explained that the Boundary Adjustment process has moved into Phase 2. The recommendation that was presented to the Superintendent is in the packet. The process now allows the District to continue to accept community comments. Boundary committee was charged with reading all comments; Jeff will continue to read all comments. The Boundary Adjustment Advisory Committee was not subject to public meeting laws, we made the decision to include community members even though we were not required to do so.

Jeff met with the committee and principals and focused on three things:

- What has been communicated to the committee; what themes.

- How was the criteria navigated?
- Transition. What was the thought process there?

Jeff has been hearing from some members of the community about what happens with the Boundary Adjustment with him leaving. His belief is that we should move forward, it would be unfair to pass this off to new leadership.

Questions and comments from the Board:

- Do you have plans to meet with other groups? *I have questions about transition feasibility; I need to do some research. I have some transportation questions that I will work with Craig on. I may have some questions for the county.*
- I am interested in having details; I would like to know how they addressed particular issues.
- Why was the Board not given more specific information/definitions on the criteria? *It was known that the criteria would conflict with each other. There were pros and cons with having the criteria too tight and too loose.*
- Was there discussion on priorities of the criteria? *There is primary criteria and secondary criteria. The criteria was used area by area and sometimes some criteria became a higher priority by area.*
- Who was responsible for the first springboard map? *The technical team came together with a starting point, we always knew it would change.*
- The committee knows that they did their best work, but the work will never be a perfect scenario. There will be repercussions. It is not perfect.
- Expand each school criteria explaining how and why they came to their conclusions.
- Color-code the criteria outcome, green, yellow or red so we can see what we might need to know.
- Data points on:
 - Radius of 1.5 miles for each high school, for students not assigned to their closest high school. what is transportation time for each?
 - Where do portables come in for capacity?
 - Transportation for transitions.
 - Sibling considerations, what was the intent, what wasn't the intent?
- Will we be getting information all along or just at the end? *It will be in the board packet.*
- Can we understand how the middle schools will be divided up, 2 – 3 middle schools per high school? Not all high schools have the same programs. Do we change pathways?
- Will Administrative Transfers be reconsidered or addressed?
- Communication will be key. Especially where athletics are involved. Jeff will have recommendations for communications.

BREAK – Building Tour & Lunch – 11:15 – 12:30 p.m.

BOND COMMITTEE UPDATE - Tom Franklin

Discussed the Cost Management and Control Plan. The committee would like a document that can be followed right now, for the next project. The Committee asked for examples. They would like to see the acronyms spelled out. In Section 3 of the Cost Management and Control Plan there is no governmental standards mentioned. The Committee would like more information on Value Engineering. The Committee has also asked for reports to be clear and concise.

Questions and comments from the Board:

- The Committee will send updates and suggestions to Ron Porterfield and Dick Steinbrugge for changes to the Cost Management and Control Plan. This document should be posted on the web for community to read so language should be clear and concise. Final document to be brought to the board on May 16.
- Who is being accountable to whom for what? What are the repercussions if something goes awry? The committee feels accountable to do their job well, the community (tax payers) want accountability, but the Board will ultimately be held accountable.
- The committee is accountable to the Board and the Board is accountable to the taxpayers.

STRATEGIC PLAN UPDATE ON STUDENTS MEETING OREGON UNIVERSITY SYSTEM REQUIREMENTS – Ginny Hansmann, Jon Bridges, Mike Chamberlain

Jon Bridges reported that he disaggregated the data presented at the February 1, 2016 School Board Work Session by Graduates Meeting OUS Entrance Requirements.

8.5 Summer School and AVID will continue to provide students with additional opportunities to meet the requirements.

Challenges:

- Data around the percentage of graduates meeting OUS entrance requirements is fluctuating at a level at most schools to require an analysis of the factors going into this data. The success within each of the five core areas is stable across the District over the last three years.
- Though we are successfully providing the needed courses for students, students earning even one grade lower than a C drops them out of this category.

SCHOOL BOARD HANDBOOK DISCUSSION – Anne Bryan

Anne reviewed the proposed changes to the School Board Handbook. Anne explained that she made changes to three sections: Section 4 – Board Meetings, Section 14 – Expulsion Hearing Appeal – Process and Procedures, and Section 15 – District Policies.

The Board discussed adding another category for Board Member Advocacy. Board members discussed that the Board advocates for District-wide initiatives. Board members need to focus on the entire District, not a specific school or zone.

BREAK – 2:15 – 2:25 p.m.

SUPERINTENDENT SEARCH DISCUSSION – Anne Bryan

The Board met and discussed the process for hiring a new superintendent. They discussed the pros and cons of hiring a national search firm. They also discussed the short time frame and all the work that will be required to conduct a thorough search.

ADJOURNMENT – 4:00 p.m.

Submitted by Carol Marshall

Anne Bryan, School Board Chair



WE INNOVATE



WE EMBRACE EQUITY



WE COLLABORATE

**Special Meeting (Supt. Search Firm Discussion)**

7:00 p.m.

Board Members Present:

Anne Bryan, Chair
Linda Degman, Vice Chair
LeeAnn Larsen
Donna Tyner
Susan Greenberg
Eric Simpson
Becky Tymchuk (phone)

Staff Present:0**Visitors: 0****Media:0****Welcome – Anne Bryan**

School Board Chair Anne Bryan called the meeting to order at 7:00 p.m. The objective for the meeting is to prepare for the April 18, 2016 meeting to interview and select a search firm for the new superintendent.

Anne, Linda and LeeAnn attended the National School Board Conference April 8 – 11, 2016 in Boston. It was a great conference with some amazing speakers and sessions. Board members attended sessions relating to superintendent searches and visited their booths to introduce themselves. Their feeling was that Beaverton School District is on the right track by hiring a search firm. There are some highly qualified candidates across the nation. Anne was grateful to connect with the search firms in person at the conference.

The Board has received proposals from five search firms. Board Chair, Anne Bryan and Board Vice Chair, Linda Degman have reviewed all five proposals and selected three to interview on April 18, 2016. Of the three selected one is an Oregon firm, one is a national firm and one is the firm that was used to hire the superintendent five years ago.

An e-mail account has been set up to receive comments and suggestions on the superintendent search process. All e-mails will be responded to. The front page of our website has a link to the Superintendent Search page where information will be posted once a search firm has been selected.

Interview Schedule for Monday, April 18, 2016

- | | |
|---------------------------------|-----------|
| 1. Next Up Leadership | 3:00 p.m. |
| 2. McPherson and Jacobsen | 4:00 p.m. |
| 3. Hazard, Young and Associates | 5:00 p.m. |

Each firm will have 45 minutes for a presentation and questions for the School Board. The Board will then hold a discussion for 15 minutes before moving on to the next interview.

Following the April 18, 2016th meeting the Board will move forward immediately with a contract so the search firm can post for the job.

District Goal: WE Empower all students to achieve post-high school success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

At the April 25, 2016 School Board meeting Board members will vote on an initial set of qualities and qualifications and a timeline. The selected search firm will be directed to do a community survey, set up community meetings as well as small group meetings.

Reference Checks

Susan Greenberg has been helping with reference checks. She has talked to several school districts about the firms selected and they were all spoken of very highly. One more school district will be contacted tomorrow, April 15, 2016. RFP's that were submitted by the three search firms will be sent to board members.

Contract Considerations

- Include interim assistance
- Non-solicitation clause for 5 years
- Include a confidentiality contract
- Board does narrowing down of finalists
- Access to all applicant pool information
- Input on information gathering process – community, staff, board interviews/surveys/meetings
- Site visit before school is out for finalist
- Make sure work product belongs to the School District and not the firm

Questions/Concerns:

Anything unusual with the previous contract that we should do differently? *We may want to tailor this proposal due to our short timeframe.*

Information gathering is important. Community listening sessions, surveys, Nike and Intel meetings. Survey Community partners, Hispanic parent group, Student Advisory Group,

Timeline – search firm will need to move quickly once they are hired.

Interim Superintendent for June 1 – 30, 2016. Camellia Osterink, Legal Counsel is looking into, depending on the outcome we will move forward.

Interview Questions

Questions for first 30 minutes

Last 15 minutes for questions that the search firm has for the Board.

1. Why should we hire them – what sets them apart from other recruiting firms. LeeAnn
2. What is your process for determining if we have a viable candidate for Beaverton? Susan
3. What is your process for expanding the search pool? Eric
4. Were you ever in a situation where you thought you had good candidates and the board disagrees, what happens next? Donna
5. What is your impression of our goals and timeline? What adjustments do we need to make? Linda
6. What suggestions do you have for us? Anne
7. How can you tell that you've gathered authentic input from staff and community? Becky

Next Steps/Adjourn – Anne Bryan

Chair Bryan asked that Board members let her know if they had anything else regarding this process to contact her as soon as possible.

Meeting closed at 8:02 p.m.

Submitted by Mary Hawkins

Anne Bryan, School Board Chair