



Three Rivers School District

Maintenance Department

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Board of Directors

Dan Huber-Kantola, Superintendent

Three Rivers School District

You will find listed below a summary/listing of the work orders and requested projects our maintenance and custodial departments have completed during the month of October 2009.

Our focus this month was to bring together our grounds department to explore how we could better serve our three areas. We visited schools, interviewed coaches, inspected the sports fields, took a close look at the landscaped areas, and spent a day in training. John Von Karens and Paul Overly from Aramark conducted training centered on sports field maintenance, landscape maintenance, equipment/tools, and developing a grounds maintenance schedule. The training was attended by our grounds team consisting of Thom Baker, Rick Biles, Mike McNally, and Dave Quick along with Jim Bunge and myself. We have gone forward taking what we learned and are finalizing sports field maintenance schedules with an emphasis on detail. We will be holding monthly "Grounds Shed" meetings at our three sites to discuss needs, schedules, and inspect the site.

Maintenance Department:

We have hired Gene Pavlich to replace Glen Householder who left us this past summer to pursue a different career path. Gene will be spearheading the HVAC controls maintenance along with assisting in heat pump and refrigeration repair/troubleshooting. Gene is married and has children attending North Valley High School. Welcome to our district and maintenance department Gene.

North Valley/Illinois Valley Area Schools:

Ric Ross and our maintenance crew continue to be very busy with our building needs. This past month they have completed 112 work orders. A fire and safety inspection was conducted by a representative from the Illinois Valley Volunteer Fire Department. From this inspection there were several minor compliance requests by the fire marshal which have been completed by our maintenance crew.

Hidden Valley Area Schools:

The Hidden Valley crew has been working a man short for the past month or so. So Chuck Kaeser has been basically a one man show and has done an outstanding job. He has been able to complete 163 work orders in the 45 days. He's done everything from hanging a new white board in classrooms to repairing boilers. But in some cases he has needed some assistance and I am very pleased with the support and the team work we have received from the other area crew members. Rick Ross and his crew have lent a hand when needed. Thank you to all that have helped. The District Office TRACT room was vandalized, therefore, we replaced a window, upgraded the security system for that room and repaired the door and jam between offices. We dealt with

refrigeration issues, replacing motors, circ pumps, and dealt with power outages at Williams and Jerome Prairie.

Custodial

Equipment- Three new carpet extractors have been purchased. They will replace the last of the old smaller type extractor that we have been using the last 8 years.

Training- Custodial training was conducted last month at Fruitdale Elementary. The main focus of the training was on the proper use and procedures of disinfecting our schools to help prevent the spread of flu and cold. I am very pleased with the entire custodial staff for their hard work and extra efforts in helping to keep our schools as clean and disinfected as possible.

I was able to attend a training conference back at the Aramark facility in Downers Grove, Illinois this month. The three day conference covered new safety programs along with some great new advances in cleaning. We are excited about some of the new cleaning processes that will reduce the need for cleaning chemical.

HVAC

Well the weather has turned and winter is starting set in. Which means our HVAC crew is busy, to say the least. The final new computer for Hidden Valley H.S. has been received and installed. Thom Baker and Brady Shean have been out trouble-shooting and correcting computer problems as well as equipment issues. With the number of calls they have received concerning heating and cooling issues I am extremely happy with their response times. This can be a daunting task at times. Without their positive approach and knowledge we would not have been able to accomplish and over come most of the issues we have had. We still have a ways to go in getting our systems the way we want them, but we are gaining on them. Thank you to the Principals, staff and students for their understanding.

Gene Pavlich was hired for the H.V.A.C. Dept. and started Oct. 25th. He's getting acquainted with the procedures and the equipment as well as each school and where the DDC controls are located. He seems to be acclimating very well and fits in good with the Maintenance Crew. Partitioning of N.V.H.S. and Fleming on the H.V.A.C computers has been done by R.L.S.M. and is being implemented for more energy conservation. We met with McKinstry Oct. 29th for the R.F.P.'s for upgrades at four schools. Aramark was here for a day for grounds training. The grounds crew was present as well as Thom Baker, Jim and myself. We discussed different approaches to grounds upkeep as well as equipment usage and possible upgrades. We will start having "grounds shed" meetings every month to discuss how the new schedule is working.

Temperatures Drop - Calls Come In !! Below you will read about some school heating issues we have resolved this past month. Fort Vannoy--seems we are making head way on some comfort issues mainly in the old wing with the new heat pump system. Madrona--office area still needs some fine tuning, Hidden Valley--there was a major malfunction of controls and equipment this week but the problem was found and is being rectified. Western Burner checked out Fort Vannoy's new boiler as well as Evergreens back up unit. Fleming--had two circ- pump failures which led to several cold areas.

Respectfully Submitted

Dave A. Bracken, Director of Environmental Services TRSD

Xc: Paul Overly, ARAMARK District Manager