



Board Action Required X

No Action Required ☐

To: Coppel ISD Board of Trustees
From: Sid Grant
Date: February 15, 2016
cc: Dr. Mike Waldrup, Kelly Penny, Larry Guerra, Jean Mosley

Re: Child Nutrition Department Budget Amendment Request

The Child Nutrition Department is requesting permission to use a portion (\$317,000.00) of its fund balance to replace aging equipment and to replace a cafeteria serving line at Pinkerton. We will be utilizing Foodservice Design Professionals as a consultant on this project. The fees are included in the total amount requested.

Child Nutrition did not budget for any capital expenditures for equipment replacement for the 2015-2016 school year. As a reminder, the Child Nutrition fund balance reached a total of \$1,113,207.00 as of August 31, 2015. Given the size of the fund balance, our auditor has indicated we need to spend down a significant portion of the fund balance to satisfy the requirements of the state. Therefore, with the request below, it will leave a Child Nutrition fund balance of \$772,903.00. The remaining fund balance will be sufficient to cover three months of operating expenses, which is the maximum the state prefers school districts to have in their Child Nutrition fund balance.

Estimated Current Fund Balance: \$1,113,207.00

Specific Repair/Replacement and Cost by School:

Pinkerton Elementary

- Replace 19 year old serving counters with new \$ 125,000.00
- Double sided milk box \$ 5,000.00

Coppel Middle School North

- Double Combo Oven \$ 40,000.00
- Braising Pan \$ 20,000.00
- Work Tables \$ 5,000.00

Coppel Middle School East

- Double Combo Oven \$ 40,000.00
- Braising Pan \$ 20,000.00

Coppel Middle School West

- Single Combo Oven \$ 20,000.00
- Braising Pan \$ 20,000.00

Mockingbird Elementary

- Replacement of Cooler and Freezer Shelves \$ 5,000.00

Lakeside Elementary

- Replacement of Cooler and Freezer Shelves \$ 5,000.00

Consultant and Architectural Fees \$ 12,000.00

Total Funds Requested: \$ **317,000.00**

Recommendation: That the Coppel ISD Board of Trustees approve a budget amendment of \$317,000.00 out of the Child Nutrition Fund Balance (Fund 240) for the purchase of the above capital needs.