

Non-certificated personnel are those individuals employed by the district who are not required to have a teaching certificate to qualify for the position. Non-certificated personnel include, but are not limited to, the following:

1. Educational assistants or paraprofessionals;
2. Custodial and maintenance employees;
3. Clerical employees;
4. Lunch room employees;
5. Bus drivers; and
6. Summer maintenance employees.
7. Academic and college or career advisors and student mentors.

***QUALIFICATIONS AND JOB DESCRIPTIONS***

Minimum qualifications and job descriptions will be established by the district administrators and approved by the board for all non-certificated positions.



**LEGAL REFERENCE:**

Idaho Code Sections

33-511 – Maintenance of Schools

33-517 – Noncertificated Personnel

33-1212A, as added by HB313, Session Law Chapter 314, 2015 Legislature. Academic and College or Career Advisors and Student Mentors

**ADOPTED: August 28, 2002**

**AMENDED: October 28th, 2015**