

JD Exhibit 1: STUDENT DISCIPLINE ELEMENTARY GRADES K-2

School is a place that provides rewarding experiences for a large group of students working together from day to day. In order for all to benefit, enjoy, and learn from these experiences in a safe environment; discipline and order must be maintained. The primary responsibility for the conduct of a student rests with the student, the parents, and the school. Parents should discuss with their children the importance of, and need for, good behavior and a good attitude while in school. Our goal is to promote an atmosphere within the school that is conducive to learning while protecting the rights of students. No student's behavior will be allowed to interfere with the learning opportunities of others. We work to preserve the dignity of the individual while at the same time not allowing them to manipulate the system. Students, parents, teachers and administrators must be consistent in their decisions and be supportive of each other. Parent involvement with the school is required for a positive school environment. It is the parent's responsibility to attend conferences, make arrangements for children upon suspension, and provide current emergency information.

POLICY AND PROCEDURE

All teachers will have a classroom management plan in place based on the following disciplinary guidelines. The plan must be approved by the principal. Each classroom management plan will include some type of parent contact and/or conferencing as one of its steps. The plan will be based on these district-wide elementary rules:

- A. Respect the rights and property of others.
- B. Be responsible for your own actions.
- C. Be resourceful with your assets and abilities.

It should include procedures for:

- Use of classroom space and facilities.
- Use of other parts of the school.
- Whole class activities and seatwork.
- Small group activities.
- Keeping students accountable for their work
- Beginning and end of day activities.
- Administrative and housekeeping chores.
- Special activities and safety rules.
- Time out within the classroom.

Prior to sending a student to the office for disciplinary infraction, steps are taken within the classroom to correct misbehaviors. Teachers document these corrections with a low-level referral form. Low level form should be attached to discipline referrals if/when the teacher refers to student to the principal.

However serious infractions require immediate referral to the office. All administrators are trained with the TPSD discipline ladder.

LADDER OF CONSEQUENCES

Depending on the severity of the offense, the discipline ladder may be entered at any point.

STEP 1

Warning

Parent/Guardian Conference

Step 2

Overnight Required Conferences

Parent/Guardian Conference

Time Outside of Classroom

Removal from ladder if not referred to office for twenty school days from date of entry unto ladder

Step 3

1/2 day Time Outside of Classroom/Detention

Parent/guardian conference

Probation for twenty school days

Step 4

1 day of In-School Suspension (ISS)

Parent/guardian conference

Probation for twenty school days

Step 5

2 to 3 days of In-School Suspension

Parent/guardian conference

Probation for twenty school days

Step 6

1 day of Out-of-school suspension

Parent/Guardian Conference and conference upon return

Probation for twenty school days

Step 7

2to 3 days of Out-of-school School Suspension (OSS)

Parent/Guardian Conference and conference upon return

Probation for twenty school days

Step 8

Up to 10 days Maximum of Out-of-school Suspension (OSS)

Parent/Guardian Conference and conference upon return

Probation for twenty school days

Step 9

Student may be placed in alternative school or recommended for expulsion. The parent may request a district disciplinary committee hearing to review the principal's decision.

DEFINITIONS

Disobedience - Refusal to obey, failure to follow request; insubordination.

Defiance - Open or bold resistance to authority.

Deliberate Mischief - A planned action or conduct that cause damage or trouble.

Rebellion - Resisting authority, opposing any control

Obscenities - (Oral, written, or graphic) something obscene, profane or vulgar, in language, conduct, a remark, an expression, or an act.

Deliberate Falsehood - Planned deception, telling of lies, lying.

Cruelty - The quality of being cruel, inhumane, hard heartlessness, a cruel action, or remark.

Intimidation - To make timid, make afraid with threats of violence such as extortion, teasing, harassing, hurting, frightening, threatening, or tyrannizing others.

Refusing Punishment - To decline to accept discipline that is intended to establish habits of self-control.

EXCEPTIONS

Any of the following offenses can merit out-of-school suspension at the discretion of the principal, or principal designee, without going through any steps of the discipline plan:

- A. A shocking or dangerous behavior which may cause physical or emotional harm to the student or others such as inappropriate touching
- B. Fighting, physical altercation
- C. Weapons or other materials punishable by law
- D. Stealing
- E. Drugs, alcohol, tobacco, or drug paraphernalia
- F. Gang related dress or activity
- G. Destruction of school materials and property
- H. Inappropriate clothing
- I. Sexual Harassment
- J. Intimidation

Description of Violations & Infractions

Consequences

- | | |
|---|---------------------------|
| 1. Defiance or intentional disobedience of teacher or staff | Step 1-9 |
| 2. Profanity or vulgarity (to include acts, gestures, or symbols Directed at another) | Step 1-9 |
| 3. Possession or use of tobacco or tobacco related products at school | Step 4-9 |
| 4. Use, sale, or possession of drugs, look-alike drugs, or alcohol on school grounds or at school functions; intoxication | Step 9-10 |
| 5. Defacing or otherwise injuring school or personal property (to include writing on walls, inside or outside) | Step 1-9 +
restitution |

6. Physical Altercation, Struggle, Assault	Step 4-5
7. Fighting at school, on the way to or from school, or at school	Step 6-10
8. Use or possession of dangerous objects	Step 1-9
9. Use or possession of weapons or look-alike	Step 1-9
10. Use or possession of fireworks, explosive devices or odorous Devices	Step 7-9
11. Disruptive behavior at school or school activities	Step 2-9
12. Stealing or possession of stolen property (plus restitution)	Step 3-9
13. Cutting classes	Step 1-9
14. Truancy (unauthorized absence)	Step 2-9
15. Leaving campus without authorization	Step 2-9
16. Unauthorized fund raising, including sale of candy or gum	Step 3-5
17. Possession of radios, walkmans, beepers, telephones, recorders, laser pointers, televisions, tapes, compact disk (parent pickup)	Step 1-5
18. Gambling or possessions of gambling devices	Step 1-5
19. Harassment, intimidation, or threatening of students	Step 1-9
20. Refusal to identify oneself properly at any school or school district activity	Step 1-5
21. Disruptive behavior on the bus or at the bus stop (Note #7)	Step 1-9
22. Gang or cult activity	Step 4-9
23. Forgery	Step 1-9
24. Other misbehavior as determined by the school officials	Step 1-9
25. Possession or wearing of caps, sun glasses, disruptive accessories, Or offensive clothing. Only parents may pick up banned items.	Step 1-6
26. Possession of inappropriate photos or printed materials on weapon making, pornography, violence, hatred, etc.	Step 1-9
27. Sexual misconduct or improper touching	Step 3-9
28. Bullying	Step 6-9
29. Misconduct towards a teacher or other staff	Step 6-9

NOTES

1. Incentive is provided for the student to improve his/her behavior through provisions of a probationary period that allows a student to remove himself/herself from the disciplinary ladder by improved conduct.
2. A parent/guardian conference with an administrator is required before a student can return to school after an out-of-school suspension.
3. A student may enter the discipline ladder at any step, depending upon the nature of the offense.
4. Failure to complete the step consequence as designated will result in escalation to the next step in the ladder.
5. Referral to the office during the probationary period prescribed in the discipline step will result in escalation to at least the next step. Students referred for a repeat violation may escalate more than one step.
6. In all cases of OSS or ISS, the student will lose all privileges during the time he/she is suspended. Loss of privileges means that during the time stated the student cannot participate or attend assemblies or any school function designated as an extra-curricular

activity, including athletic events, dances, plays, extra-curricular program, field trips, school-sponsored activities, etc. This would include the entire 24 hour period of the suspension.

7. Loss of school bus riding privileges for five days may be added to any step if the misbehavior occurred on a school bus or at the bus stop.
8. In all disciplinary matters, a student will be accorded due process under the district policy governing student rights.
9. Self-defense is the use of appropriate, reasonable force to defend or remove oneself or another person against the assault of an aggressor when there is no reasonable avenue of escape or means of avoidance.
10. The administrator may issue a warning with or without probation when deemed appropriate.
11. Counseling may be added to any step.
12. Tobacco use or tobacco possession will be reported to law enforcement officials.
13. The superintendent, or designee, shall have authority to transfer to an alternative education program any student who has been arrested, arraigned for or convicted of or pleaded guilty or nolo contendere to a serious crime, as defined in this section, which occurred off of school property or away from school-related functions. A serious crime, for the purposes of this section, is an illegal act which indicates the capacity and willingness of the student to injure students and employees with bodily harm, or to threaten to cause bodily harm, or to place students and employees in danger of bodily harm. The superintendent, or designee, will evaluate the circumstances of the serious crime to determine whether (1) the acts of the student indicates a present and possible danger to the health, safety, and welfare of one or more students or employees, and (2) whether the more restrictive, security oriented environment of alternative education program would serve the educational interests of the student while preserving the safety of students and employees. The Board shall review the student's placement in any alternative program at the next following regular meeting. Serious crimes shall include, without limitation, and as examples only:
 - a) Assault with a deadly weapon
 - b) Aggravated assault
 - c) Rape
 - d) Sexual battery, stalking, or other sexual crime
 - e) Armed or strong-armed robbery (or attempted)
 - f) Sale or distribution of a controlled substance

TUPELO BOARD OF TRUSTEES

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JD Exhibit 2: STUDENT DISCIPLINE: ELEMENTARY GRADES 3-5

School is a place that provides rewarding experiences for a large group of students working together from day to day. In order for all to benefit, enjoy, and learn from these experiences in a safe environment; discipline and order must be maintained. The primary responsibility for the conduct of a student rests with the student, the parents, and the school. Parents should discuss with their children the importance of, and need for, good behavior and a good attitude while in school. Our goal is to promote an atmosphere within the school that is conducive to learning while protecting the rights of students. No student's behavior will be allowed to interfere with the learning opportunities of others. We work to preserve the dignity of the individual while at the same time not allowing them to manipulate the system. Students, parents, teachers and administrators must be consistent in their decisions and be supportive of each other. Parent involvement with the school is required for a positive school environment. It is the parent's responsibility to attend conferences, make arrangements for children upon suspension, and provide current emergency information.

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It should include procedures for:

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- Beginning and end of day activities.
- Administrative and housekeeping chores.
- Special activities and safety rules.
- Time out within the classroom.

Prior to sending a student to the office for disciplinary infraction, steps are taken within the classroom to correct misbehaviors. Teachers document these corrections with a low-level referral form. Low level form should be attached to discipline referrals if/when the teacher refers to student to the principal.

However serious infractions require immediate referral to the office. All administrators are trained with the TPSD discipline ladder.

LADDER OF CONSEQUENCES

Depending on the severity of the offense, the discipline ladder may be entered at any point.

STEP 1

Warning

Parent/Guardian Conference with/without 1 day of detention

Step 2

Time-out in Office and/or 2 days of detention

Parent/guardian conference

Removal from ladder if not referred to office for twenty school days from date of entry unto ladder

Step 3

Overnight Required Conferences

Parent/guardian conference

Removal from ladder if not referred to office for twenty school days from date of entry unto ladder

Step 4

Saturday School

Parent or guardian conference

Probation for twenty school days

Step 5

1/2 day In-School Suspension (ISS)

Parent/guardian conference

Probation for twenty school days

Step 6

1 day of In-School Suspension (ISS)

Parent/guardian conference

Probation for twenty school days

Step 7

2 to 3 days of In-School Suspension

Parent/guardian conference

Probation for twenty school days

Step 8

1 day of Out-of-school suspension

Parent/guardian conference

Probation for twenty school days

Step 9

2to 3 days of Out-of-school School Suspension (OSS)

Parent/guardian conference
Probation for twenty school days

Step 10

Up to 10 days Maximum of Out-of-school Suspension (OSS)
Parent/guardian conference
Probation for twenty school days

Step 11

Student may be placed in alternative school or recommended for expulsion. The parent may request a district disciplinary committee hearing to review the principal's decision.

DEFINITIONS

Disobedience - Refusal to obey, failure to follow request; insubordination.

Defiance - Open or bold resistance to authority.

Deliberate Mischief - A planned action or conduct that cause damage or trouble.

Rebellion - Resisting authority, opposing any control

Obscenities - (Oral, written, or graphic) something obscene, profane or vulgar, in language, conduct, a remark, an expression, or an act.

Deliberate Falsehood - Planned deception, telling of lies, lying.

Cruelty - The quality of being cruel, inhumane, hard heartlessness, a cruel action, or remark.

Intimidation - To make timid, make afraid with threats of violence such as extortion, teasing, harassing, hurting, frightening, threatening, or tyrannizing others.

Refusing Punishment - To decline to accept discipline that is intended to establish habits of self-control.

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- D. Stealing
- E. Drugs, alcohol, tobacco, or drug paraphernalia
- F. Gang related dress or activity
- G. Destruction of school materials and property
- H. Inappropriate clothing
- I. Sexual Harassment
- J. Intimidation

Description of Violations & Infractions

- 1. Defiance or intentional disobedience of teacher or staff
- 2. Profanity or vulgarity (to include acts, gestures, or symbols Directed at another)

Consequences

Step 1-11

Step 1-11

3. Possession or use of tobacco or tobacco related products at school	Step 5-11
4. Use, sale, or possession of drugs, look-alike drugs, or alcohol on school grounds or at school functions; intoxication	Step 10-12
5. Defacing or otherwise injuring school or personal property (to include writing on walls, inside or outside)	Step 1-11 + restitution
6. Physical Altercation, Struggle, Assault	Step 6-7
7. Fighting at school, on the way to or from school, or at school	Step 8-12
8. Use or possession of dangerous objects	Step 1-11
9. Use or possession of weapons or look-alike	Step 1-12
10. Use or possession of fireworks, explosive devices or odorous Devices	Step 10-11
11. Disruptive behavior at school or other school activities	Step 4-11
12. Skipping detention	Step 6-8
13. Stealing or possession of stolen property (plus restitution)	Step 5-11
14. Cutting classes	Step 1-11
15. Truancy (unauthorized absence)	Step 4-11
16. Leaving campus without authorization	Step 4-11
17. Unauthorized fund raising, including sale of candy or gum	Step 5-7
18. Possession of radios, walkmans, beepers, telephones, recorders, laser pointers, televisions, tapes, compact disk (parent pickup)	Step 1-7
19. Gambling or possessions of gambling devices	Step 1-7
20. Harassment, intimidation, or threatening of students	Step 1-12
21. Refusal to identify oneself properly at any school or school district activity	Step 1-7
22. Disruptive behavior on the bus or at the bus stop (Note #7)	Step 1-12
23. Gang or cult activity	Step 6-11
24. Forgery	Step 1-11
25. Other misbehavior as determined by the school officials	Step 1-10
26. Possession or wearing of caps, sun glasses, disruptive accessories, Or offensive clothing. Only parents may pick up banned items.	Step 1-7
27. Possession of inappropriate photos or printed materials on weapon making, pornography, violence, hatred, etc.	Step 1-10
28. Sexual misconduct or improper touching	Step 4-11
29. Bullying	Step 6-11
30. Misconduct towards a teacher	Step 7-11
31. Misuse of Technology	Step 2-11

NOTES

1. Incentive is provided for the student to improve his/her behavior through provisions of a probationary period that allows a student to remove himself/herself from the disciplinary ladder by improved conduct.
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7. Loss of school bus riding privileges for five days may be added to any step if the misbehavior occurred on a school bus or at the bus stop.
8. In all disciplinary matters, a student will be accorded due process under the district policy governing student rights.
9. Self-defense is the use of appropriate, reasonable force to defend or remove oneself or another person against the assault of an aggressor when there is no reasonable avenue of escape or means of avoidance.
10. The administrator may issue a warning with or without probation when deemed appropriate.
11. Counseling may be added to any step.
12. Tobacco use or tobacco possession will be reported to law enforcement officials.
13. The superintendent, or designee, shall have authority to transfer to an alternative education program any student who has been arrested, arraigned for or convicted of or pleaded guilty or nolo contendere to a serious crime, as defined in this section, which occurred off of school property or away from school-related functions. A serious crime, for the purposes of this section, is an illegal act which indicates the capacity and willingness of the student to injure students and employees with bodily harm, or to threaten to cause bodily harm, or to place students and employees in danger of bodily harm. The superintendent, or designee, will evaluate the circumstances of the serious crime to determine whether (1) the acts of the student indicates a present and possible danger to the health, safety, and welfare of one or more students or employees, and (2) whether the more restrictive, security oriented environment of alternative education program would serve the educational interests of the student while preserving the safety of students and employees. The Board shall review the student's placement in any alternative program at the next following regular meeting. Serious crimes shall include, without limitation, and as examples only:
 - a) Assault with a deadly weapon
 - b) Aggravated assault
 - c) Rape
 - d) Sexual battery, stalking, or other sexual crime
 - e) Armed or strong-armed robbery (or attempted)
 - f) Sale or distribution of a controlled substance

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JD Exhibit 3: STUDENT DISCIPLINE: ELEMENTARY GRADE 6

School is a place that provides rewarding experiences for a large group of students working together from day to day. In order for all to benefit, enjoy, and learn from these experiences in a safe environment; discipline and order must be maintained. The primary responsibility for the conduct of a student rests with the student, the parents, and the school. Parents should discuss with their children the importance of, and need for, good behavior and a good attitude while in school. Our goal is to promote an atmosphere within the school that is conducive to learning while protecting the rights of students. No student's behavior will be allowed to interfere with the learning opportunities of others. We work to preserve the dignity of the individual while at the same time not allowing them to manipulate the system. Students, parents, teachers and administrators must be consistent in their decisions and be supportive of each other. Parent involvement with the school is required for a positive school environment. It is the parent's responsibility to attend conferences, make arrangements for children upon suspension, and provide current emergency information.

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- Administrative and housekeeping chores.
- Special activities and safety rules.
- Time out within the classroom.

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However serious infractions require immediate referral to the office. All administrators are trained with the TPSD discipline ladder.

LADDER OF CONSEQUENCES

Depending on the severity of the offense, the discipline ladder may be entered at any point.

STEP 1

Timeout of Classroom/Parent or guardian conference/warning

Step 2

1 day of after school detention.

Removal from ladder if not referred to office for twenty school days from date of entry unto ladder

Parent or guardian conference

Step 3

Overnight Required Conferences

Contact parent/guardian

Removal from ladder if not referred to office for twenty school days from date of entry unto ladder

Step 4

One day In-School Suspension (ISS)

Parent or guardian conference

Probation for twenty school days

Step 5

Saturday School

Parent or guardian conference

Probation for twenty school days

Step 6

1 day of Out-of-school suspension

Contact parent/guardian

Probation for twenty school days

Step 7

2-3 days of Out-of-school suspension

Parent or guardian conference

Probation for twenty school days

Step 8

Five days Out-of-school School Suspension (OSS)

Parent or guardian conference

Probation for twenty school days

Step 9

Up to 10 days Maximum of Out-of-school Suspension (OSS)

Parent or guardian conference

Probation for twenty school days

Step 10

Student may be placed in alternative school or recommended for expulsion. The parent may request a district disciplinary committee hearing to review the principal’s decision.

DEFINITIONS

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- D. Stealing
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- F. Gang related dress or activity
- G. Destruction of school materials and property
- H. Inappropriate clothing
- I. Sexual Harassment
- J. Intimidation

Description of Violations & Infractions

Consequences

- | | |
|---|------------------------|
| 1. Defiance or intentional disobedience of teacher or staff | Step 1-9 |
| 2. Profanity or vulgarity (to include acts, gestures, or symbols Directed at another) | Step 1-9 |
| 3. Possession or use of tobacco or tobacco related products at school | Step 7-10 |
| 4. Use, sale, or possession of drugs, look-alike drugs, or alcohol on school grounds or at school functions; intoxication | Step 10 |
| 5. Defacing or otherwise injuring school or personal property (to include writing on walls, inside or outside) | Step 1-9 + restitution |

6. Physical Altercation, Struggle, Assault	Step 8-10
7. Fighting at school, on the way to or from school, or at school	Step 9-10
8. Use or possession of dangerous objects	Step 8-10
9. Use or possession of weapons or look-alike	Step 10
10. Use or possession of fireworks, explosive devices or odorous Devices	Step 10
11. Disruptive behavior at school or school sponsored activities	Step 2-9
12. Skipping detention	Step 3-5
13. Stealing or possession of stolen property (plus restitution)	Step 3-9
14. Cutting classes	Step 6-10
15. Truancy (unauthorized absence)	Step 2-9
16. Leaving campus without authorization	Step 8-10
17. Unauthorized fund raising, including sale of candy or gum	Step 5-10
18. Possession of radios, walkmans, beepers, recorders, laser pointers, televisions, tapes, compact disk (parent pickup)	Step 1-5
19. Gambling or possessions of gambling devices	Step 5-8
20. Harassment, intimidation, or threatening students	Step 8-10
21. Refusal to identify oneself properly at any school or school district activity	Step 5-8
22. Disruptive behavior on the bus or at the bus stop (Note #7)	Step 1-11
23. Gang or cult activity	Step 8-10
24. Forgery	Step 10
25. Other misbehavior as determined by the school officials	Step 10
26. Possession or wearing of caps, sun glasses, disruptive accessories, Or offensive clothing. Only parents may pick up banned items.	Step 1-6
27. Possession of inappropriate photos or printed materials on weapon making, pornography, violence, hatred, etc.	Step 10
28. Sexual misconduct or improper touching	Step 3-10
29. Misconduct towards a teacher or staff member	Step 7-10
30. Bullying	Step 7-10
31. Misuse of Technology	Step 3-9

NOTES

1. Incentive is provided for the student to improve his/her behavior through provisions of a probationary period that allows a student to remove himself/herself from the disciplinary ladder by improved conduct.
2. A parent/guardian conference with an administrator is required before a student can return to school after an out-of-school suspension. (Step 7,8,9)
3. A student may enter the discipline ladder at any step, depending upon the nature of the offense.
4. Failure to complete the step consequence as designated will result in escalation to the next step in the ladder.
5. Referral to the office during the probationary period prescribed in the discipline step will result in escalation to at least the next step. Students referred for a repeat violation may escalate more than one step.

6. In all cases of OSS or ISS, the student will lose all privileges during the time he/she is suspended. Loss of privileges means that during the time stated the student cannot participate or attend assemblies or any school function designated as an extra-curricular activity, including athletic events, dances, plays, extra-curricular program, field trips, school-sponsored activities, etc. This would include the entire 24 hour period of the suspension.
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JD Exhibit 4 STUDENT DISCIPLINE: MIDDLE SCHOOL STUDENTS

Non-Negotiables

- Fight – minimum of 45 days at Fillmore Center (1st Offense); Expulsion (2nd Offense – within a 12 month period)
- Assault – minimum of 90 days at Fillmore Center (1st Offense); Expulsion (2nd Offense – within a 12 month period)
- Alcohol – minimum of 90 days at Fillmore Center (1st Offense); Expulsion (2nd Offense – within a 12 month period)
- Unlawful Drugs – minimum of 180 days at Fillmore Center (1st Offense); Expulsion (2nd Offense – within a 12 month period)
- Selling/Distributing unlawful drugs/alcohol – Expulsion
- Weapons – Expulsion
- Look-a-like Weapon (items that would be viewed as a weapon including a red tip)– minimum of 45 days at Fillmore Center (1st Offense); Expulsion (2nd offense – within a 12 month period)
- Theft (electronic devices/wallets over \$500) – minimum of 45 days at Fillmore Center (1st Offense); Expulsion (2nd offense – within a 12 month period)
- Breaking/Entering and/or major Destruction of School Property – Expulsion

*ALL cases of non-negotiables will be reported to TPD.

Description of Violations & Infractions

Consequences

1. Misconduct towards a teacher or staff	Step 9-13
2. Profanity	Step 3-9
3. Vulgarity (to include acts, gestures, or symbols)	
4. Skipping or cutting class	Step 7-9
5. Dress code violation	Step 1-9
6. Disruptive behavior in school, on the way to or from school, or at other school sponsored activities	Step 1-12
7. Disobedience	Step 1-12
8. Possession of tobacco or tobacco related products (matches or lighters)	Step 9-11
9. Smoking or using smokeless tobacco products at or in the immediate vicinity (Contact SRO)	Step 9-10
10. Use, sale, or possession of drugs, drug paraphernalia, look-alike drugs, or alcohol on or near school grounds at school functions; intoxication	See Non-negotiables
11. Defacing or otherwise injuring property that belongs to the school district (to include writing on school walls, inside or out (to include restitution)	Step 1-13
12. Fighting at school, on the way to or from school, at school functions	See Non-negotiables
13. Physical altercation/struggle or verbal altercation	Step 7-13
14. Harassment, intimidation or threatening of other students	Step 1-13
15. Use or possession of dangerous objects or materials	Step 9-13

16. Use or possession of weapons or look-alike weapons	See Non-negotiables
17. Improper behavior at school including: in the cafeteria, assemblies, or on campus (to include restitution)	Step 1-13
18. Stealing over \$500	See Non-negotiables
19. Leaving campus without permission	Step 7-10
20. Gambling or possession of gambling devices	Step 6-10
21. Refusal to identify oneself properly	Step 6-10
22. Habitual Violation of school rules	Step 7-13
23. Non-instructional use of electronic devices	Step 1-7
24. Failure to return fund-raising items or equivalent money (to include restitution)	Step 1-9
25. Being in an unauthorized area	Step 1-12
26. Eating food or drinks in unapproved areas	Step 1-3
27. Running in the halls, cafeteria or classroom	Step 1-3
28. Gang or gang-like activity/association	Step 9-13
29. Other misbehavior as determined by the administration	Step 1-10
30. Excessive tardiness	Step 2-12
31. Sexual misconduct, harassment, or improper touching	Step 9-13
32. Public display of affection	Step 1-9
33. Use or possession of fireworks, explosives or odorous devices	Step 5-13
34. Misbehavior on the school bus – (Policy JICC)	Step 1-12
35. Assault	See Non-negotiables
36. Stealing Under \$500	Steps 7-13
37. Bullying	Steps 8-13
38. Misuse of School Technology (see Technology Discipline Ladder)	Steps 4-11

STUDENT DISCIPLINE: MIDDLE SCHOOL STUDENTS

Discipline Ladder - Grades 7 & 8

- Step 1 Warning and Parent/Guardian Contact
- Step 2 1. Administrative detention – 1 hour Saturday School
2. Failure to report - 1 day of OSS
3. Contact parent/guardian
- Step 3 1. Administrative detention – 2 hours Saturday School
2. Failure to report - 1 day of OSS
3. Contact parent/guardian
- Step 4 1. One day In-School Suspension (ISS)
2. Parent/guardian conference
- Step 5 1. Two days In-School Suspension (ISS)
2. Parent/guardian conference (Overnight Required Conference)
- Step 6 1. Three days In-School Suspension (ISS)
2. Parent/guardian conference (Overnight Required Conference)
- Step 7 1. Four days In-School Suspension (ISS)
2. Parent/guardian conference (Overnight Required Conference)
- Step 8 1. Five or more days In-School Suspension (ISS)

- 2. Parent/guardian conference
- Step 9 1 1-3 days of Out-of-School Suspension (OSS)
- 2. Parent/guardian conference
- Step 10 1. Out-of-School suspension up to ten (10) days
 - a. Loss of privileges during time of suspension
 - b. Must serve all previous assigned punishment
 OR
 - 2. Alternative Assignment
 - 3. Parent/guardian conference
- Step 11 Alternative Assignment
 - OR
 - 1. Out-of-School Suspension up to 10 days pending a district disciplinary committee hearing.
 - 2. Parent/guardian conference before a district hearing.
- Step 12 Strict Probation
 - 1. Automatic referral back to Alternative Program in the event of a violation of probation without further process except normal appeal.
 - 2. Parent/Guardian conference
- Step 13 Expulsion

NOTES

1. Teachers are encouraged to handle discipline within their classrooms. Rule violations that result in the referral of the student to the office will be handled according to the Tupelo Middle School's discipline program (ladder).
2. A student may enter the discipline ladder at any step, depending upon the nature of the offense.
3. Failure to complete the step consequence as designated will result in escalation to at least the next step on the ladder.
4. Referral to the office during the probationary period prescribed in the discipline step will result in escalation to at least the next step. Students referred for a repeat or a serious violation may escalate more than one step.
5. In all cases of OSS or ISS, the student will lose all privileges during the time he/she is suspended. Loss of privileges means that during the time stated the student cannot participate in or attend assemblies or any school function designated as an extra activity, including athletic events, dances, plays, extra-curricular programs, field trips, school-sponsored activities, etc. This would include the entire 24 hour period of the suspension.
6. If the misbehavior occurs on a school bus or at a bus stop, the discipline ladder will be followed along with the school bus discipline policy.
7. In all disciplinary matters, a student will be accorded due process under the district policy governing student rights. Video or audio tape may be used in disciplinary hearings.
8. Self-defense is the use of appropriate, reasonable force to defend oneself or another person against the assault of an aggressor when there is no reasonable avenue of escape or means of avoidance.
9. Counseling may be added to any step.
10. A parent/guardian conference with an administrator is required before a student can return to class after an out-of-school suspension (Steps 9-11).
11. The administrator may issue a warning with or without probation when deemed appropriate.

12. The superintendent, or designee, shall have authority to transfer to an alternative education program any student who has been arrested, arraigned for or convicted of or pleaded guilty or nolo contendere to a serious crime, as defined in this section, which occurred off school property or away from school-related functions. A serious crime, for the purposes of this section, is an illegal act, which indicates the capacity and willingness of the student to injure students and employees with bodily harm, or to threaten to cause bodily harm, or to place students and employees in danger of bodily harm. The superintendent, or designee, will evaluate the circumstances of the serious crime to determine whether (1) the acts of the student indicates a present and possible danger to the health, safety, and welfare of one or more students or employees and (2) whether the more restrictive, security oriented environment of an alternative education program would serve the educational interests of the student while preserving the safety of students and employees. The Board shall review the student's placement in any alternative program at the next following regular meeting. Serious crimes shall include, without limitation, and as examples only:
 - a. Assault with a deadly weapon
 - b. Aggravated assault
 - c. Rape
 - d. Sexual battery, stalking, or other sexual crime
 - e. Armed or strong-armed robbery (or attempted)
 - f. Sale or distribution of a controlled substance
13. The choice is available for students to attend the Alternative program in lieu of Out-of-School Suspension (OSS) during the appeal process.
14. **Any student who fights will spend a minimum of 45 days in the Alternative School.**
15. **Any student who uses or is possession of alcohol will serve a minimum of 90 days in the Alternative School.**
16. **Any student who uses or is in possession of drugs will serve a minimum of 180 days in the Alternative School and face possible expulsion.**
17. A No Contact Contract may be added to Steps 1-12.
18. Students being released from the Juvenile Detention Center will transition through the Alternative School.

JD Exhibit 5: STUDENT DISCIPLINE: HIGH SCHOOL STUDENTS

Non-Negotiables

- Fight – minimum of 45 days at Fillmore Center (1st Offense); Expulsion (2nd Offense – within a 12 month period)
- Assault – minimum of 90 days at Fillmore Center (1st Offense); Expulsion (2nd Offense – within a 12 month period)
- Alcohol – minimum of 90 days at Fillmore Center (1st Offense); Expulsion (2nd Offense – within a 12 month period)
- Unlawful Drugs – minimum of 180 days at Fillmore Center (1st Offense); Expulsion (2nd Offense – within a 12 month period)
- Selling/Distributing unlawful drugs/alcohol – Expulsion
- Weapons – Expulsion
- Look-a-like Weapon (items that would be viewed as a weapon including a red tip)– minimum of 45 days at Fillmore Center (1st Offense); Expulsion (2nd offense – within a 12 month period)
- Theft (electronic devices/wallets over \$500) – minimum of 45 days at Fillmore Center (1st Offense); Expulsion (2nd offense – within a 12 month period)
- Breaking/Entering and/or major Destruction of School Property – Expulsion

*ALL cases of non-negotiables will be reported to TPD.

Description of Violations & Infractions

Consequences

1. Defiance or intentional disobedience of teacher or staff	Step 1-8
2. Profanity	Step 3-7
3. Vulgarity (to include acts, gestures, or symbols)	Step 7-9
4. Possession of tobacco or tobacco related products (matches or lighters)	Step 6-9
5. Smoking or using smokeless tobacco products at or in the immediate vicinity	Step 8-9
6. Use, sale, or possession of drugs, drug paraphernalia, look-alike drugs, or alcohol on or near school grounds at school functions; intoxication	See Non-negotiables
7. Defacing or otherwise injuring property that belongs to the school district (to include writing on school walls, inside or out (to include restitution)	Step 5-12
8. Fighting at school, on the way to or from school, at school functions	See Non-negotiables
9. Physical altercation/struggle or verbal altercation	Step 7-9
10. Assault	See Non-negotiables
11. Use or possession of dangerous objects or materials	Step 3-12
12. Use or possession of weapons or look-alike weapons	See Non-negotiables
13. Improper behavior at school including: in the cafeteria, assemblies, or on campus (to include restitution)	Step 1-12
14. Stealing	See Non-negotiables
15. Leaving campus without permission	Step 6-9

16. Skipping or cutting class	Step 6-9
17. Gambling or possession of gambling devices	See Non-negotiables
18. Refusal to identify oneself properly	Step 5-9
19. Habitual Violation of school rules	Step 1-12
20. Misuse of electronic devices	Step 2-9
21. Failure to return fund-raising items or equivalent money (to include restitution)	Step 1-8
22. Going to the car without permission	Step 1-7
23. Eating food or drinks in unapproved areas	Step 1-3
24. Leaving or storing materials in any locker other than assigned locker	Step 1-3
25. Running in the halls, cafeteria or classroom	Step 1-4
26. Gang or gang-like activity/association	Step 8-12
27. Parking violations (could lose driving privileges) Fine	Step 1-4
28. Other misbehavior as determined by the administration	Step 1-9
29. Excessive tardiness	Step 1-11
30. Sexual misconduct, harassment, or improper touching	Step 8-12
31. Dress code violation	Step 6-8
32. Public display of affection	Step 1-8
33. Use or possession of fireworks, explosive devices or odorous devices	Step 4-11
34. Disruptive behavior in school, on the way to or from school, or at other school sponsored activities	Step 1-11
35. Misbehavior on the school bus – (See Policy JCDAD)	Step 1 -12
35. Harassment, intimidation or threatening of other students	Step 1-12
36. Stealing Under \$500	Step 6-12
37. Misconduct towards a teacher or staff member	Step 9-12
38. Inappropriate use of Technology/electronic devices	Step 5 -12
39. Weapons Found Inside of Vehicles at THS Parking Lot	

For: Use or possession of weapons or look-a-like weapons (items that would be viewed as a weapon including a red tip)-----See Non-negotiables

Note:

Any student found to be in possession of a weapon or look-a-like weapon on campus will be required to undergo a psychological evaluation at parent's expense prior to returning to school. Consequences for violations, which involve a vehicle, will include the loss of driving privileges for up to 180 days. Administrators may consider circumstances such as Parent Decal.

In the event of mitigating circumstances of weapons or look-a-like weapons found in vehicles, the principal may elect a disciplinary action other than expulsion. The administrator may consider circumstances such as:

1. Is the violation merely technical in nature?
2. Is the vehicle registered with Tupelo High School in the student's name?
3. Is the weapon commonly used by people for purposes other than use as a weapon (e.g. table knife)?
4. Was the weapon displayed or used in a threatening manner?

5. Has the weapon caused any harm, injury, destruction, or damage?
6. Did verbal threats precede the possession of the weapon?
7. Does the student have a prior disciplinary record of physical violence, aggression, causing injury or damage, and/or making threats to others?

Refer to Steps 8-11

Step 8

1. Out-of-school suspension (OSS) up to ten (10) days or OSS pending a hearing
 - a. Loss of driving privileges during time of suspension
 - b. Must serve all previous assigned punishment

OR

2. Structured Day Program for up to twenty (20) days and waive the right to a hearing
3. Contact parent or guardian

Step 9

1. Structured Day Program (Days will be dependent on infraction)
2. Contact parent or guardian

Step 10

1. Minimum step for students currently on probation
2. Automatic referral back to Structured Day Program in the event of a violation of probation without further process except normal appeal

Step 11

1. Expulsion

Procedures for weapon found in vehicle on campus:

1st offense:

- 10 days Out-of-School Suspension OR 20 days at Structured Day Program (SDP)
- Psychological evaluation required
- Loss of driving privileges for 45 days

2nd offense:

- 45 days at Structured Day Program
- Psychological evaluation required
- Loss of driving privileges for 180 days

3rd offense:

- Expulsion for one calendar year
- Psychological evaluation required

Procedure for weapon found in vehicle of student with previous non-negotiable offense within 12 months:

1st offense:

- 45 days at Structured Day Program
- Psychological evaluation required
- Loss of driving privilege for 180 days

2nd offense:

- Expulsion for one calendar year
- Psychological evaluation required

Procedures for look-a-like weapon found in vehicle on campus:

1st offense:

- 10 days Out-of-School Suspension or 20 days at SDP
- Psychological evaluation required
- Loss of driving privileges for 45 days

2nd offense:

- 45 days at Structured Day Program
- Psychological evaluation required
- Loss of driving privileges for 180 days

3rd offense:

- Expulsion for one calendar year
- Psychological evaluation required

Procedure for look-a-like weapon found in vehicle of student with previous non-negotiable offense within 12 months:

1st offense:

- 45 days at Structured Day Program
- Psychological evaluation required
- Loss of driving privileges for 180 days

2nd offense:

- Expulsion for one calendar year
- Psychological evaluation required

***Note:**

- Possession of weapon **outside** of vehicle, on a school bus, or in a school building will result in expulsion for one calendar year.
- The acceptance of the 20-day Structured Day Program assignment will require the parent/guardian to waive the right to a hearing.

STUDENT DISCIPLINE: HIGH SCHOOL STUDENTS

DISCIPLINE LADDER – TUPELO HIGH SCHOOL

- Step 1 Warning and Parent/Guardian Conference
- Step 2 1. 30 minutes detention before/after school
 2. Failure to report 1st time, move to Step 3
 3. Parent or guardian conference
- Step 3. 1. 39 minutes detention before/after school
 2. Parent or guardian conference
 3. Failure to report will move to Step 3

- Step 4.
 4. Must serve any previous assigned punishment
 1. Saturday School. Failure to report will move to Step 5
 2. Parent or guardian conference
 3. Must serve any previous assigned punishment
- Step 5.
 1. Saturday school for two (2) Saturdays. Failure to report moving to Step 5
 2. Parent or guardian conference
 3. Must serve any previous assigned punishment
- Step 6.
 1. In-school suspension up to three (3) days. Failure to report will result in moving to Step 7. Suspension notice given to student and parent or guardian contacted; all forms must be signed and returned; assignment must be completed during time of suspension or extra days or assignments may be added - Follow ISS rules
 2. Loss of privileges during time of suspension.
 3. Must serve all previous assigned punishment
 4. Parent or guardian conference
- Step 7.
 1. In-school suspension for up to ten (10) days; suspension notices given to student and mailed to parent; all assignments must be correctly completed during time of suspension; additional ISS days may be added as necessary until all work is completed
 2. Follow all ISS rules
 3. Loss of privileges during time of suspension
 4. Must serve all previous assigned punishment
 5. Parent or guardian conference
- Step 8.
 1. Out-of-school suspension up to three days
 2. Contact parent or legal guardian; parent or guardian must return student to school
 3. Loss of privileges during time of suspension
 4. Must serve all previous assigned punishment
 5. Parent or guardian conference
- Step 9.
 1. Out-of-school suspension up to ten (10) days or OSS pending a hearing
 - a. Loss of privileges during time of suspension
 - b. Must serve all previous assigned punishment

OR
 2. Alternative Assignment
 3. Parent or guardian conference
- Step 10.
 1. Alternative Assignment
 2. Parent or guardian conference
- Step 11.
 1. Strict probation
 2. Automatic referral back to Alternative Program in the event of a violation of probation without further process except normal appeal
 3. Parent or guardian conference
- Step 12. Expulsion
 - Parent or guardian conference

NOTES

1. At the discretion of the principal, a warning may be issued to student.
2. Teachers are encouraged to handle discipline within their classroom. Rule violations that result in the referral of the student to the office will be handled according to the Tupelo High School discipline program (ladder).

3. A student may enter the discipline ladder at any step, depending upon the nature of the offense.
4. Failure to complete the step consequence as designed will result in escalation to the next step on the ladder. *But all previous consequences will stay in effect.
5. Referral to the office during the probationary period prescribed in the discipline step will result in escalation to at least the next step. Students referred for a repeat or a more serious violation may escalate more than one step.
6. In all cases of OSS or ISS the student will lose all privileges during the time he/she is suspended. Loss of privileges means that during the time stated the student cannot participate in or attend assemblies or any school function designated as an extra activity, including athletic events, dances, plays, extra-curricular programs, field trips, school-sponsored activities, etc. This would include the entire 24-hour period of suspension.
7. If the misbehavior occurs on a school bus or at a bus stop, the school bus discipline policy will be followed.
8. Students may be disciplined for acts or crimes committed off-campus.
9. In all disciplinary matters, a student will be accorded due process under the district policy governing student rights.
10. Self-defense is the use of appropriate, reasonable force to defend or remove oneself or another person against the assault of an aggressor when there is no reasonable avenue of escape or means of avoidance.
11. Counseling may be added to any step.
12. A parent/guardian conference with an administrator is required before a student can return to class after an out-of-school suspension (Steps 7 or 8).
13. The superintendent, or his designee, shall have authority to transfer to an alternative education program any student who has been arrested, arraigned for or convicted of or pleaded guilty or nolo contendere to a serious crime, as defined in this section, which occurred off of school property or away from school-related functions. A serious crime, for the purposes of this section, is an illegal act which indicates the capacity and willingness of the student to injure students and employees with bodily harm, or to threaten to cause bodily harm, or to place students and employees in danger of bodily harm. The superintendent, or his designee, will evaluate the circumstances of the serious crime to determine whether (1) the acts of the student indicates a present and possible danger to the health, safety, and welfare of one or more students or employees and (2) whether the more restrictive, security oriented environment of an alternative education program would serve the educational interests of the student while preserving the safety of students and employees. The Board shall review the student's placement in any alternative program at the next following regular meeting. Serious crimes shall include, without limitation, and as examples only:
 - a. Assault with a deadly weapon
 - b. Aggravated assault
 - c. Rape
 - d. Sexual battery, stalking, or other sexual crime
 - e. Armed or strong-armed robbery (or attempted)
 - f. Sale or distribution of a controlled substance
14. A parent/guardian conference with an administrator is required when a student is assigned parent care. Parent care requires the parent/guardian to return to school with the student the following school day.
15. A Tupelo city ordinance prohibits the use and possession of tobacco products by a minor on school property. Violators will be prosecuted.

16. At the discretion of an administrator, Loss of Privilege class may be assigned for a period of no less than three (3) weeks in addition to or in lieu of other disciplinary actions.
17. The choice is available for students to attend the Alternative program in lieu of Out-of-School Suspension (OSS) during the appeal process.
18. **Any student who fights will spend a minimum of 45 days in the Alternative School.**
19. **Any student who uses or is possession of alcohol will serve a minimum of 90 days in the Alternative School.**
20. **Any student who uses or is in possession of drugs will serve a minimum of 180 days in the Alternative School and face possible expulsion.**

TUPELO BOARD OF TRUSTEES

JD Exhibit 6 STUDENT DISCIPLINE: ALTERNATIVE SCHOOLS 4-12

Non-Negotiables

- Fight – minimum of 45 additional days at Fillmore Center (1st Offense); *Expulsion (2nd offense – within a 12 month period)
- Assault – minimum of 45 additional days at Fillmore Center (1st Offense); *Expulsion (2nd offense – within a 12 month period)
- Alcohol – minimum of 45 additional days at Fillmore Center (1st Offense); *Expulsion (2nd offense – within a 12 month period)
- Unlawful Drugs – minimum of 45 additional days at Fillmore Center (1st Offense); *Expulsion (2nd offense – within a 12 month period)
- Selling/Distributing unlawful drugs/alcohol – minimum of 45 additional days at Fillmore Center (1st Offense); *Expulsion (2nd offense – within a 12 month period)
- Weapons – Expulsion
- Look-a-like Weapon (items that would be viewed as a weapon including a red tip)– minimum of 45 additional days at Fillmore Center (1st Offense); *Expulsion (2nd offense – within a 12 month period)
- Theft (electronic devices/wallets over \$500) – minimum of 45 additional days at Fillmore Center (1st Offense); *Expulsion (2nd offense – within a 12 month period)
- Breaking/Entering and/or major Destruction of School Property – minimum of 45 additional days at Fillmore Center (1st Offense); *Expulsion (2nd offense – within a 12 month period)

*If a student commits the same offense that caused him/her to be placed at the Alternative School, it will be considered his/her second offense, and expulsion will be recommended.

ALL cases of non-negotiables will be reported to TPD.

<u>Description of Violations & Infractions</u>	<u>Consequences</u>
1. Defiance or intentional disobedience of teacher or staff	Step 1-5
2. Profanity	Step 1-5
3. Vulgarity (to include acts, gestures, or symbols)	Step 1-4
4. Possession of tobacco or tobacco related products (matches or lighters)	Step 3-4
5. Smoking or using smokeless tobacco products at or in the immediate vicinity	Step 3-5
6. Use, sale, or possession of drugs, drug paraphernalia, look-alike drugs, or alcohol on or near school grounds at school functions; intoxication	Step 4-5
7. Defacing or otherwise injuring property that belongs to the school district (to include writing on school walls, inside or out (to include restitution)	Step 3-5
8. Fighting at school, on the way to or from school, at school functions	Step 4-5
9. Physical altercation/struggle or verbal altercation	Step 4-5
10. Assault, harassment, intimidation or threatening of other students	Step 4-5
11. Use or possession of dangerous objects or materials	Step 4-5
12. Use or possession of weapons or look-alike weapons	Step 4-5

13. Improper behavior at school including: in the cafeteria, assemblies, or on campus (to include restitution)	Step 1-5
14. Stealing	Step 2-5
15. Leaving campus without permission	Step 4-5
16. Skipping or cutting class	Step 2-4
17. Gambling or possession of gambling devices	Step 1-4
18. Refusal to identify oneself properly	Step 1-4
19. Habitual Violation of school rules	Step 1-5
20. Possession of electronic devices	Step 1-3
21. Eating food or drinks in unapproved areas	Step 1-3
22. Running in the halls, cafeteria or classroom	Step 1-5
23. Gang or gang-like activity/association	Step 1-5
24. Other misbehavior as determined by the administration	Step 1-5
25. Excessive tardiness	Step 1-4
26. Sexual misconduct, harassment, or improper touching	Step 4-5
27. Dress code violation	Step 1-4
28. Public display of affection	Step 1-4
29. Use or possession of fireworks, explosive devices or odorous devices	Step 4-5
30. Disruptive behavior on the way to or from school	Step 1-5
31. Trespassing on other school properties	Step 3-5
32. Misbehavior on the school bus – (See Policy JICC)	Step 1-5
33. Misconduct towards a staff member	Step 4- 5
34. Misuse of Technology	Step 1-5

DISCIPLINE LADDER – ALTERNATIVE SCHOOLS 4-12

- Step 1. Out-of-school suspension up to three (3) days
 - 1. Parent or legal guardian conference; parent or guardian must return with student to school
 - 2. Loss of privileges during time of suspension
 - 3. Must serve all previous assigned punishment
- Step 2. OSS up to five (5) days
 - 1. Parent or legal guardian conference; parent or guardian must return with student to school
 - 2. Loss of privileges during time of suspension
 - 3. Must serve all previous assigned punishment
- Step 3. OSS up to ten (10) days
 - 1. Parent or legal guardian conference; parent or guardian must return with student to school
 - 2. Loss of privileges during time of suspension
 - 3. Must serve all previous assigned punishment
- Step 4. Additional days at the Alternative School
- Step 5. Expulsion

In addition, a student will be arrested for assault, threatening staff, fighting, possession of a weapon or possession of drugs.

NOTES

1. At the discretion of the lead teachers, a warning may be issued to student.
2. Teachers are encouraged to handle discipline within their classroom. Rule violations that result in the referral of the student to the office will be handled according to the TPSD alternative discipline program (ladder).
3. A student may enter the discipline ladder at any step, depending upon the nature of the offense.
4. Incentive is provided for the student to improve his/her behavior through provisions or a probationary period that allows a student to remove himself/herself from the discipline ladder by improved conduct.
5. Failure to complete the step consequence as designed will result in escalation to the next step on the ladder. *But all previous consequences will stay in effect.
6. In all cases of OSS or ISS, the student will lose all privileges during the time he/she is suspended.
7. Self-defense is the use of appropriate, reasonable force to defend or remove oneself or another person against the assault of an aggressor when there is no reasonable avenue of escape or means of avoidance.
8. Counseling may be added to any step.
9. Local city ordinance on the possession or use of tobacco products will be enforced.

