

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Roy C. Benavides, Ed.D., Superintendent  
**SUBJECT:** **REQUEST FOR APPROVAL OF CONSENT AGENDA [BG-not applicable]**  
**DATE:** February 17, 2004

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We are grouping several routine items into a single consent agenda. Any Board Member may request that any or all of the items on the consent agenda be removed and considered as a separate item. If no such request is made, all items on the consent agenda may be approved by a single action (motion, second, and vote) of the Board of Trustees.

**Consent Agenda for February 17, 2004**

- A-1** Request for Approval of Superintendent's Agenda
- A-2** Request for Approval of Minutes of Meetings
- A-3** Request for Approval of Bills for Payment
- A-4** School Construction Report

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It is recommended that all items on the consent agenda for February 17, 2004 be approved. Each item will be listed separately in the official minutes of the Board of Trustees.

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**Respectfully submitted,**

*Roy C. Benavides, Ed.D.*  
**Superintendent of Schools**