



**Personnel Action Form**  
Human Resources

Banner ID # @	Last Name Vazquez, Isaac A.	First	Middle Initial	Telephone
Address		City		State      Zip

**Part I: Check all that apply**

Classification: <input type="radio"/> Administrative/Professional Staff <input checked="" type="radio"/> Faculty <input type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input checked="" type="radio"/> Full-Time <input type="radio"/> Regular <input type="radio"/> Part-Time	<input type="checkbox"/> New Employee <input checked="" type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
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**Part II: Assignment/Accounting** Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person.  
 All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures.  
 Support Staff employees are at-will employees.

<b>CURRENT</b> Division/Unit: Vocational Science / Instruction		Job Vacancy No.: (if applicable) 2507 F 038	
Job Title/Position: Instructor of EMS		Specialized Area: EMS	
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No		Funded in which FY? FY25	
Budget Number: 1210-14026-6091-102		Position No. (NBAPOSN): EMT08T	
Compensation: \$ 66,736	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched FAC Grade 1 Step 3	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 08/04/25	End Date: n/a	<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: 08/31/25

Position is funded for the following number of months/weeks:  
☐ 9 months    ☐ 10 ½ months    ☒ 12 months    ☐ Other (specify)

<b>PROPOSED</b> Division/Unit: Vocational Science / Instruction		Job Vacancy No.: (if applicable) 2507 F 038	
Job Title/Position: Instructor of EMS		Specialized Area: EMS	
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Name of Replaced Employee: n/a		Funded in which FY? FY26
Budget Number: 1210-14026-6091-102		Position No. (NBAPOSN): EMT08T	
Compensation: \$ 68,069	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched FAC Grade 1 Step 3	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 09/01/25		<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: 08/31/26

Position is funded for the following number of months/weeks:  
☐ 9 months    ☐ 10 ½ months    ☒ 12 months    ☐ Other (specify)

Explanation of Action:

**Part III: Position/Budget Authorization**

Recommended by Supervisor/Department Head <b>Karl Johnson</b> <small>Digitally signed by Karl Johnson DN: cn=Karl Johnson, o=Wharton County Junior College, email=KJohnson@wcjc.edu Reason: I attest to the accuracy and integrity of this document Location: your signing location here Date: 2025.08.28 13:33:20-05'00' First Reader Version: 1.0.2</small>	Approved by Dean <b>Danny Bacot</b> <small>Digitally signed by Danny Bacot Date: 2025.09.02 08:35:46 -05'00'</small>
Approved by Division Chair <b>Gary Bonewald</b> <small>Digitally signed by Gary Bonewald Date: 2025.08.29 15:54:25 -05'00'</small>	Approved by Vice President <b>Leigh Ann Collins</b> <small>Digitally signed by Leigh Ann Collins Date: 2025.09.02 11:23:18 -05'00'</small>
Approved by Cabinet Level Supervisor	Reviewed by Human Resources <i>[Signature]</i> 09-04-25
Budget Approval <i>[Signature]</i>	Approved by President <i>[Signature]</i> 09/04/25