



Consent Item

Date: March 17, 2025

Division: Finance

Subject: HVAC Supplies and Other Related Products and Services – Cooperative Contract(s)

Background Information:

- This recommendation is to provide additional procurement options for HVAC supplies and other related products and services utilizing LISD-eligible cooperative contracts.
- If approved, these cooperative contracts would help supplement LISD CSP #3109-23 HVAC and Chiller Services (JOC) and LISD RFP #2818-21 HVAC Supplies that were previously awarded by the Board of Trustees.
- The awarded cooperative vendors may offer essential HVAC services needed for the District. This includes repairs to existing HVAC systems and preventative maintenance such as but not limited to coil cleaning, fan motors, capacitors, chemicals, replacing filters, contactors, ductwork, and other related products and services.
- If approved, the District will have access to a wide range of vendors, products, services, and pricing to help provide the best value.
- Best value involves considering several factors, which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors. Awarding to multiple vendors does not obligate the District to make purchases.
- Interlocal cooperative contracts have undergone a competitive procurement process to assist members in compliance with Texas Local and State procurement laws.

Administrative Consideration:

- Funds for these services come from the Facility Services' and other departments' operating budgets.
- Previous annual expenditures for this commodity:
 - 2024–2025: \$731,911
- Estimated annual expenditures: \$805,000 but will not exceed the District-approved annual budgets.
- This procurement complies with Section 44.031 of the Texas Education Code.

Recommendations:

- That the Lewisville ISD Board of Trustees approves using LISD-eligible cooperative contracts for HVAC Supplies and Other Related Products and Services, the associated vendors, and the estimated expenditures for one year.

Timeline/Report:

- Term: April 2025 – April 2026