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Michael Wilkes  
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Geneva School District 304

To: Dr. Kent Mutchler  
From: Michael Wilkes  
Date: September 26, 2022  
Re: Recommendation for New Registration System

Since 2015, the district has utilized an online system to support the registration processes of enrollment and verification. This online system was a custom project that the district's student information system (SIS) provider developed through a consortium of districts that sought such a solution. Since that time, the custom solution has been effectively retired (no development/limited support) and another product in the provider's portfolio has emerged as the go-forward solution. Additionally, the district's needs have evolved and the limits of the current system have been reached. To that end, the review/consideration of a change for the registration system was identified as a need in the approved 2022-23 Technology Capital Plan.

PowerSchool's Enrollment Registration product is the go-forward solution to support registration processes for eSchoolPLUS customers. This product should provide several advantages over the current solution including an improved experience for parents, a mobile friendly interface, greater efficiencies for staff, and new opportunities to support the district's registration processes. For these reasons, we are recommending, pending Board approval and final approval of contract terms, the purchase of PowerSchool Enrollment Registration.

The following table estimates the costs associated with this purchase recommendation.

Item	Cost
Initial Startup and Implementation Costs	\$ 7,470.00
Partial Year License/Subscription Fees	\$12,176.55
Training	\$ 1,050.00
<b>Total 1<sup>st</sup> Year Costs (Oct '22 – June '23)</b>	<b>\$20,696.55</b>
<i>Estimated Annual Ongoing Fees</i>	<i>\$16,280.01</i>

The initial purchase agreement is for a term of 9 months (October 1 – June 30). Annual ongoing fees are subject to an uplift charge determined by the provider at the time of renewal. Renewal decisions are made annually and would align with the district's other PowerSchool SIS products.

Thank you for your consideration.