



ANNUAL ORGANIZATION MEETING July 9, 2025

B. ANNUAL ORGANIZATIONAL RESOLUTIONS FOR 2025-2026 (ACTION):

- a. **Designate Administrative Officer:** Superintendent David Valenzuela is the Board's Administrative Officer. Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk.
- b. **Deputy Clerk:** Deputy Superintendent Casey Alderson is the designated Deputy Clerk.
- c. **Designate Budget Officer:** Superintendent David Valenzuela is the designated Budget Officer.
- d. **Designate Board's Official Agent:** Superintendent David Valenzuela will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.
- e. **Designate Depositories for School Funds:** Wells Fargo, Local Government Investment Pool, Washington Federal, Umpqua Bank, Evergreen Federal, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year.
- f. **Authorization to Invest Surplus Funds:** Superintendent David Valenzuela and Deputy Superintendent Casey Alderson will be authorized to invest surplus funds according to school district policy and state law at any of the above-mentioned authorized depositories.
- g. **Authorize Facsimile Signature of Custodian of Funds:** Superintendent David Valenzuela and Deputy Superintendent Casey Alderson facsimile signatures be authorized.
- h. **Designate Auditors:** Kosmatka, Donnelly, and Piels CPA, LLP is designated as our financial auditors for the 2025-2026 school year.

ANNUAL ORGANIZATIONAL RESOLUTIONS FOR 2023-2024 – Continued

- i. **Designate Legal Counsel:** Hungerford Law Firm, LLP and Sorenson, Ransom & Ferguson, LLP are designated as our legal counsel for the 2025-2026 school year.
- j. **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as the review board for the 2025-2026 school year.

Moved: _____, Seconded by: _____

Motion: Passed _____ Failed _____

Chairperson of the Board
THREE RIVERS SCHOOL DISTRICT

Dave Valenzuela, Superintendent-Clerk
THREE RIVERS SCHOOL DISTRICT