

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held:



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**Recognition:**    ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report        ☐ Old Business           ☐ Superintendent's Report  
**Action:**        ☐ Resignations                ☐ Hiring                    ☒ Contract Service Agreements  
                    ☐ Travel Out-of-State        ☐ Travel In State        ☐ Approvals  
                    ☐ Termination                ☐ Legal Matters        ☐ Other:  
                    This action request pertains to ☐ Elementary (only)    ☒ High School/District Wide

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**Date:**        6/6/25

**To:**            Rebecca Rappold  
                    Superintendent of Schools

**From:**       Kellen Hall  
**Title:**        Athletic Director

**Subject: CSA: Contract Service Agreement: BHS Athletic Security/Trainer Summer 2025**

**Description:** CSA for Roy McNabb will provide Security for Gym use in the Summer and for Athletic Training.

**Financial Impact: \$4,160.00**

**Funding Source (Budget/grant, etc.):** 226 60 720 3500 120

**Attachment(s):** CSA

**Superintendent Action:** ☐ Approved ☐ Denied ☐ Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**        ☐ N/A (Info)        ☐ Approved        ☐ Denied        ☐ Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715

**Date:** 6/6/25

**Board Approval Date:** 6/25/25

**Contractor:** Roy McNabb

**Phone:** 510-566-7298

**Address:** P.O. Box 2138 Browning MT 59417  
**P.O. Box or Street Address** **City** **State** **Zip**

**Type of Project/Service** (be specific): Security for Gym use in the Summer and for Athletic Training.

**Contracted Dates:** June 9, 2025-July 31, 2025

Rate per hour/per day: \$13.00 x 40 hours= \$4,160.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Fringe = \$

**Total Project Cost** = \$4,160.00

**Contract to be paid from:**

**226.60.720.3500.120**

**Independent Contractor:**

Submit invoice on completion

☐ Other \_\_\_\_\_

Employee:

☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

\_\_\_\_\_  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

**White – Contractor**

**Yellow – Business Office**