

TO:

Members, Board of Education

Dr. Albert G. Roberts, Superintendent

FROM:

Therese M. O'Neill, Assistant Superintendent for Finance & Operations

RE:

Monthly Treasurer's Report - October 2012

DATE:

November 27, 2012

Please find attached the October 2012 monthly Treasurer's report which includes:

1) The bank to book cash reconciliation

- 2) Revenue Variance Report All Funds
- 3) Expenditures Variance Report All Funds
- 4) By Major Object Education Fund Year-to-Date Actual compared to Budgeted Expenditures
- 5) PMA Investment Report Portfolio
- 6) IMET Investment Report Portfolio
- 7) Monthly Budget Transfers

CC: Marcy Shannon

## OAK PARK ELEMENTARY SCHOOL DISTRICT 97 TREASURER'S REPORT

October 31, 2012

CASH BALANCES	BALANCE 6/30/2012	BALANCE 10/31/2012
EDUCATION FUND	\$ 21,024,002.53	\$ 31,839,333.05
HEALTH INSURANCE FUND	\$ (510,461.71)	\$ (934,869.24)
BUILDINGS AND GROUNDS FUND	\$ 1,664,432.13	\$ 2,717,251.92
DEBT SERVICE FUND	\$ 3,573,990.07	\$ 7,407,498.77
TRANSPORTATION FUND	\$ 1,874,502.82	\$ 2,123,104.83
IMRF FUND	\$ 549,840.62	\$ 974,122.85
LIFE SAFETY FUND	\$ 173,460.23	\$ 173,558.73
WORKING CASH FUND	\$ 11,277,938.93	\$ 6,090,753.97
CAPITAL PROJECTS FUND	\$ (573,580.30)	\$ 1,853,661.44
TORT FUND	\$ (8,912.35)	\$ (8,912.35)
Total Adjusted Cash Balances	\$ 39,045,212.97	\$ 52,235,503.97
Convenience Fund	\$ (596,990.07)	\$ (515.019.41)
Cash Book Balance	\$ 39,638,098.02	\$ (515,018.41) 52,753,293.40
Total Adjusted Cash in Bank	\$ 39,041,107.95	\$ 52,238,274.99
Variance	\$ (4,105.02)	\$ 2,771.02

# OAK PARK ELEMENTARY DISTRICT 97 REVENUE VARIANCE REPORT - ALL FUNDS AS OF October 31, 2012

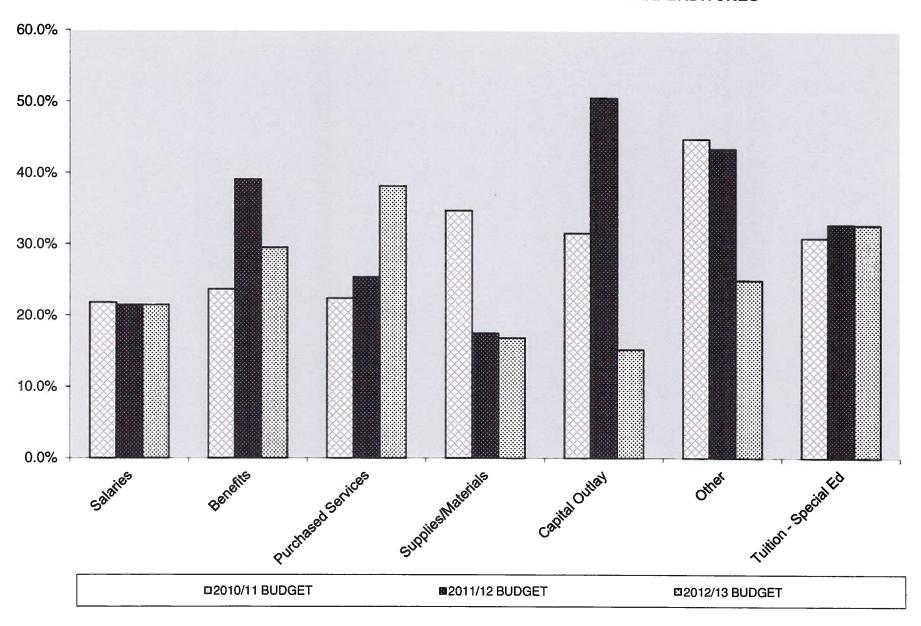
OCTOBER 2012	ANNUAL I	BUDGETED RI	EVENUES	Υ	TD REVENU	E	. % OF T	OTAL REV	'ENUES	
Education Fund	2010/11 BUDGET	2011/12 BUDGET	2012/13 BUDGET	2010/11 BUDGET	2011/12 BUDGET	2012/13 BUDGET	2010/11 BUDGET	2011/12 BUDGET	2012/13 BUDGET	% of year
Local taxes CPPRT Investment Earnings Other Local Revenue State Funding	34,141,676 1,216,652 237,000 4,186,081 7,659,568	42,392,612 1,281,528 37,000 4,379,471 11,336,455	42,610,903 1,314,600 18,100 3,463,370 10,790,294	423,722 540,492 4,159 1,413,832 1,581,472	7,476,688 532,232 5,194 952,501 3,987,001	19,239,568 441,173 20,337 1,134,883 2,271,826	1.2% 44.4% 1.8% 33.8% 20.6%	17.6% 41.5% 14.0% 21.7% 35.2%	45.2% 33.6% 112.4% 32.8% 21.1%	33.33% 33.33% 33.33% 33.33% 33.33%
Federal Funding <u>Education Fund Total</u>	<u>4,556,234</u> 51,997,211	3,800,182 63,227,248	2,995,251 61,192,518	1,060,718 5,024,393	1,431,562 14,385,177	1,161,283 24,269,071	<u>23.3</u> % 9.7%	37.7% 22.8%	38.8% 39.7%	33.33% 33.33%
Buildings & Grounds  Debt Service	8,143,035 8,730,940	4,093,865 8,092,435	5,954,423 7,723,181	2,496,782 100,664	1,520,585 1,401,901	3,763,704 3,793,667	30.7% 1.2%	37.1% 17.3%	63.2% 49.1%	33.33% 33.33%
Transportation	3,257,530	2,953,129	3,635,093	633,931	1,227,588	1,327,335	19.5%	41.6%	36.5%	33.33%
IMRF Capital Projects	1,759,382 726,000	2,430,895 227,663	2,283,230 91,150	21,094 20	414,653 65,791	977,324 19,595	1.2% 0.0%	17.1% 28.9%	42.8% 21.5%	33.33% 33.33%
Working Cash Life Safety	6,762,500 5,000	22,000 500	3,691,584 150	6,759,824 243	2,186 36	12,815 99	100.0% 4.9%	9.9% 7.3%	0.3% 65.7%	33.33%
<u>Tort</u>	-	-	-	-	-	-		-	0.0%	33.33% 33.33%
GRAND TOTAL	81,381,597	81,047,735	84,571,329	15,036,951	19,017,917	34,163,609	18.5%	23.5%	40.4%	33.33%

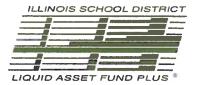
## OAK PARK ELEMENTARY DISTRICT 97 EXPENDITURE VARIANCE REPORT - ALL FUNDS AS OF October 31, 2012

OCTOBER 2012	ANNUAL BU	DGETED EXP	ENDITURES	YTD	EXPENDITU	RES	% OF TOT	AL EXPEN	DITURES	
Education Fund	2010/11 BUDGET	2011/12 BUDGET	2012/13 BUDGET	2010/11 BUDGET	2011/12 BUDGET	2012/13 BUDGET	2010/11 BUDGE	2011/12 BUDGET	2012/13 BUDGET	% of year completed
Salaries	42,967,270	42,630,481	43,942,204	9,354,700	9,139,497	9,425,818	21.8%	21.4%	21.5%	33.33%
Benefits	5,490,855	4,862,795	5,941,904	1,298,579	1,899,578	1,751,645	23.6%	39.1%	29.5%	33.33%
Purchased Services	3,108,751	4,544,416	4,207,840	695,462	1,150,665	1,604,139	22.4%	25.3%	38.1%	33.33%
Supplies/Materials	2,642,893	2,307,820	2,352,286	916,942	403,700	395,385	34.7%	17.5%	16.8%	33.33%
Capital Outlay	741,203	475,721	604,675	233,598	240,325	91,745	31.5%	50.5%	15.2%	33.33%
Other	153,761	213,700	216,600	68,836	92,748	53,985	44.8%	43.4%	24.9%	33.33%
Tuition - Special Ed	2,510,000	2,950,000	2,800,000	774,883	966,751	915,073	<u>30.9%</u>	<u>32.8%</u>	<u>32.7%</u>	<u>33.33%</u>
Education Fund Total	57,614,733	57,984,933	60,065,509	13,343,000	13,893,264	14,237,790	23.2%	24.0%	23.7%	33.33%
Buildings & Grounds	5,824,084	6,186,432	6,240,121	1,926,516	1,917,820	2,017,864	33.1%	31.0%	32.3%	33.33%
Debt Service	9,229,318	8,239,210	8,275,790	290,501	451,886	464,997	3.1%	5.5%	5.6%	33.33%
Transportation	2,742,656	3,201,335	3,160,812	953,331	826,688	1,020,886	34.8%	25.8%	32.3%	33.33%
<u>IMRF</u>	1,966,843	2,029,592	2,217,300	529,745	552,628	556,947	26.9%	27.2%	25.1%	33.33%
Capital Projects	2,040,250	3,223,988	3,757,371	880,136	2,658,982	2,792,353	43.1%	82.5%	74.3%	33.33%
<u>Life Safety</u>	110,936	-	-	109,842	-	-	-	0.0%	0.0%	33.33%
<u>Tort</u>		256,184	-	591,000	256,184	-	0.0%	100.0%	0.0%	33.33%
GRAND TOTAL	79,528,820	81,121,674	83,716,903	18,624,071	20,557,452	21,090,837	23.4%	25.3%	25.2%	33.33%

<sup>\*</sup>Unaudited expenditures per system reports.

### EDUCATION FUND AS OF 10/31/2012 YEAR-TO-DATE ACTUAL COMPARED TO BUDGETED EXPENDITURES





11572-101 OAK PARK S.D. 97 / GENERAL FUND THERESE O'NEILL 970 MADISON STREET

## **Activity Statement**

FRI, Liquid Class, Max Class (Combined)

PMA Financial Network, Inc.

2135 CityGate Lane

7th Floor

Naperville, Illinois 60563 Telephone . (630) 657-6400 Facsimile . (630) 718-8701

http://gps.pmanetwork.com/

NHN 3119			OA.	K PARK,	IL 60302-	T XX, Elquia C	olussy ivital Cit		* <i>)</i>	10/1/12 <i>to</i>	10/31/12
CD	177828	8/22/12	8/22/12	10/31/13	SCHAUMBURG B&TC / ADVANTAGE WINTRUST	E NATIONAL BANK -	\$249,193.83	\$248,300.00	0.302	\$248,300.00	-
CD	177818	8/22/12	8/22/12	11/25/13	VILLAGE BANK & TRUST - WINTRU	ST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177819	8/22/12	8/22/12	11/25/13	CRYSTAL LAKE B&TC, NA - WINTR	UST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177820	8/22/12	8/22/12	11/25/13	NORTHBROOK B&TC - WINTRUST		\$249,947.94	\$249,000.00	0.302	\$249,000.00	
ÇD	177821	8/22/12	8/22/12	11/25/13	STATE BANK OF THE LAKES - WIN	TRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177822	8/22/12	8/22/12	11/25/13	LAKE FOREST B&TC - WINTRUST		\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177823	8/22/12	8/22/12	11/25/13	HINSDALE B&TC - WINTRUST		\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177824	8/22/12	8/22/12	11/25/13	LIBERTYVILLE B&TC - WINTRUST		\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177825	8/22/12	8/22/12	11/25/13	BARRINGTON B&TC - WINTRUST		\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177826	8/22/12	8/22/12	11/25/13	TOWN BANK - WINTRUST		\$249,947.94	\$249,000.00	0.302	\$249,000.00	
CD	177827	8/22/12	8/22/12	11/25/13	OLD PLANK TRAIL COMMUNITY BA	NK NA - WINTRUST	\$249,947.94	\$249,000.00	0.302	\$249,000.00	
						Totals for Period:	\$24,410,283.14	\$24,376,679.86		\$24,376,679.86	

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated only on the CDR, CD, DTC, TS, CP, & SEC desk.

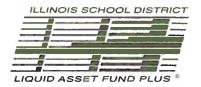
CD: 42.33%

Time and Dollar Weighted Portfolio Yield: 0.310 % Weighted Ave. Portfolio Maturity: 194.38 Days

MM: 57.67%

0.00%

SEC: 0.00%



11572-101 OAK PARK S.D. 97 / GENERAL FUND THERESE O'NEILL 970 MADISON STREET

## **Activity Statement**

FRI, Liquid Class, Max Class (Combined)

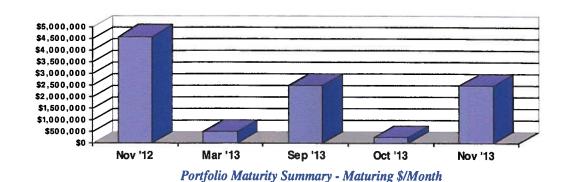
PMA Financial Network, Inc.

2135 CityGate Lane 7th Floor

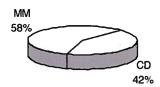
Naperville, Illinois 60563 Telephone (630) 657-6400 Facsimile (630) 718-8701

http://gps.pmanetwork.com/

10/1/12 to 10/31/12



OAK PARK, IL 60302-



Portfolio Allocation by Transaction Type



11572-101 OAK PARK S.D. 97 / GENERAL FUND THERESE O'NEILL 970 MADISON STREET

## **Activity Statement**

FRI, Liquid Class, Max Class (Combined)

PMA Financial Network, Inc.

2135 CityGate Lane 7th Floor Naperville, Illinois 60563 Telephone . (630) 657-6400

Facsimile . (630) 718-8701 http://gps.pmanetwork.com/

10/1/12 to 10/31/12

NHN 3119

OAK PARK, IL 60302-

All securities and money market fund share transactions were executed through PMA Securities, Inc. All certificates of deposit ("CD"), savings deposit accounts ("SDA") and commercial paper ("CP") are executed through PMA Financial Network, Inc. PMA Securities, Inc. is a registered broker dealer with the FINRA, and SIPC. PMA Securities, Inc. are operated under common ownership.

#### Fixed Rate Investment Activity

This section shows all of the fixed term investments purchased and sold, maturities, interest received, and activity. This will include all CD, SDA, CP purchased through PMA Financial Network, Inc. and securities and money market fund purchased through PMA Securities, Inc. It also shows the approximate market value of each security whose price is obtained from an independent source believed to be reliable. However, PMA cannot guarantee their accuracy. This data is provided for informational purposes only. Listed values should not be interpreted as an offer to buy or sell at a specific price. CD's and CP are listed at their original cost. Redemption of a CD prior to maturity may result in early withdrawal penalties. Market values are based on the last day of the month for which this report date range is ending. If the run date of this report is prior to the end of the current month the market values are listed as equivalent to the cost values.

CD's with the code (TR) are for client reporting purposes only. PMA Financial Network's system for the convenience of reporting all client transactions, but were executed directly with the listed bank. PMA Financial Network relies on the information provided by the bank and public bodies to track these CD's. PMA Financial Network is not responsible for the accuracy of the information that is provided on these CD's. Furthermore, PMA is not responsible for the performance of these transactions or the underlying banks. All inquiries should be directed to the bank.

#### ISDLAF+ Activity

This section shows all of the activity in the Liquid and Max Class. The Average Rate represents the average net interest rate over the previous month which is then annualized. Income Summary represents the interest earned for the Month and Fiscal Year to Date.

Information regarding the ISDLAF+ investment objectives, risks, charges and expenses can be found in the ISDLAF+ information statement, which can be obtained at www.isdlafplus.com or by calling PMA at the phone number listed.

The performance data featured represents past performance, which is no guarantee of future results. Investment returns will fluctuate. Current performance may be higher or lower than the performance data quoted. Please call PMA for the most recent performance figures.

An investment in the Multi-Class Series or any Term Series is not a bank deposit and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental or private agency. Although the Liquid Class and MAX Class of the Multi-Class Series each seeks to maintain a stable value of \$1.00 per share, it is possible to lose money by investing in the Multi-Class Series. It also is possible to lose money by investing in a Term Series, which may impose a substantial penalty for redemption prior to the full term of the Series.

#### Additional Disclosures

All funds, and/or securities are located and safe kept in an account under the clients name at their custodial bank. Any certificates of deposit listed are located in the clients name at the respective bank. You can contact your Portfolio Advisor at the phone number listed to address any account inquiries. It is recommended that any oral communications should be re-confirmed in writing to further protect your rights, including rights under the Securities Investor Protection Act.

#### Debt Securities

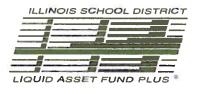
Some debt securities are subject to redemption prior to maturity. In the event of a partial or whole call of a security, the securities call will be automatically selected on a random basis as is customary in the securities industry. The probability that your securities will be selected is proportional to the amount of your holdings relative to the total holdings. Redemption prior to maturity could affect the yield represented. Additional information is available upon request.

A financial statement of PMA Securities, Inc. is available for inspection at its office or a copy will be mailed to you upon written request.

FOR A CHANGE OF ADDRESS, PLEASE NOTIFY YOUR PORTFOLIO ADVISOR IN WRITING TO THE ADDRESS LISTED ON THIS STATEMENT.

#### PLEASE ADVISE PMA IMMEDIATELY OF ANY DISCREPANCIES ON YOUR STATEMENT.

In accordance with FINRA Rule 2280, PMA Securities, Inc. is providing the following information in the event you wish to contact FINRA. You may call (301) 590-6500 or write to FINRA at 1735 K Street NW, Washington, D.C. 20006-1500. In addition to the public disclosure number (800) 289-9999, FINRA provides an investor brochure which describes their Public Disclosure Program. Additional information is also available at www.finra.org.



11572-203
OAK PARK S.D. 97 / 2011 WORKING CASH BOND PROCEEDS
THERESE O'NEILL
970 MADISON STREET
Activity Statement

FRI, Liquid Class, Max Class (Combined)

PMA Financial Network, Inc.

2135 CityGate Lane 7th Floor

Naperville, Illinois 60563 Telephone (630) 657-6400 Facsimile (630) 718-8701

http://gps.pmanetwork.com/

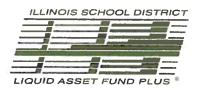
10/1/12 to 10/31/12

## OAK PARK, IL 60302-

## Investment Portfolio

**As of** 10/31/12

					Current Portfolio			10 51		
Desk	Trans	Trade	Settlement	Maturity	Provider/Instrument Name	Face Amount	Cost	Rate	Market Value	
MMA			10/31/12		ISDLAF+ LIQ Account	\$749,805.02	\$749,805.02	0.005	\$749,805.02	
SDA			10/31/12		Savings Deposit Account - CITIBANK SDA	\$53.72	\$53.72	0.080	\$53.72	
CD	171641	2/7/12	2/7/12	11/5/12	CITIBANK	\$1,952,553.97	\$1,951,100.00	0.100	\$1,951,100.00	
CD	171642	2/7/12	2/7/12	11/5/12	BANK OF THE WEST	\$249,971.77	\$249,400.00	0.308	\$249,400.00	
CD	171643	2/7/12	2/7/12	11/5/12	EDGAR COUNTY B&TC	\$249,986.15	\$249,800.00	0.100	\$249,800.00	
CD	171644	2/7/12	2/7/12	11/5/12	STATE BANK - FREEPORT	\$249,887.43	\$249,700.00	0.101	\$249,700.00	
Notes Wei	nhtad Viald & W	Vainhead An	annas Bantfalia k	faturitu ana sa	Totals for Period:	\$3,452,258.06	\$3,449,858.74		\$3,449,858.74	
					lculated only on the CDR, CD, DTC, TS, CP, & SEC desk.  Weighted Ave. Portfolio Maturity: 5.00 Days		<i>MM</i> • 21		CD: 78.26%	SEC.



11572-203
OAK PARK S.D. 97 / 2011 WORKING CASH BOND PROCEEDS
THERESE O'NEILL
970 MADISON STREET
Activity

**Activity Statement** 

FRI, Liquid Class, Max Class (Combined)

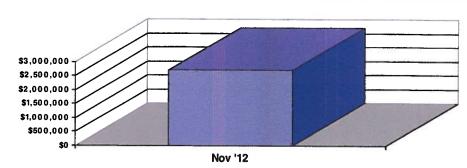
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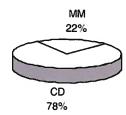
http://gps.pmanetwork.com/

10/1/12 to 10/31/12



OAK PARK, IL 60302-

Portfolio Maturity Summary - Maturing \$/Month



Portfolio Allocation by Transaction Type



## **IMET Activity Statement**

Illinois Metropolitan Investment Fund

Telephone . 630-571-0480 Ext. 229

PMA Financial Network, Inc. Telephone (630) 657-6400

#### 10/01/12 to 10/31/12

## Oak Park Elementary School District 97

THE STREET	
IMET A	CHIVITY
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## 1-3 Year Fund

#### General (20422-101)

Transaction	Settle Date	Transaction Description	Dollar Amount	Share Price	Shares	Shares Held
	09/30/12	BALANCE FORWARD	\$0.00	19.009		0.000
				•	(.5.)	
Account Value a	s of 10/31/12		\$0.00	19.000		0.000

## Convenience Fund

#### General (20422-101)

Transaction	Settle Date	Transaction Description	Dollar Amount	Share Price	Shares	Shares Held
	09/30/12	BALANCE FORWARD	\$23,118,578.79	1.000		23,118,578.790
26393	10/31/12	DIVIDEND REINVEST	\$6,631.96		6,631.960	,,
Account Value a	s of 10/31/12		\$23,125,210.75	1.000		23,125,210.750



## **IMET Activity Statement**

Illinois Metropolitan Investment Fund

Telephone . 630-571-0480 Ext. 229

PMA Financial Network, Inc. Telephone (630) 657-6400

#### 10/01/12 to 10/31/12

## Oak Park Elementary School District 97

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## 1-3 Year Fund

#### **Bond Proceeds (20422-201)**

Transaction	Settle Date	Transaction Description	Dollar Amount	Share Price	Shares	Shares Held
	09/30/12	BALANCE FORWARD	\$0.00	19.009		0.000
Account Value as o	of 10/31/12		\$0.00	19.000		0.000

## Convenience Fund

### **Bond Proceeds (20422-201)**

Transaction	Settle Date	Transaction Description	Dollar Amount	Share Price	Shares	Shares Held
	09/30/12	BALANCE FORWARD	\$1,753,360.99	1.000		1,753,360.990
26396	10/31/12	DIVIDEND REINVEST	\$502.92		502.920	1,100,000
Account Value a	s of 10/31/12		\$1,753,863.91	1.000		1,753,863.910

PLEASE NOTE: THE FUND WILL BE CLOSED NOVEMBER 12TH AND NOVEMBER 22ND IN OBSERVANCE OF THE VETERANS DAY AND THANKSGIVING DAY HOLIDAYS

#### IMPORTANT DISCLOSURES

#### **IMET Activity**

This section shows all of the activity in the 1-3 Year Fund and the Convenience Fund. The Share Price represents the closing Net Asset Value of the respective fund as the end date on this statement.

Information regarding the IMET's investment objectives, risks, charges and expenses can be found in the IMET Offering Circular, which can be obtained by calling the IMET home office at 630-571-0480 x229.

#### Additional Disclosures

Any performance data featured represents past performance, which is no guarantee of future results. Investment return and the share price of the 1-3 Year Fund will fluctuate. Current performance may be higher or lower than the performance data quoted. Please call IMET for the most recent performance figures.

Pursuant to an agreement between IMET and JP Morgan Chase NA, deposits in the Convenience Fund are collateralized to a minimum level of 110% by guaranteed obligations of the US Treasury. For additional information regarding the collateral agreement please contact IMET at 630-571-0480 x229. The Convenience Fund will be managed so as to maintain a stable \$1.00 share price, although there is no guarantee that it will do so.

FOR A CHANGE OF ADDRESS, PLEASE NOTIFY IMET IN WRITING.

#### PLEASE ADVISE IMET IMMEDIATELY OF ANY DISCREPANCIES ON YOUR STATEMENT BY CALLING 1-888-288-IMET (4638).

Anti-Money Laundering Disclosure

Notice: Pursuant to the US regulations issued under Section 311 of the USA Patriot Act, 31 CFR 103.192, we are prohibited from opening or maintaining a correspondent account for, or on behalf of, the country of Myanmar, the country of Nauru, the Commercial Bank of Syria, its subsidiary Syrian Lebanese Commercial Bank, VEF Banka and its subsidiaries, Infobank and its subsidiaries, Asia Wealth Bank, Myanmar Mayflower Bank, and Banco Delta SARL, including its subsidiaries Delta Asia Credit Limited and Delta Asia Insurance Limited. The regulations also require us to notify you that your account may not be used to provide the listed foreign banks with access to our financial institution. If we become aware that the listed foreign banks are indirectly using your account, we will be required to take appropriate steps to prevent such access, including terminating your account.

				BUDGET TRANSFERS	
					for the month of October 2012
BJE#	Date	Account # From	Account # To	Dollar Amount	Reason
1	10/1/2012	101.H.00.111.0411	101.H.00.111.0541	\$2,594.00	Account shortage
2	10/10/2012	102.M.70.254.0324	102.M.70.254.0345	\$1,800.00	Account shortage
3	10/23/2012	102.M.70.254.0306	102.M.70.254.0305	\$200.00	Account shortage
4	10/26/2012	102.M.70.254.0388	102.M.70.254.0364	\$3,500.00	Account shortage
4	10/26/2012	102.M.70.254.0459	102.M.70.254.0364	\$5,000.00	Account shortage
5	10/26/2012	102.M.70.254.0323	102.M.70.254.0469	\$2,100.00	Account shortage
	,,		202.111.70.234.0403	72,100.00	Account shortage