

# M.H.H.S. DAYCARE CENTER RULES

Merrilee May, Director

1. Please drop your child(ren) off by 7:45 a.m. and pick them up immediately after being excused from class at 1:40 p.m. dismissal.
2. Visiting your child(ren) will not be permitted unless it's necessary. When visiting, limit to mother and/or father only! Sleeping babies are not to be disturbed.
3. Label all bottles, food, utensils, blankets, and anything else you feel necessary with specific child's name, please.
4. For infants: Bring baby blanket, burp cloths, receiving blankets, and pre-mixed bottles. remember to label all items as mentioned above.
5. Immunizations must be current! Bring your child(ren's) immunization records in every time they are immunized so we can make a copy and keep your child's record up-to-date. If your child's immunizations are not kept up to-to-date, he/she will not be permitted to attend the daycare until they are immunized! Returning students need to update.
6. Write a brief detailed account of your child's(ren's) routine and anything specific you'd like the caregiver to know.
7. Children with a contagious disease may not be brought to the M.H.H.S. Daycare. These include: chicken pox, strep throat, respiratory infections, temperatures of 100 degrees and above, or greenish/yellow nasal discharge.
8. Bring a complete diaper bag including diapers, wet ones, change of clothes, food, bottles, Etc... everything your child(ren) needs per day.
9. We appreciate the fine effort that is made by the mothers and/or fathers in bringing your children to the daycare clean and in clean clothing. This is not only healthy for all children involved, but creates an overall good atmosphere in the daycare.
10. A \$30.00 fee will be charged each session for your child's daycare, or \$5.00 per day. This must be paid prior to or the first day of each session in order to continue to bring your child to the daycare. If your child comes on a "drop-in" basis please call in advance and let us know ahead of time, the \$5.00 fee must be paid that day. If you have more than one child, you will be charged ½ daycare fee for the second child or \$30.00 for the first child and \$15.00 for the second child. Delinquent daycare fees may result in a voluntary withdrawal of daycare services until a zero balance or current account status is maintained. Mothers can also sign up with ICCP thru Mrs. May.

I UNDERSTAND THAT IF I DO NOT ADHERE TO EACH AND EVERY RULE LISTED ABOVE, MY CHILD(REN) WILL NOT BE PERMITTED TO ATTEND THE M.H.H.S. DAYCARE. IF YOU SHOULD HAVE ANY QUESTIONS OR CONCERNS REGARDING THE DAYCARE, PLEASE FEEL FREE TO PHONE THE SCHOOL AT 436-6252.

\_\_\_\_\_  
Merrilee May, Daycare Supervisor  
Merrilee May

\_\_\_\_\_  
Date

\_\_\_\_\_  
Your signature

\_\_\_\_\_  
Date

**M.H.H.S. DAYCARE FORM**  
*Merrilee May, Director*

STUDENT INFORMATION

Student's Name \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Emergency Number: \_\_\_\_\_ Contact Person: \_\_\_\_\_

DAYCARE INFORMATION

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Physician: \_\_\_\_\_ Telephone #: \_\_\_\_\_

List any relevant information concerning your child(ren):

---

---

---

---

Should any changes to the above information occur, please notify the daycare director immediately.