



BUSINESS SERVICE CONSORTIUM (BSC)

May 7, 2019

BOARD REPORT

I have been meeting with the Directors to look at the 2018-19 budgets and to discuss the 2019-20 budgets. I will be setting follow up meetings with them in May to finalize the 2019-20 budgets. I will also be meeting with Wendy to review the 2018-19 budgets and the 2019-20 proposed budgets. The 2019-20 budgets will be brought to the Finance Committee and the full board in June.

I along with three other staff in the Business Office attended the MSBO Conference in Grand Rapids last week. The conference is a great way to network with our peers and to gain additional knowledge at the breakout sessions. I attended a few sessions that had to do with procurement and the new requirements. I will be reviewing our policies and procedures to ensure that we are following them. I will also discuss these items with A-Team to make sure they are aware of any changes.

We have not set up a time yet to have training for the Business Office staff for our new software report writer feature (Cognos). We have worked some in the program creating reports but would like a more advanced training. This will hopefully be setup soon. We have to coordinate the training with North Dickinson and West Iron County also. During the MSBO Conference, I talked to another UP ISD in regards to this and the business official gave me a name of a person that is very knowledgeable in Cognos. I will be contacting him to coordinate a training in the near future.

We met with our MESSA representative and the business managers last month to go over the new aggregate plan that MESSA will be offering. I have been working with Wendy on this to see if this is something that our District would be interested in participating in. I will be talking to our rep again regarding this. There are some concerns related to this new plan that we need to look into. Our rep has reached out to each of the union representatives to discuss this new plan. We are awaiting to see if the unions would be interested in pursuing this further.

Our preliminary audit work is scheduled for the end of July and our fieldwork is scheduled for the end of August.