

Livonia Public Schools

Finance Office

Date: May 11, 2020

To: Andrea Oquist, Superintendent

From: Alison Smith, Director of Finance

Re: Contract with Owner's Representative for Central Office Renovation

We would like to discuss engaging Plante Moran CRESA as Owner's Representative for the Central Office Renovation at the May 11, 2020 Finance Committee meeting.

This past fall when conversations began about a possible renovation of the district's Central Office, the district began seeking advice and input from Plante Moran CRESA on next steps for a project like this. Paul Theriault quickly brought in Lisa Pitt, a senior consultant at CRESA with over a decade of architectural design and construction administration experience, to assist in talking through the steps needed to complete this type of office renovation. Paul and Lisa helped us in securing the design firm, HED, and continue to help facilitate the work between HED and the district.

We appreciate CRESA's willingness to step in and help us, and we would like to compensate CRESA for the services they have provided and continue to provide related to this project. The district recognizes that this project doesn't fall within the scope of the sinking fund and bond work that CRESA currently serves as Owner's Representative over. This work is above and beyond their current scope, therefore we would like to bring forward a contract for the Board's approval to compensate CRESA for their services.

Please add this item to the May 11, 2020 Finance Committee meeting. Thank you.

AS/kp

Attachment

c: Board of Education