TO: Board of Trustees/Dr. Randy McCoy

FROM: Nancy Williams McReynolds

RE: Permission to Advertise for Sealed Bids

DATE: August 26, 2008

The following information will be sent to the newspaper to solicit sealed bids. The results of the sealed bids will be presented when the successful bidders have been determined. As is customary, purchase orders will be mailed only after School Board action to award bids.

BD571 BAND INSTRUMENTS

Funding: District Maintenance Funds

By: Vance and Dale Wigginton, Nancy McReynolds