

Henderson ISD
Board Background Information

Subject: Approval of Purchasing Cooperative Interlocal Agreement with the Regional Purchasing Cooperative (Region 7 Education Service Center)

Presented for: Action ____X____

Report Only ____

Background Information

The District's current copier lease expires August 31, 2025. The District currently leases 37 Canon machines from Datamax. The District has been very satisfied with the equipment and service provided by Datamax. Datamax proposed:

- An upgrade to our existing equipment. This includes 30 total copiers. Previously there were 37 copiers – 2 machines at administration will be combined into 1; 2 copiers at Wylie Elementary and 1 at High School will not be replaced once removed; 3 machines will not be upgraded (Higher Education Center, High School Student Activity Center, and Admin HR)
- The increase in lease payment is well below the DIR contract requirements.
- Increase of 4.7% from previous 5-year agreement
- Maintenance agreement includes all service calls, preventive maintenance calls, electrical and mechanical parts, fuser oil, drums and toner

60 – month leasing option

| | 2020-2025 | 2025-2030 | Increase/(Decrease) |
|---------------------------|-------------|-------------|---------------------|
| Lease Payment Equipment | \$4,728.60 | \$5,603.80 | \$875.20 |
| Lease Payment Maintenance | \$2,847.50 | \$2,328.62 | (\$518.88) |
| Total | \$7,576.10 | \$7,932.42 | \$356.32 |
| Annual Amount | \$90,913.20 | \$95,189.04 | \$4,275.84 |

Recommendation

Approve 5-year copier lease and service agreement with Datamax Texas as presented.

Contact Person

Nikki Warner