

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 4-10-23



Recognition: ☐ Students ☐ Staff ☐ Parents

Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report

Action: ☐ Resignation ☐ Hiring ☒ Contract Service Agreements

☐ Travel Out-of-State ☐ Travel In State ☐ Approvals

☐ Termination ☐ Legal Matters ☐ Other:

 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: March 31, 2023

To: **Corrina Guardipee-Hall**
 Superintendent

From: Jennifer Wagner
Title: Browning High School Principal

Subject: **CSA-Interquest Detection Canines of Montana 2022-2023**

Description: 2022-2023 Agreement with Interquest Detection Canines for drugs, weapon, OTC, alcohol detection at prom 4/15/23.

Financial Impact: \$700.00

Funding Source (Budget/grant, etc.): [226.60.150.2410.320](#)

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 3/31/23

Board Approval: 4/11/23

Contractor: Interquest Detection Canines

Phone: _____

Address: PO Box 296 Stevensville MT 59870
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Drugs, weapon, OTC, alcohol detection for the Prom

Contracted Dates: April 15, 2023

Rate per hour/per day: \$700.00 per day = \$700.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$700.00

Contract to be paid from:

[226.60.150.2410.320](https://www.browningpublicschools.org/226.60.150.2410.320)

Independent Contractor:

☒ Submit invoice on completion

☐ Other _____

Employee:

☐ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Jennifer Wagner
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office