

## Crisis Management Meeting Minutes 9-17-20

Jeff Stauder called the meeting to order at 10:30am at the Pana Unit Office.

Members Present: (revise for 2020)

Jeff Stauder, Scott Savage, Jason Bauer, Juletta Ellis, Paul Donahue, Casey Adam, Bonnie Sowarsh, Cheri Wysong, Kelly Millburg, Sandy Pauley, Bill Beyers, Daniel Bland, Rod Bland, Kyle Anderson. Deb Zueck arrived at 10:35am.

-----Jeff Stauder, Paul Donahue, Jason Bauer, Deb Zueck, Kelly Millburg, Cheri Wysong, Sandy Pauley, Bonnie Sowarsh, Casey Adam, Juletta Ellis, Chief Bland, Bill Beyers, Scott Savage, Tim Eddy, Roger Moss-----

Members Absent: Tim Eddy

Approval of Minutes from 9-19-19 - Motion by Jason Bauer, Seconded by Jeff Stauder.

### 3. Updates/Actions

#### A. Crisis Management Flip Chart Updates/Changes

Mr. Stauder discussed minor changes that have been made, that the flip charts are up to date.

#### B. Annual Safety Drill Schedule

Jr. High has done one fire drill.

Mr. Bauer mentioned other schools are doing scaled down fire drills. They do take longer to complete but some schools have been doing that.

#### Bus Evacuations (1)

Mr. Stauder said the bus evacuation process will stick to 50 or fewer students as per guidelines.

#### Severe Weather (1)

#### Law Enforcement

Chief Bland said Sacred Heart safety drills have been completed. He said they have done more discussions and reminding vs physical training.

#### C. Lock Down Drills During Covid Era

#### D. Bus Exchange Security and Supervision

Mr. Stauder reported the desire to establish a one way traffic pattern for parents picking up at the Jr. High/HS. Chief Bland mentioned remarking crosswalks and other signals around the buildings. Mrs. Ellis suggested an end of day staggered

release of students at the Jr. High. Traffic management around the Jr. High/HS may be revised in order to smooth out the traffic flow.

Re: security Mrs. Ellis expressed a desire to add a CCTV camera to the Jr. High playground area.

Chief Bland requested a security review for bus drivers prior to any future training scenarios. Mr. Stauder mentioned they cover that annually as a refresher. Chief Bland mentioned the lighting on the buses go from yellow to red as the arm kicks out to remind the bus drivers to be careful about applying that when cars are near. Mr. Stauder is discussing the potential of stop arm cameras. Chief Bland said the flag control volunteers are doing a good job of controlling crosswalk areas.

#### E. School Safety Assessment

They were supposed to be completed in spring but due to covid but has been pushed back.

#### F. Evacuation Locations

Mr. Stauder discussed evacuation locations for various buildings.

#### G. Other Considerations

None

#### Tentative date for next meeting

Thursday September 16th 2021 at the Pana Unit Office.

Motion to adjourn by Casey Adam seconded by Daniel Bland at 10:49 am.