

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
December 11, 2007**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, December 11, 2007, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Shawn Brevard who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Shawn Brevard
Mr. Mike Clayborne
Mr. Steve Ludt
Mr. John Nail
Mr. Lee Tucker

Staff Present: Dr. Randy McCoy
Mr. David Meadows
Mr. George Noflin, Jr.
Mrs. Diana Ezell
Mrs. Linda Pannell
Mr. Jim Turner
Mrs. Dale Warriner
Mrs. Kay Bishop
Mr. Bob Monroe
Mrs. Jo Mark
Ms. Patrice Tate

Mrs. Brevard announced a quorum and stated that the meeting was lawfully in session. Members of the press and several guests were also present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Ludt, seconded by Mr. Nail, the Board voted unanimously to approve the agenda as submitted. Mrs. Brevard announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Clayborne, seconded by Mr. Tucker, the Board voted unanimously to approve the minutes of the November 13, 2007 Regular Board Meetings (noon and 5:00 p.m.), November 15, 2007 Called Meeting and November 26, 2007 Called Meeting as submitted. The President of the Board declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for Public Comments were received at this meeting of the Board.

B. Recognitions

No recognitions were scheduled for this meeting of the Board.

COMMUNICATION TO THE BOARD

A. Capital Projects for School Year 2006-2007 through 2009-2010

Mrs. Julie Hinds presented an overview of projects completed using last year's budget as well as those planned for the next two years.

A copy of the Capital Projects Report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. McCoy's recommendations, Mr. Clayborne moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements
Contractual Agreements #CO8010 through #CO8026
Rental of School Facilities: #SFR817 through #SFR820
Charter Bus Service Contract #BC-08-08
2. Granted permission to apply for TPSD Grants #805, #806 and #807
3. Acceptance of TPSD Grants #805, #806 and #808
4. Ratification of TPSD Grants #801 and #808
5. Acknowledged and agreed to sell four buses and a van identified in the December Bus 2007 Sale to the highest bidders
6. Granted permission to Advertise for Sealed Bids (BD555, BD556, BD557, BD558, BD559 and BD560) and also approved the use of brand names in bids to quality the types of HVAC systems and controls for new classrooms in order to match existing units at each location to provide easier repairs and enhance the district's ability to service equipment

The motion was seconded by Mr. Ludt and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. McCoy's recommendations, Mr. Tucker moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of two (2) resident student transfers (in-district)
- b. Approval of four (4) resident student transfers (in-district) for the remainder of the first semester of the 2007-2008 school year
- c. Approval for admission of one (1) non-resident student (in-district) for the remainder of the first semester of the 2007-2008 school year
- d. Approval for admission of eight (8) non-resident students (tuition)

The motion was seconded by Mr. Clayborne and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Mr. Nail moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes
- d. One Year Licenses (Counselor/TMS, Elementary SPED/Lawhon and Spanish/TMS)

The motion was seconded by Mr. Ludt and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims/Tupelo High School Activity Check Register and Athletic Activity Check Register

Mr. Nail reviewed the Docket of Claims and Check Registers prior to the meeting and recommended approval as listed below:

- Docket of Claims for the period November 3, 2007 through November 30, 2007, Docket of Claim #58463 through #59360 for Accounts Payable Checks #43568 through #44120 in the amount of \$2,897,162.20.
- Tupelo High School Activity Check Register for the period July 1, 2007 through October 31, 2007, Checks #25969 through #2652 in the amount of \$20,255.05.
- Athletic Activity Check Register for the period July 1, 2007 through October 31, 2007, Checks #3146 through #3280 in the amount of \$13,691.57.
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The motion was seconded by Mr. Tucker and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims and Check Registers are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

E. October 31, 2007 Financial Report

The October 31, 2007 Financial Report was presented to the Board and a listing by fund was available for the Board's information and review.

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to approve the Financial Report for the month ending October 31, 2007, as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the October 31, 2007 Financial Report is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Policy Changes (DB-E Annual Budget FY-09 Budget Development Calendar, GB-E1 General Human Resources Policies: FY-09 Calendar and GDC Classified Staff Leaves and Absences)

Dr. McCoy recommended that the Board amend the following policies:

DB-E	Annual Budget FY-09 Budget Development Calendar
GB-E1	General Human Resources Policies: FY-09 Calendar
GDC	Staff Leaves and Absences

Mr. Ludt moved to amend the above TPSD Policy DB-E, GB-E1 and GDC as recommended. The motion was seconded by Mr. Tucker and was approved unanimously. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

This action rescinds TPSD Policy Exhibit DB-E dated 12/12/06, GB-E1 dated 12/12/06 and GDC dated 6/28/05. Copies of the above policies are marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

G. Student Discipline Report (Re-Admission of Student #56)

Dr. McCoy reported that Tupelo Middle School Student #56 was expelled on January 4, 2007, for possession of a firearm at Tupelo Middle School. Superintendent Randy McCoy and Assistant Superintendent George Noflin recommended that Student #56 be allowed to re-enter the TPSD contingent upon the student's successful completion of 45 days at the Fillmore Center.

Mr. Clayborne moved to authorize Student #56 to re-enter the TPSD contingent upon the student's successful completion of 45 days at the Fillmore Center. The motion was seconded by Mr. Tucker and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the abovementioned Student Discipline Report is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

A Awarding of Advertised Bid #BD554 – Fillmore Center Security Cameras

Superintendent Randy McCoy recommended the following regarding BD554 – Fillmore Center Security Cameras:

BD554 Fillmore Center Security Cameras
Recommendation: Access Technology Group (ATG) (low bid)
Funding Source: District Funds
Person Responsible: David Meadows/Larry Harmon
Bid Award Amount: \$68,509.00
2nd and 3rd Yr. Maintenance 2,115.00 additional cost
Total Cost Recommended: \$70,624.00

On a motion by Mr. Ludt, seconded by Mr. Nail, the Board voted unanimously to award Advertised Bid #BD554 to Access Technology Group as recommended. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Additional information regarding #BD554 Fillmore Center Security Cameras is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. Schematic Drawings for Thomas Street Classroom Addition, Joyner Elementary School Classroom Addition, Pierce Street Elementary School Classroom Addition, Rankin Elementary School Classroom Addition and Parkway Elementary Classroom Additions

Discussion was held regarding schematic design drawings for additions to Thomas Street, Joyner, Pierce Street, Rankin and Parkway Elementary schools.

On a motion by Mr. Tucker, seconded by Mr. Ludt, the Board voted unanimously to accept the schematic design drawings as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above report is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Joyner Elementary School Playground

Mrs. Julie Hinds reported that Joyner Elementary School PTO has raised money and requests permission to purchase and donate playground equipment for the school. Mrs. Hinds presented schematic drawings outlining the layout of the proposed equipment in conjunction with existing playground equipment.

On a motion by Mr. Clayborne, seconded by Mr. Nail, the Board voted unanimously to accept the playground equipment and layout plans contingent upon Mrs. Hinds criteria and specifications. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the Joyner Elementary School Playground Report is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Recommendation that TPSD Seek Continuing Southern Association/Council on Accreditation and School Improvement through the District Accreditation Process

Deputy Superintendent David Meadows reported that the organization formerly known as the Southern Association of Colleges and Schools has recently merged with the North Central Association Commission on Accreditation and School Improvement and the National Study of School Evaluation. AdvancEd is the parent organization for all of the above listed organizations (SACS/NCA/CASI and NSSE).

Mr. Meadows stated that all TPSD schools are currently accredited by the Southern Association of Colleges and Schools. In order to maintain continuing accreditation, all eleven (11) of the K-8 schools will need to complete a Quality Assurance Review (QAR) in spring 2009. The QAR process was formerly known as the Five Year Southern Association Onsite Visit.

One new vehicle for gaining continuing accreditation that has grown through the merger of Southern Association with the other listed groups is a District Accreditation process. This process seems to match very closely with the district's strategic planning process. Additional information received from Dr. Harold Fisher concerning the district's accreditation process is attached.

Mr. Meadows recommended that the Superintendent and Board of Trustees approve pursuing continuing accreditation by Southern Association of Colleges and Schools Council on Accreditation and School Improvement through the District Accreditation Process.

On a motion by Mr. Clayborne seconded by Mr. Tucker, the Board voted unanimously to pursue continuing accreditation by Southern Association of Colleges and Schools Council on Accreditation and School Improvement through the District Accreditation Process.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Additional information regarding the above report is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Title I Part D FY-07 Allocation Increase

Ms. Dale Warriner, Federal Programs Coordinator, reported that the SY 2006-2007 title I, Part D, State Agency N or D allocations and issued FY 2006-2007 grant awards. The original Title I D allocation was in the amount of \$67,710.03. The revised allocation is \$68,763.34 which is an increase of \$1,053.31. Mrs. Warriner recommended that the Board of Trustees accept the allocation increase as flow-through dollars for the Lee County-Tupelo Juvenile Detention Center.

On a motion by Mr. Tucker, seconded by Mr. Ludt, the Board voted unanimously to accept the allocation increase as recommended. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Additional information regarding the Title 1 Part D FY-07 Allocation Increase for FY-08 is marked EXHIBIT 14 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Title III LEP Revised Funding Allocation for FY-2008

Ms. Dale Warriner, Federal Programs Coordinator, reported that the Title III Limited English Proficient grant has been approved for FY-2008. The original Title III allocation was in the amount of \$37,673.40. With the notification of approval, the allocation has been revised in the amount of \$56,731.22. Mrs. Warriner recommended that the Board of Trustees accept the revised allocation and the increase of \$19,057.82 for FY-2008.

On a motion by Mr. Clayborne seconded by Mr. Tucker, the Board voted unanimously to accept the revised Title III LEP funding allocation as recommended. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

F. Fillmore Center Handbook/Daily Feedback Sheet

Mr. Larry Harmon presented for review and consideration for approval a revised Fillmore Center Handbook along with Daily Feedback Sheets.

On a motion by Mr. Clayborne seconded by Mr. Ludt, the Board voted unanimously to approve the revised Fillmore Center Handbook and Daily Feedback Sheets as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Copies of the Fillmore Center Handbook and Daily Feedback Sheets are marked EXHIBIT 15 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

1. EXECUTIVE SESSION – STUDENT MATTER AND PERSONNEL MATTER

Mrs. Brevard suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing a student matter and a personnel matter.

On a motion by Mr. Clayborne, seconded by Mr. John Nail, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. The President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Shawn Brevard with the following people present: Mrs. Shawn Brevard, Mr. Mike Clayborne, Mr. Steve Ludt, Mr. John Nail, Mr. Lee Tucker, Dr. Randy McCoy, Mr. David Meadows and Mr. Mac Curlee.

The Board first considered the reason for entering executive session. Upon a motion by Mr. Clayborne with a second by Mr. Nail, the Board voted unanimously to remain in executive session for the purpose of discussing a student and personnel matter. The President of the Board declared the motion passed.

Mrs. Brevard reopened the meeting to tell all those in attendance the reason for going into executive session was to discuss a student matter and personnel matter.

The parent of Student #12-11 who had requested to appear before the Board was called into the executive session.

After awhile, the parent of Student #12-11 left the executive session. Later, Mr. Meadows and Mr. Curlee left the Executive Session.

The Board remained in executive session to discuss a personnel matter.

Upon a motion by Mr. Clayborne with a second by Mr. Nail, the Board voted unanimously to come out of executive session. The President of the Board declared the motion passed.

In open session, upon a motion by Mr. Clayborne, with a second by Mr. Nail, the Board voted unanimously to communicate with the parent of Student #12-11 that the Board was unable to give permission for special consideration at this time due to the complexity of the issue and the requested timeframe. The Board instructed Dr. McCoy and his administrative staff to evaluate this scenario and THS fifth year seniors. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

In other business, upon a motion by Mr. Clayborne, with a second by Mr. Nail, the Board voted unanimously to extend Dr. Randy McCoy's contract for one year. Dr. McCoy plans to retire at the completion of that contract year. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

ADJOURNMENT

On a motion by Mr. Tucker, seconded by Mr. Ludt, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 3:45 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Shawn Brevard, President

Mike Clayborne, Secretary