

The Board of Directors of Pendleton School District 16R met for a Special Board Meeting at 8:00 a.m. on Tuesday, December 8, 2015 in the district office conference room.

**Present:** Michelle Monkman, Chair  
Debbie McBee, Vice Chair  
Dale Freeman  
Lynn Lieuallen  
Bob Rosselle  
Steve Umbarger  
Jon Peterson, Superintendent  
Tricia Mooney, Assistant Superintendent  
Michelle Jones, Director of Business Services  
Julie Smith, Special Programs Director  
Matt Yoshioka, Curriculum & Assessment Coordinator  
Tami Calvert, Secretary  
Antonio Sierra, East Oregonian

**Absent:** Dave Krumbein

#### Opening and Call to Order

Chair Monkman called the special board meeting to order at 8:00 a.m. The group recited the Pledge of Allegiance.

#### ASPIRE Program

Jill Gregg, ASPIRE coordinator at Pendleton High School stated that the ASPIRE (Access to Student Assistance Programs in Reach of Everyone) program provides resources and individual assistance to students and parents to assist with post-high school education and training as well as military and employment options. Mrs. Gregg shared that this is a mentor base program and helps students with college associated costs like dual credit fees, application fees, test fees, etc. Funding for these fees and costs was covered through the Safeway eScript fund and the funding will end next spring. Jill Gregg proposed to make up for the lack of eScript dollars that the board create a \$10,000.00 ASPIRE fund in its next budgeting process to help cover the services it provides to the students. Debbie McBee thanked Jill for doing a remarkable job with the ASPIRE program.

#### Bond Project Update

Dave Fishel shared that we are working on the design of major projects for next summer. He explained that we will be converting Lincoln Primary School into the district central office and West Hills Intermediate School into the career technical education center. Mr. Fishel announced that the new elementary schools of Washington and Sherwood are on schedule and on budget.

#### Negotiations

Tricia Mooney reported that the district will be negotiating agreements this spring with P.A.T. (Pendleton Association of Teachers), supervisory group and the confidential group. Mrs. Mooney pointed out that the board needs to decide which three members will represent the district during negotiations. Please let Tami know who will represent the board and which members would like to attend the 2016 Labor & Employment Workshop at the IMESD on Wednesday, February 3, 2016 from 1:00 p.m. – 7:00 p.m. (dinner at 5:00 p.m.).

## **OSBA Fall Conference Review**

Chair Monkman explained that the board needs more time to share and discuss what each member learned at the OSBA Conference in November. Chair Monkman pointed out this item will be added at the end of the December 14, 2015 regular board meeting agenda to give the board more time for discussion.

## **Special Learning Disability Identification Process**

Julie Smith shared information relating to dyslexia and specific learning disabilities. Mrs. Smith explained SB 612 which is specific to dyslexia implementation requirements with a timeline summary. Julie stated that all school districts will need to ensure that at least one K-5 grade teacher in each K-5 or K-8 school has received training related to dyslexia by January 1, 2018.

## **Review Agenda December 14, 2015**

A draft agenda for December 14, 2015 regular board meeting was reviewed. There were no changes to the agenda.

## **Superintendent Search**

Mike Taylor shared that during the period October-November 2015 NextUp Leadership collected information related to the superintendent search from stakeholders, staff, and students. The methods included facilitated focus groups with staff, students, and the community. Mike stated that those that were unable to attend meetings, an online questionnaire was available linked to the district website.

Mr. Taylor reviewed a Superintendent Search Activities Report. Mike Taylor answered questions from the board pertaining to the following:

- a. Summary of Superintendent Qualifications
- b. Screening Committee Tips
- c. Salary Survey
- d. Advertising Options
- e. Superintendent Search Calendar

## **Approve Superintendent Search Calendar**

A motion to approve the Superintendent search proposed calendar dated November 3, 2015 presented by the search consultants was made by Debbie McBee, seconded by Steve Umbarger, and approved unanimously by the board.

## **Approve Advertising Budget**

A motion to authorize the search consultants to spend up to \$800.00 for advertising the superintendent position and post the position on regional job boards as discussed was made by Steve Umbarger, seconded by Bob Rosselle, and approved unanimously by the board. Mr. Taylor agreed to add the last two free options from the National package.

## **Approve Superintendent Qualifications**

A motion to approve the qualifications, descriptions, and characteristics presented in the Consultant Recommendations for use in the superintendent search literature and advertising was made by Bob Rosselle, seconded by Dale Freeman, and approved unanimously by the board.



**Approve Salary Range for Superintendent**

A motion to approve a base salary range of \$127,500.00 to \$140,000.00 for the superintendent position with a benefits package consistent with benefits for the current superintendent and other administrators was made by Debbie McBee, seconded by Lynn Lieuallen, and approved unanimously by the board.

**Approval of Student Transfer for 2015-2016 School Year**

A motion to approve the transfer of Lauren Oleson from Milton-Freewater School District to the Pendleton School District for the 2015-2016 school year was made by Lynn Lieuallen, seconded by Bob Rosselle, and approved unanimously by the board.

**Comments**

After discussion, it was agreed to publish the PHS honor roll in the E.O. and add to the district website pictures of the monthly "Staff in the Spotlight" from each building.

Reminder that the January 5, 2016 work session will be at 3:30 p.m. at Pendleton High School and board members Debbie McBee, Dale Freeman and Bob Rosselle attending the district-wide leadership team meeting following the work session.

Meeting adjourned at 9:35 a.m.

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Chair

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Superintendent

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Secretary

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Date