

Denton Independent School District
RFP #1909-15-B Food, General Grocery Items and Catering Services
January 14, 2020

SUMMARY:

This item requests approval of RFP #1909-15-B Food, General Grocery Items and Catering Services.

BOARD GOAL:

Growth & Management - demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:

None

BACKGROUND INFORMATION:

This proposal was issued on November 5, 2019. One hundred thirty-three (133) vendors were notified of this proposal. Responses were received from two (2) vendors on December 4, 2019. This proposal adds to the already established preferred vendor list, of vendors who submitted a complete response packet, to be used to purchase food, general grocery items and catering services for our schools and departments. This proposal is EDGAR compliant for purchases using a federal funding source.

SIGNIFICANT ISSUES:

The District has a wide range of needs across both department and campus use for food, general grocery items and catering services. All purchases will be made on an “as needed” basis.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus fund.

BENEFIT OF ACTION:

Passage will allow the District to build its base of food, general grocery items and catering services vendors to provide for current and future needs.

SUPERINTENDENT’S RECOMMENDATION:

It is recommended that the proposal be awarded to all responding vendors that submitted a complete RFP response. This award is for a term beginning the date of award through October 31, 2021. Upon governing body approval; the option to renew for two additional one-year terms would extend the award through October 31, 2023.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Vicki Garcia, Executive Director of Financial Operations
Dianna Casper, Director of Purchasing

ATTACHMENT:

RFP #1909-15-B Food, General Grocery Items and Catering Services Vendor Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____