

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: December 13, 2021

Subject: **DISCUSS AND CONSIDER APPROVAL OF PURCHASE ORDER EXCEEDING \$50,000 FOR TEXAS INSTRUCTION LEADERSHIP TRAINING (ESC 2)**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed

B. Authority for this Action:

Local Policy _____ Law or Rule CH (Local)

C. Strategic Objective, Goal, or Need Addressed:

The objective is to obtain approval to partner with ESC 2 for Texas Instruction Leadership Training.

D. Summary:

According to CH Local "any single, budgeted purchase of goods and services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

Earlier this year the district was awarded the 2021-2023 Title I, ESF – Focused Support Grant by TEA in the amount of \$679,148. The grant should be used to support the District with efforts to strengthen campus systems, build staff capacity, improve school outcomes and continue implementation and/or support of their improvement efforts. To achieve these goals, the District is partnering with ESC-2 for Observation and Feedback training which is intended to provide campus and district leaders with opportunities to develop proficiency in establishing and coaching toward effective instructional practices. The training is \$68,000 for all campus administrators to attend in addition to several district leaders. The ESC-2 is a vetted provider of TIL trainings and an MOU has been executed between the district and ESC. MOU attached.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

Administration recommends the board of trustees approve purchase order exceeding \$50,000 for consulting services as requested.



Education Service Center, Region 2
209 North Water Street, Corpus Christi, Texas, 78401
www.esr2.net P: 361 561 8400 F: 361 893 3447

Esperanza Zendejas, Ed.D.
EXECUTIVE DIRECTOR

Memorandum of Understanding
Texas Instruction Leadership Training Packages
Observation and Feedback

Observation and Feedback, a training designed to support campus and district leaders as they seek to drive instructional improvement, blends the practices and principles in Paul Bambrick-Santoyo's *Get Better Faster: A 90-Day Plan for Coaching New Teachers* with the T-TESS appraisal framework.

Observation and Feedback is intended to provide campus and district leaders with opportunities to develop proficiency in establishing and coaching toward effective instructional practices in every classroom.

The five sessions of professional development on Observation and Feedback are REQUIRED co-requisites for the six onsite Coaching Days.

ESC-2 is a TEA vetted provider of TIL Trainings for schools seeking a capacity builder.

The Education Service Center, Region 2 will provide the following:

1. five session of face-to-face professional development
2. six days of onsite coaching for each principal manager
3. implementation support
4. required resources: *Leverage Leadership 2.0* and *Get Better Faster*

The Local Education Agency agrees to:

1. send principal and principal manager to all face-to-face professional development
2. schedule onsite coaching with ESC-2 staff
3. provide a PO for the total cost of the training series

Name of LEA: Robstown ISD

Name of Campus: Robert Driscoll Jr EL Grade Level of Campus: Pre-K – Grade 3

Name and Contact for Administrator(s) to be trained by ESC-2:

- | | |
|--|---|
| 1. Lorena Ceballos, Executive Director of Curriculum | Email: lornea.ceballos@robstownisd.net |
| 2. Hector Gomez, Principal | Email: hector.gomez@robstownisd.net |
| 3. Dalia Lopez-Rodriguez, Assistant Principal | Email: dalia.rodriquez@robstownisd.net |
| 4. Noemi Cavazos-Ortiz, Assistant Principal | Email: noemi.ortiz@robstownisd.net |

Pricing per campus:

| Number of Participants | Participant Type | Cost Breakdown | Total Cost |
|------------------------|---------------------|----------------|------------|
| 1 | Principal Manager | \$10,000 | \$16,000 |
| 1 | Principal | | |
| 2 | Assistant Principal | \$6,000 | |

Total Price: \$16,000

Purchase Order # _____

Memorandum of Understanding Representatives

Local Education Agency Joseph H. Moreno (Superintendent or Designee Signature)

Executed and approved this 19 day of November 2021

Dr. Jose H. Moreno (Superintendent or Designee Printed Name)

Probstown ISD (District)

801 N. First St (Address)

Probstown, TX 78380 (City, State, Zip)

ESC-2 E. Zendejas (Signature)
Executive Director, Esperanza Zendejas, Ed.D.

Executed and approved this 30 day of Sept 2021

Please return the signed contract to connie.morris@esc2.us or alex.salazar@esc2.us





Education Service Center, Region 2
209 North Water Street, Corpus Christi, Texas, 78401
www.esr2.net P: 361-561-8400 F: 361-883-1447

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Name of LEA: Robstown ISD

Name of Campus: Robstown Early College High School Grade Level of Campus: Grades 9-12

Name and Contact for Administrator(s) to be trained by ESC-2:

1. Lorena Ceballos, Executive Director of Curriculum Email: lornea.ceballos@robstownisd.net
2. Maribel Trevino, Principal Email: maribel.trevino@robstownisd.net
3. Benito Portillo, Assistant Principal Email: benito.portillo@robstownisd.net
4. Lisa Spivey, Assistant Principal Email: lisa.spivey@robstownisd.net

Pricing per campus:

| Number of Participants | Participant Type | Cost Breakdown | Total Cost |
|------------------------|---------------------|----------------|------------|
| 1 | Principal Manager | \$10,000 | \$16,000 |
| 1 | Principal | | |
| 2 | Assistant Principal | \$6,000 | |

Total Price: \$16,000

Purchase Order # _____

Memorandum of Understanding Representatives

Local Education Agency San Antonio (Superintendent or Designee Signature)

Executed and approved this 19 day of November 2021

Dr. Jose H. Moreno (Superintendent or Designee Printed Name)

Robstown ISD (District)

801 N First St (Address)

Robstown, TX 78570 (City, State, Zip)

ESC-2 E. Zendejas (Signature)
Executive Director, Esperanza Zendejas, Ed.D.

Executed and approved this 30 day of Sept 2021

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Education Service Center, Region 2
209 North Water Street, Corpus Christi, Texas, 78401
www.esc2.net P. 361 561 6100 F. 361 851-1542

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EXECUTIVE DIRECTOR

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Name of LEA: Robstown ISD

Name of Campus: Lotspeich EL Grade Level of Campus: PreK-Grade 3

Name and Contact for Administrator(s) to be trained by ESC-2:

1. Lorena Ceballos, Executive Director of Curriculum Email: lornea.ceballos@robstownisd.net
2. Lisa Persyn, Principal Email: lisa.persyn@robstownisd.net
3. Adan Botello, Assistant Principal Email: adan.botell@robstownisd.net

Pricing per campus:

| Number of Participants | Participant Type | Cost Breakdown | Total Cost |
|------------------------|---------------------|----------------|------------|
| 1 | Principal Manager | \$10,000 | \$13,000 |
| 1 | Principal | | |
| 1 | Assistant Principal | \$3,000 | |

Total Price: \$13,000

Purchase Order # _____

Memorandum of Understanding Representatives

Local Education Agency Jose H. Moreno (Superintendent or Designee Signature)

Executed and approved this 19 day of November 2021

Dr. Jose H. Moreno (Superintendent or Designee Printed Name)

Robstown ISD (District)

801 N. First St (Address)

Robstown, TX 78380 (City, State, Zip)

ESC-2 E. Zendejas (Signature)
Executive Director, Esperanza Zendejas, Ed.D.

Executed and approved this 30 day of Sept 2021

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Name of LEA: Robstown ISD

Name of Campus: San Pedro EL Grade Level of Campus: Pre-K – Grade 5

Name and Contact for Administrator(s) to be trained by ESC-2:

- | | |
|---|---|
| 1. Diana Silva, Deputy Superintendent | Email: diana.silva@robstownisd.net |
| 2. Laura Cueva, Principal | Email: laura.cueva@robstownisd.net |
| 3. Patricia Erebia, Assistant Principal | Email: patricia.erebia@robstownisd.net |

Pricing per campus:

| Number of Participants | Participant Type | Cost Breakdown | Total Cost |
|------------------------|---------------------|----------------|------------|
| 1 | Principal Manager | | |
| 1 | Principal | \$10,000 | \$13,000 |
| 1 | Assistant Principal | \$3,000 | |

Total Price: \$13,000

Purchase Order # _____

Memorandum of Understanding Representatives

Local Education Agency Dr. Jose H. Moreno (Superintendent or Designee Signature)

Executed and approved this 9 day of November 2021

Dr. Jose H. Moreno (Superintendent or Designee Printed Name)

Robstown ISD (District)

801 N. First St (Address)

Robstown, TX 78052 (City, State, Zip)

ESC-2 S. Zendejas (Signature)
Executive Director, Esperanza Zendejas, Ed.D.

Executed and approved this 30 day of Sept. 2021

Please return the signed contract to connie.morris@esc2.us or alex.salazar@esc2.us





Education Service Center, Region 2
209 North Water Street, Corpus Christi, Texas, 78401
www.esc2.net P. 361-561-8500 F. 361-583-3512

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Name of LEA: Robstown ISD

Name of Campus: Salazar Crossroads Academy Grade Level of Campus: Grades 9-12

Name and Contact for Administrator(s) to be trained by ESC-2:

- | | |
|---------------------------------------|---|
| 1. Diana Silva, Deputy Superintendent | Email: diana.silva@robstownisd.net |
| 2. Tony Bonilla, Principal | Email: tony.bonilla@robstownisd.net |

Pricing per campus:

| Number of Participants | Participant Type | Cost Breakdown | Total Cost |
|------------------------|-------------------|----------------|------------|
| 1 | Principal Manager | \$10,000 | \$10,000 |
| 1 | Principal | | |

Total Price: \$10,000

Purchase Order # _____

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Local Education Agency Esc 2 Moreno (Superintendent or Designee Signature)

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Robstown ISD (District)

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Robstown, TX 78380 (City, State, Zip)

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