

MINUTES OF THE REGULAR MONTHLY MEETING OF THE GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES, WEDNESDAY, MARCH 18, 2015, HELD IN THE HAMMOND ROOM OF THE LIBRARY

UNAPPROVED MINUTES

Call to Order: President Grosch called the meeting to order at 7:33 pm and roll call was taken with the following Trustees present: Barbara Breakstone, Kathy Doyle, Louis Goldman, Michelle Gooze-Miller, Teresa Grosch, and Tracey Meyers. Trustee Joel Shoolin was present via speaker phone and able to participate in the meeting according to provisions in the Open Meetings Act. Present were library staff members: Danny Burdett, Becky Halcli, Teri Hennes, Ann Finstad and Executive Director Juli Janovicz. Also present: Donna Craven and Marti Wick.

Additions to the Agenda: There were no additions to the agenda.

Public Comments: There were no public comments.

Consent Agenda: Trustee Grosch asked for approval of the consent agenda. A motion was made by Trustee Meyers, seconded by Trustee Goldman,

TO APPROVE THE CONSENT AGENDA CONTAINING THE MINUTES OF THE FEBRUARY 10, SPECIAL MEETING AND THE FEBRUARY 18, 2015 BOARD MEETING

The MOTION passed unanimously on a voice vote.

Representative of the Friends of the Library: President Wick said that the recent book sale garnered \$8,317 for the Friends. She said that the event was the 5th largest sale on record. The group thanked President Wick and the Friends for all of their hard work on behalf of the library. The next sale is scheduled for the weekend of June 12-14. She announced that the John Sharp Trio will perform at the Sunday, May 3, 2015 concert.

Treasurer's Report: Trustee Goldman commented on the FY 2014-2015 year end budget and the significant surplus. Trustee Goldman discussed the financial statements and explained that property tax dollars for the new levy received in the current fiscal year cannot be reflected in income until March 2015.

Unfinished Business: The discussion of the impact of the Draft Facilities Report and possible budget amendments was tabled.

Trustee Grosch asked for discussion of the item change in Trustee Bylaws ARTICLE VII: DISBURSEMENTS, Section 7.02 to increase spending authority of the Executive Director. Trustee Goldman asked that the wording be adjusted to say "No expenditure, except for routine payments within the limits of the annual budget, shall be made without previous Board authorization. Discretionary expenditures in any one fiscal year shall not exceed \$5,000 (with the exception of consultants and Attorneys, which shall require Board approval,) to any one payee without prior Board approval"

With these changes, Trustee Grosch asked for a motion. A motion was made by Trustee Goldman, seconded by Trustee Gooze-Miller,

**TO APPROVE THE CHANGE IN THE TRUSTEE BYLAWS ARTICLE VII:
DISBURSEMENTS, SECTION 7.02 AS AMENDED TO INCREASE SPENDING
AUTHORITY OF THE EXECUTIVE DIRECTOR**

The MOTION passed on a roll call vote.

AYES: Doyle, Goldman, Gooze-Miller, and Shoolin

Nays: Breakstone, Grosch, and Meyers

Absent: None

Director Janovicz and Marketing Consultant Delia Flores unveiled the new website template. Although the site was not interactive, the template offered an overview of the overall design, images and detail. Ms. Flores discussed next stages in the design process including the digital newsletter. The website is on schedule for a May release.

Director Janovicz presented the final update of the FY 2014-2015 Performance Plan. Trustees commented on several items in the document that will be addressed during the upcoming strategic planning process.

The upcoming strategic planning retreat scheduled for April 18 at United Methodist Church was discussed. The community-wide survey will be live on the website at the end of the month and will run until April 10. A postcard notifying residents will be sent to every household via bulk mail.

New Business:

President Grosch discussed the need to appoint a nominating committee for officer positions. Trustees did not feel the need to elect new officers. The item was tabled.

President Grosch asked if there was any discussion on the topic of reordering the agenda ARTICLE X: ORDER OF BUSINESS, Section 10:01 in the Trustee Bylaws. A MOTION was made by Trustee Gooze-Miller, seconded by Trustee Doyle

**TO APPROVE THE REORDERING OF THE AGENDA ARTICLE X: ORDER OF
BUSINESS, SECTION 10:01 IN THE TRUSTEE BYLAWS**

The MOTION passed unanimously on a voice vote.

Trustees discussed the “Wright Around Town” Historical Marker Proposal. Trustees asked Director Janovicz to ask the Library’s Attorney for clarification about the use of government funds for this project. A MOTION was made by Trustee Breakstone, seconded by Trustee Goldman

**TO PURCHASE A BRONZE MARKER, PENDING THE ATTORNEY’S OPINION,
USING NON-PROPERTY TAX MONEY TO MAKE THE PURCHASE**

The MOTION passed on a roll call vote.

AYES: Breakstone, Doyle, Goldman, Gooze-Miller, Grosch, Meyers and Shoolin

Nays: None

Absent: None

Director’s Report: Director Janovicz said that the Director’s Report was contained in the packet. She mentioned that she and Teri Hennes, Liz McClain and Sara Lifson visited Chicago Public Library’s Maker Lab earlier in the day and met with Mark Andersen,

Director, Learning and Economic Advancement. They attended a book luncheon at the Standard Club featuring author Rebecca Alexander. Ms. Janovicz mentioned that the library was co-sponsoring Ms. Alexander's appearance at The Book Stall the next evening. Ms. Janovicz pointed out the new, streamlined statistical format appearing in the packet and asked for trustees' feedback.

Building and Grounds: Trustee Meyers said that everything had been covered earlier in the evening.

Marketing Committee: No further report

Plan Commission: Trustee Goldman reported on the last Plan Commission Meeting.

Planning Committee: No further report

RAILS: Trustee Shoolin said that nominations are open for five volunteer positions on the RAILS Board. He reported that RAILS is looking into outsourcing delivery for the Wheeling service center beginning no sooner than July 1, 2015. Director Janovicz will attend a videoconference on complying with the Illinois Local Records Act.

There being no further business, President Grosch asked for a motion to adjourn the regular meeting at 9:17 pm. A MOTION was made by Trustee Breakstone, seconded by Trustee Goldman

TO ADJOURN THE MEETING

The MOTION passed unanimously on a voice vote.

Juli Janovicz
Executive Director,
Meeting Secretary