

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 30, 2020



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: June 21, 2020

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Attendance Clerk-Napi Elementary

Description: Sicily Bird is recommending the following hire:

Shantell Bird Rattler, Attendance Clerk/Napi Elementary

Financial Impact: L2/S0 \$14.98 (\$15.60 after the successful completion of a 90-Day Probationary Period)

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Attendance Clerk		Applicant Recommended Shantell BirdRattler	
Department/Location Napi Elementary School		Supervisor Sicily Bird	
Type of Position Classified	Starting Date August 17, 2021	Term 187 Day	

Recruiting.	Date Posted: 5/13/21	Re-advertised	Closing Date: 5/28/21
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Shantell BirdRattler	5/25/21	Yes	6/8/21/
	Shelly Fulkerson	5/19/21	Yes	6/8/21
	Britney Racine	5/19/21	Yes	6/8/21
	Jenice Running Crane	5/19/21	Yes	6/8/21

Interview Committee		Title	Name	Title
Jessica Racine	Napi Assistant Principal			
Edith Wagner	Instructional Coach			
Maureen Stott	Director of Special Services			

Recommendation:
Mrs. Bird Rattler has experience at BPS and with Infinite Campus software. She required little to no training for the position and has demonstrated the ability to run attendance reports and fix attendance issues within Infinite Campus.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On File	Yes	Negative
State & Federal Criminal background check	On File	Yes	Negative
Tribal Background check	On File	Yes	Negative

Salary: \$14.98 -\$15.60	Placement: <u>L2/S0</u>	Contract Days: 187 Day
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Prepared by: John E. Salois Date 6/21/21 Approved by: _____ Date: _____