

Minidoka County School District

Superintendent's Report

September 18, 2017

Correspondence

- We received notification from Delta Dental that they will be conducting 'Grins on the Go' dental sealing clinics in our elementary schools and at East Minico, starting in October and finishing in April.
- We were asked by the Idaho Department of Health & Welfare to assist them in reaching out to students to enroll them in health care.
- We received notification from the State Department of Education that we would receive an additional \$838.25 in funding for our Food Services Department because the Idaho State Department of Education/Child Nutrition Programs do not have a warehouse or distribution facility.
- I received and signed a 'Dual Credit Program Partnership Agreement' with the North Idaho College for Minico teachers to teach classes under their programs.

Information/Updates

- **Onsite Red Dye Fuel Bid Specifications** – Alicia Bywater and I met with Guy Preuit, an independent fuel broker, and gathered some information about putting together the specifications for a request for proposals (RFP). Alicia, Ryan Edwards, Michelle DeLuna and I also met with representatives from Lynch Oil and Bailey Oil to discuss the testing procedures that would be included. Attached is my recommended RFP for your review and input.
- **District Mileage Reimbursement Study** – I asked Michelle DeLuna to review the mileage reimbursement from the past few years. I have attached her data in my recommendation that the District pursue getting a seven person van for staff use rather than the District paying mileage for a number of cars going to the same event in Twin Falls or Boise.
- **Student Transfer Report** – I have attached a summary of where the students who transferred out of our district went. There were 214 who transferred out, 132 of which we know the districts they went to.
- **IRS Audit** – The District was recently audited by the IRS and while they complemented us on our accurate handling of 1099 forms for our various contractors, there were a few items that we will need to address. I will share their final report once we receive it.
- **Board Meeting Date Correction** – It was pointed out that we had the wrong date for the June 2018 Board meeting on the list that went out. I have attached a corrected version.
- **Supplemental Levy** – I will have copies of the updated version of the Plant Facilities Supplemental Levy brochure available at the Board meeting. We hold our first Town Hall Meeting on Thursday, September 14. It is my hope that trustees will be able to share some of the brochures and attend as many of the Town Hall meetings as possible.
- **Policy Renumbering** – I will be asking the Board in October to approve the numbering scheme that has been developed. The Policy Review Committee will review the

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renumbering in detail over the next few months so that by January we have the new numbers in place. We will keep updating the existing policy number system until that time, then only make updates to the new system once all existing policies have been converted.

- **Board Member Handbook** – A revised version of this document will be shared in the Board packet. Suggested changes are welcome.

Meetings/Activities

- **Staff/Building Visits:**

I took the opportunity to visit most schools on the first day. There were a lot of smiles. I visited with staff and administrators throughout the first week of school and hope to meet with each administrator before the end of October to review their personal and building level goals.

I have met with a number of certified and classified staff to hear concerns and have addressed those concerns as needed with supervisors and administrators.

I met with the Minico Career and Technical Education (CTE) leadership to discuss the future of these programs in the valley.

I also met with the elementary principals to discuss the school supply lists for next year. A number of items will be supplied by the District rather than appear on the lists.

- **Committee/Community Meetings:**

I attended a meeting on August 24 at the Idaho Department of Labor building discussing a potential machine operator apprenticeship in partnership with CSI. The industry partners in attendance were interested in starting some classes this fall if possible and had an instructor in mind.

I presented a PowerPoint presentation at the Rupert Kiwanis meeting on Wednesday September 12 and attended the Heyburn City Council Meeting on Wednesday September 13 and shared with them the new Supplemental brochure and invited them to attend one of our Town Hall meetings.

Upcoming Events

September 20 – October 2 Ashley Johnson will be covering for Dr. Cox

September 28 **ISBA Regional Meeting** – Jerome

October 4 **Policy Review Committee** 3:45 – 5:00 pm

October 5 **Town Hall Meeting** – West Minico – 6:30 – 8:00

October 12 **Town Hall Meeting** – Minico – 6:30 – 8:00

October 16 **Regular Board Meeting** – 7:00 pm

4:30 pm Agenda Review

5:00 pm Executive Session

5:45 Work Session Topic: Literacy Update