

LYON COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NOTE: See LCSD Board Policy GBCF: Work-Related Travel for all requirements.

Name(s) of Attendees Tammie Moniz

SCHOOL Silverland Middle School

NAME OF CONFERENCE: Elementary and Secondary Educational Act (ESEA)
(Do Not Use Acronyms)

(ATTACH conference program information and provide website address)

CITY/STATE OF CONFERENCE: Denver, Colorado

DATE OF DEPARTURE: 2/9/2026

DATE OF RETURN: 2/13/2026

Training/Travel/Conference is (check all that apply):
Mandated by the state Mandated by the district
Needed for certification/licensing Related to the District Performance Plan Related to our School
Performance Plan Related to a specific program/course Other

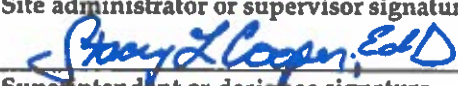
Provide a detailed description below of the focus of the conference, and how attending will have a positive impact on climate/culture, and student learning:

Attending the Elementary and Secondary Education Act (ESEA) Conference provides an invaluable opportunity to learn directly from nationally recognized education leaders and experts through unique presentations and sessions not available elsewhere. It allows me to network and collaborate with colleagues from across the country, exchange innovative ideas, and gain new perspectives to bring back to Silverland Middle School. Additionally, exploring relevant educational products and hearing from inspiring keynote speakers will enhance my professional growth and support our continuous improvement efforts at Silverland Middle School.

TRAVEL APPROVED: Date 10/13/25


Site administrator or supervisor signature

TRAVEL APPROVED: Date 10/13/25


Superintendent or designee signature

District Office Use Only

Received by District Office

Date: 10/13/25

Board Approved: Yes () No ()

Date: _____

Please ensure that you read and comply with Lyon County School District Policy GBCF: Work-Related Travel when completing this form and submitting for reimbursable items. Properly mark the funding source of the travel.

ESTIMATED EXPENSES

If funded by a grant or other, specify grant/other name here: Title 1

BUDGET# 280.633.0000.000.2400.330.10305.26.000

Total

Registration Fees:

Attendees 1 X 649.00 Reg. fee

\$ 649.00

District Office	Grant	School Site	Other
☐	☒	☐	☐

BUDGET# 280.633.0000.000.2400.580.10305.26.000

Travel By:

Air Southwest

\$ 428.96

(Air, district car, private car for personal convenience, etc.)

District Office	Grant	School Site	Other
☐	☒	☐	☐

BUDGET# 280.633.0000.000.2400.580.10305.26.000

Lodging:

Room rate

\$ 341

X 4

nights

\$ 1,364.00

District Office	Grant	School Site	Other
☐	☒	☐	☐

(Use GSA ratings for lodging and meals www.gsa.gov ATTENDEE WILL OWE DIFFERENCE if applicable) lodging receipts must be obtained and sent to District Office upon return.

Meals:

Breakfast

\$ 20

X 4

days

\$ 80.00

Lunch

\$ 22

X 5

days

\$ 110.00

Dinner

\$ 38

X 4

days

\$ 152.00

Incidental

\$ 5

X 4

days

\$ 20.00

District Office	Grant	School Site	Other
☐	☐	☒	☐
☐	☐	☒	☐
☐	☐	☒	☐
☐	☐	☒	☐
☐	☐	☐	☐

Substitutes: # of Days

X \$

/day

District Office	Grant	School Site	Other
☐	☐	☐	☐

Other transportation fees: (i.e. car rental, taxi, shuttle, parking, mileage to/from airport, etc.)

\$

District Office	Grant	School Site	Other
☐	☐	☐	☐

Other Miscellaneous expenses: (attach explanation)

\$

District Office	Grant	School Site	Other
☐	☐	☐	☐

TOTAL EXPENSES

\$ 2,803.96

****FAILURE TO COMPLETE ANY PART OF THIS FORM WILL RESULT IN THE FORM BEING RETURNED AND/OR TRAVEL DENIED.**

Conference Information

Conference Dates & Times:	Feb 10-12
Name of where conference/training is being held (i.e. Hotel, School, College, Convention Center):	Colorado Convention Center

Airline Information

Note: Conference registration and travel arrangements will only be made after school board approval. Only airfare, lodging, and conference registration are eligible for payment prior to traveling. All other expenses will be reimbursed after travel per LCSD Policy GBCF: Work-Related Travel.

Attach your preferred and most economical flight schedule (i.e. Southwest, Delta, United, etc.)

Date & Time you wish to DEPART:	Feb9, 2026 9:00 am
Date & Time you wish to RETURN:	Feb 13, 2026 9:30 am
List any special notes here:	

Are you renting a car? ☐ Yes ☒ No How many days?

Note: Car insurance should be declined as the district insurance provides adequate coverage.

Lodging Information

Note: Lodging must be made by Attendee or Site for purchase order payments only. No district office credit card charges.

Lodging GSA (Per Diem Rate) : 165.00	All travelers agree to share lodging as appropriate? ☒ Yes ☐ No
Register under what name(s)?	Tammie Moniz
Name, Address, Phone number of lodging establishment:	Hyatt Regency 650 15th St Denver, Colorado 80202

DEADLINE DATE: Code Information:

NOTE: Please furnish a copy of any information you have on the conference, workshop, training, etc. Please email travel request with SIGNATURES to Superintendent's office for approval.



EXHIBITOR PROSPECTUS

Hosted by NAESPA, National Association of ESEA State Program Administrators

The 2026
Conference theme is:



February 10-12, 2026
Denver, CO & Online

Colorado Convention Center
700 14th St, Denver, CO 80202

IMPORTANT DATES

June 12, 2025

- Booth selection opens for returning exhibitors

June 16, 2025

- Sponsored session proposal submissions close

July 10, 2025

- Booth selection opens for new exhibitors

January 12, 2026

- Pre-registration list available
- Exhibitor hotel reservations must include names of staff who will use them

February 9, 2026

- Exhibit Hall move-in: 12:00pm - 8:00pm

February 10, 2026

- Exhibit Hall early access: 8:00am - 9:15am
- Exhibit Hall open: 9:15am - 4:30pm

February 11, 2026

- Exhibit Hall open: 9:00am - 3:00pm
- Exhibit Hall move-out: 3:00pm - 7:00pm

February 13, 2026

- Post-registration list available

Dear Exhibiting Organizations,

It is once again time to start our preparations for the annual National ESEA Conference. The 2025 Conference in Austin, TX, was a great success, and we are incredibly excited to take the 2026 Conference to Denver, CO!

We have prepared the Exhibitor Prospectus to help convey our plans for exhibitors at the 2026 Conference. Please read the Prospectus thoroughly to find information such as booth map & pricing, exhibitor schedule, exhibitor badge & lead retrieval details, sponsorship opportunities, and much more.

If your organization has joined us in the past, then we hope to see you again soon! If your organization is new to this Conference, then we hope to help you as you consider joining us for the first time. Several long-standing exhibitors return year after year for the quality of the leads collected.

Please don't hesitate to contact me, Anthony Franklin, the Exhibit Manager, with any questions or concerns. I am happy to help, and I look forward to another excellent show in Denver!

Anthony Franklin
Exhibit Manager
ESEA Network
Anthony.Franklin@eseanetwork.org
(707) 961-2080

NATIONAL ESEA CONFERENCE

[EXHIBIT](#)
[PRESENT](#)
[ATTEND](#)

[SCHEDULE](#)
[HOTELS & TRAVEL](#)
[REGISTER NOW](#)

February 10-12, 2026
Denver, CO & Online

Hyatt Regency

Pricing:

\$341 (including all taxes and fees)

[Make a Reservation](#)

\$356 - triple occupancy

\$371 - quad occupancy

The beautiful Hyatt Regency, a modern, upscale hotel, is a 3-minute walk from The Colorado Convention Center. Unwind with a 24/7 fitness center featuring Peloton® Bikes, an indoor pool and an outdoor hot tub. Enjoy delicious grab-and-go market eats the on-site restaurant and bar, Peaks Lounge, located on the 27th floor with views of the Rocky Mountains. Full guest room renovations in all guest rooms in 2025!

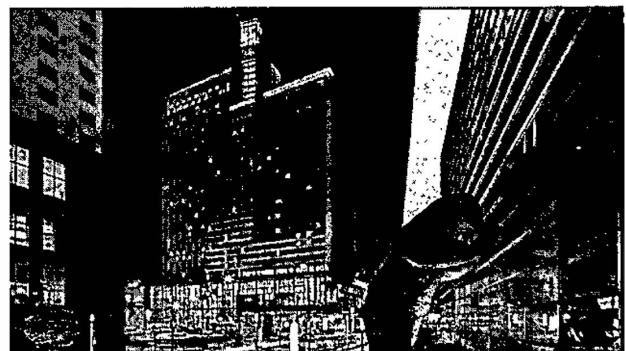
Address:

650 15th St
Denver, CO 80202

One block from the Colorado Convention Center

Amenities:

- Free WiFi
- Indoor pool
- Hot tub
- Fitness Center
- Spa
- Room service
- Restaurants/24-hour coffee shop
- Top-floor cocktail lounge w/ city views



Parking:

Self-park: \$55 per day

Valet: \$77 per day

View hotel policies on the [Hotels & Travel Page](#)



NATIONAL ESEA CONFERENCE

FEBRUARY 10-12, 2026 | DENVER, CO & ONLINE

Bill to: Tammie Moniz
Silverland Middle School
1100 Jasmine Ln.
Fernley, Nevada 89408

Invoice # 5P4M
Date 10/08/2025
Expires 11/07/2025

<u>Item</u>	<u>Description</u>	<u>Amount</u>
Early Bird In-Person Conference Registration	Includes all sessions listed on the 2026 Conference schedule	\$649.00
Hyatt Regency: Standard Run-of-House	Tammie Moniz 4 nights check in: 02/09/2026 check out: 02/13/2026 confirmation number not yet available	\$1,364.00 (\$1,180.00 plus \$184.00 taxes + fees)
Total:		\$2,013.00

Status: Payment Due

Balance Due: \$2,013.00

Make checks payable to: ESEA Network (EIN: 05-0487084)

Ship to address: ESEA Network, 532 N. Franklin St, Fort Bragg, CA 95437

Check Payment Instructions & W9 Form



Tammie Moniz



2026 National ESEA Conference Attendee Registration

Invoice Overview

Review your order below and then choose an option at the bottom of the page to continue.

Item	Description	Price
Early Bld In-Person Conference Registration	Includes all sessions listed on the 2026 Conference schedule	\$649.00
Hyatt Regency - Standard Run-of-House (check in: 02/09/2026 check out: 02/13/2026)	Contemporary rooms feature free Wi-Fi and flat-screens, as well as desks and coffeemakers; some offer views of the Rocky Mountains.	\$1,364.00
Total:		\$2,013.00

Item	Description	Price
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Apply coupon		
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Pay Now

Pay Later

About Us

The National Association of ESEA State Program Administrators (formerly the National Title I Association) is dedicated to building the capacity of education professionals to provide disadvantaged children with a high quality education. Their ESEA Network website provides a host of resources to educators at all levels.

About Us

Help and Support

Connect with Us



Conference

EXHIBIT

PRESENT

ATTEND

On Demand

VOD 2025

Newsworthy

News



FY 2026 per diem rates for DENVER, Colorado

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22	\$33	\$5	\$60.00
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5	\$69.00



FY 2026 per diem rates for DENVER, Colorado

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215

Flight [Modify](#)

Mon 2/9

1384
RNO
9:00 AM

DEN
12:10 PM

2 hr 10 min

Nonstop

Choice

1 Passenger | [Reserve your seats](#) when booking

Base fare
1 Passenger(s) **\$370.57**

Taxes and fees **\$58.39**

Flight total **\$428.96**

or from \$42/mo*
with  flexpay [Learn more](#)

Fri 2/13

4291
DEN
7:55 AM

RNO
9:30 AM

2 hr 35 min

Nonstop

Choice

1 Passenger | [Reserve your seats](#) when booking

Helpful Information:

- All fares and fare ranges are subject to change until purchased and are per person for each way of travel.
- For more information regarding Cash + Points, visit [Southwest.com/rrterms](https://www.southwest.com/rrterms)

Upgrade Flight

Upgrade to Choice Preferred



NEW Choose a Preferred seat at booking¹⁵
 NEW Group 3-5 boarding¹⁶
 Refundable¹⁷
 Priority Lane and Express Lane¹²
 10x Rapid Rewards® points per dollar³
 Free same-day change/standby (~~taxes and fees~~
may apply)⁹
 Checked bag fees may apply²

*Please read the fare rules associated with this purchase.

Upgrade departing trip for \$0

Upgrade returning trip for \$60

Prices shown per passenger, per one-way.

Upgrade both for \$121

SUBTOTAL	\$370.57
TAXES & FEES	\$58.39
TRIP TOTAL	\$428.96

Hide price breakdown

Flight

Passenger Base Fare	\$370.57
U.S. 9/11 Security Fee	\$11.20
U.S. Transportation Tax	\$27.79
U.S. Flight Segment Tax	\$10.40
U.S. Passenger Facility Chg	\$9.00

Total per Passenger	\$428.96
	x1 Passenger

Flight total **\$428.96**

Not ready to buy yet? [Save this flight for later.](#)

Log in for faster checkout

Continue