

**Purchase Request #4
Special Called Meeting August 4, 2020
Consideration of Approval of Additional Funds for
Technology Products**

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the expenditure of additional funds for the purchase of technology products from CDW-G for the District.

BACKGROUND

This contract provides for the purchase of various technology products such as software, computer accessories, peripherals, desktop printers, and desktop document scanners at discounted prices. The cost estimates of the additional equipment and supplies needed for the start-up of the Wylie Campus and the Technical Campus were greater than anticipated.

Reference number (REF) 3722 was issued to track the volume of spend on technology purchases. CDW-G has a contract through the E&I Cooperative Services, contract number CNR01402, and complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The additional funds will be used to purchase desktop printers, document scanners, and miscellaneous technology items for the Wylie and Technical campuses, as well as routine purchases throughout the District.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$300,000. This purchasing request is for spend authorization for an additional \$50,000, which is budgeted in various departments' FY20 operating budgets, as well as the 2017 CIP technology budget.

MONITORING AND REPORTING TIMELINE

The term of the contract is September 1, 2019, through August 31, 2020.

RESOURCE PERSONNEL

Mike Dickson

Chief Innovation Officer

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