



## Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

227 North Fourth Street, Geneva, IL 60134

Phone: (630) 463-3030 Fax: (630) 463-3031

E-mail – [doberg@geneva304.org](mailto:doberg@geneva304.org)

Memorandum

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To: Kent Mutchler, Superintendent  
CC: Board of Education  
From: Donna Oberg, Assistant Superintendent – Business Services  
Date: July 13, 2012  
Re: Gifts, Grants and Bequests

In accordance with policy 7230, all gifts, grants or bequests having a value of more than \$500.00 shall be accepted by the Board of Education.

I am submitting PTO Wish Lists for Western Ave School and Harrison Street School.  
Western Ave School- \$6,126.11-list attached  
Harrison Street School- \$5800- list attached

Please ask the Board of Education at its regularly scheduled meeting on Monday, July 23, 2012, to accept this donation from the PTO.