



November 1, 2017

Mr. Phillip Francis  
Director of Operations  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: Change Order Recommendation for Secondary 2-Person Desks & Chairs  
Emerson / Frost / Holmes / Churchill / Franklin / Stevenson / Warehouse  
Change Order Recommendation for Classroom Furniture for Garfield Community School

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of Classroom Furniture Vendors for the Projects listed above. This update represents the mutual efforts of PMC, LPS administration and staff, and the classroom furniture committee comprised of LPS administration, principals, and teaching staff (Furniture Team) to present a framework in order to identify, evaluate and recommend Vendors for this Project.

The Furniture Team was requested to review options for 2-person desks and chairs at the middle school and high school levels. Pricing and samples of 2-person desks from Interior Environments and Staples Business Advantage were provided for consideration. After careful review of size, construction and cost, the Furniture Team is recommending the Alumni Integrity Double Leg Desk in a custom 52" width from Staples Business Advantage. To support these 2-person desks, additional classroom chairs are required. These are the same chairs previously provided the secondary level. The unit pricing for these remains consistent with the unit pricing in their contract.

The Furniture Team was also requested to provide furniture solutions for Garfield Community School. The furniture for this school will be a combination of 2-person desks (60" width), classroom chairs to match other secondary schools, armed chairs, and stand-up desks.

The cost for this additional furniture would be reflected in change orders to the existing contracts with Staples Business Advantage and Interior Environments as follows:

Staples Business Advantage for change orders totaling **\$202,571.60.**

- 2-Person Desks (\$171,912.00)
- Garfield Community School (\$30,659.60)

Interior Environments for change orders totaling **\$103,444.64.**

- Classroom Chairs at Secondary Level (\$92,576.16)
- Garfield Community School (\$10,868.48)

The total combined recommendation for this furniture is \$306,016.24.

The Furniture Team is available at the Board's convenience to answer any questions regarding recommendations of this update. Please direct all questions through me via email.

Sincerely,

PLANTE MORAN CRESA

A handwritten signature in blue ink that reads "Scott Smith". The signature is written in a cursive style with a large initial 'S'.

Scott Smith, LEED AP  
Senior Consultant

Enclosures: Furniture Summaries