

**BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
-----------------------------------	---	----------------------------------

(A) ☐ Report Only ☐ Recognition

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

(B) ☒ Action Item

**Presenter(s):** ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE

**Briefly describe the action required.**

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AMEND THE  
GENERAL FUND BUDGET.

(C) **Funding source: Identify the source of funds if any are required.**

RE-ALIGNMENT OF FUNDS

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

SEE ATTACHED MEMORANDUM.



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

**TO:** Gilberto Gonzalez, Superintendent

**FROM:** Ismael Mijares, Deputy Superintendent for Business & Finance

Digitally signed  
by Ismael Mijares  
DN:  
c=US, o=Eagle Pass  
ISD, ou=Deputy  
Superintendent for  
Business & Finance,  
email=ismijares@episd.net,  
Date: 2017.11.02  
11:26:33 -0500

**SUBJECT: BUDGET AMENDMENTS**

**DATE:** November 1, 2017

This is the first of three (3) times during the year when principals and directors are allowed to submit budget amendments to transfer funds within their allocation. Attached are the General Fund Budget Amendments submitted by the campuses and departments.

Also, the Budget Amendments for *Funds* are included in the Amount of: \$179,078 for 169-High School Allotment, \$500,000 for 172-State On-Behalf, and \$115,997 for 170-Middle Rio Grande-CCPS.

## BUDGET CHANGE REQUEST

**TRANSPORTATION**  
**Fund 162-8**

REFERENCE NO. \_\_\_\_\_

**NAME**




# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

## MEMORANDUM

---

**TO:** Ismael Mijares, Deputy Superintendent for Business & Finance

**FROM:** Gilberto Sanchez,   
Bilingual/Fine Arts Director

**SUBJECT:** Budget Amendment (165) Gifted & Talented

**DATE:** October 31, 2017

---

Attached is a budget change request being submitted to be presented at the next regular school board meeting aligning the 165 Gifted & Talented budget.

Accounts have been adjusted accordingly and a brief summary is listed below.

Should you have any questions or concerns, please feel free to call me.

Decrease in central office supplies  
Increase in student travel

APPROVED:   
11-1-17

Samuel Mijares, Deputy Superintendent for Curriculum & Instruction

REFERENCE NO. 166 - Bilingual

[illegible]

**To re-distribute GT funds to best meet the needs of the students & program**

DATE	10/31/17	SUPERINTENDENT		DATE	
FINANCE	11-1-17	BOARD OFFICER		DATE	

DISAPPROVAL: \_\_\_\_\_

NAME \_\_\_\_\_ DATE \_\_\_\_\_

REASON FOR DISAPPROVAL:

**PROCESSED BY ACCOUNTING:**

TRAVEL BA

NAME \_\_\_\_\_

DATE \_\_\_\_\_




# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

## MEMORANDUM

---

**TO:** Ismael Mijares, Deputy Superintendent for Business & Finance

**FROM:** Gilberto Sanchez,   
Bilingual/Fine Arts Director

**SUBJECT:** Budget Amendment (166) Bilingual

**DATE:** October 31, 2017

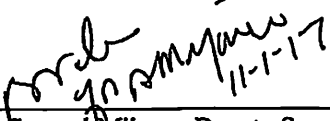
---

Attached are budget change requests being submitted to be presented at the next regular school board meeting aligning the 166 Bilingual budget.

Accounts have been adjusted accordingly and a brief summary is listed below.

Should you have any questions or concerns, please feel free to call me.

Decrease in administrative and teacher travel  
Decrease in central office supplies  
Increase in campus supplies  
Increase in campus administrative travel

APPROVED:   
Samuel Mijares, Deputy Superintendent for Curriculum & Instruction

---

REFERENCE NO. 166 - Bilingual

[illegible]

To re-distribute Bilingual funds to best meet the needs of the students & program

ORIGINATOR

DATE \_\_\_\_\_

**SUPERINTENDENT**

DATE \_\_\_\_\_

## FINANCE

DATE \_\_\_\_\_

**BOARD OFFICER**

DATE \_\_\_\_\_

**DISAPPROVAL:**

NAME \_\_\_\_\_

DATE \_\_\_\_\_

**REASON FOR DISAPPROVAL:**

**PROCESSED BY ACCOUNTING:**


## SUMMARY

NAME \_\_\_\_\_

DATE \_\_\_\_\_



# Eagle Pass Independent School District Career and Technical Education

**DATE:** October 9, 2017  
**TO:** Ismael Mijares, Asst. Superintendent for Business & Finance  
**FROM:** Ana Laura Castillon, CTE Director   
**RE:** Budget Amendment (167) State Vocational Funds

---

Attached is a budget change request I am submitting to be presented at the next regular school board meeting to align the 167 State Vocational budget.

Should you have any questions, please feel free to call me.

Accounts have been adjusted accordingly and a brief summary is listed below.

Decrease in Professional & Contracted  
Increase in Supplies and Materials  
Increase in Other Operating Expenses

Approval: \_\_\_\_\_

  
Samuel Mijares, Deputy Superintendent for Curriculum and Instruction



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT BUDGET CHANGE REQUEST

**Date:** October 9, 2017

**Reference No.**

**Account Number 167**

							AMOUNT		
FUND	FUNC.	OBJ	SUB-OBJ.	ORG.	PROG	DESCRIPTION	NOM	INCREASE/DECREASE	
167	11	62XX			8	22	Professional & Contracted	+	(9,000)
167	11	63XX			8	22	Supplies & Materials	+	(496)
167	11	64XX			8	22	Other Op Expenses	-	496
167	51	63XX			8	22	Supplies & Materials	-	9,000
TOTAL:									-0-

**REASON FOR REQUEST: BUDGET REALIGNMENT.**

ORIGINATOR Gen. James Castleton

DEPUTY SUPERINTENDENT	DATE	SUPERINTENDENT	DATE
-----------------------	------	----------------	------

FINANCE	DATE	BOARD OFFICER	DATE
---------	------	---------------	------

**DISAPPROVAL:** \_\_\_\_\_

NAME	DATE
------	------

**REASON FOR DISAPPROVAL:**

**PROCESSED BY ACCOUNTING:** \_\_\_\_\_

NAME	DATE
------	------



Eagle Pass Independent School District  
Special Education Department

---

MEMORANDUM

TO: Mr. Ismael Mijares, Deputy Superintendent for Business & Finance  
CC: Mr. Samuel Mijares, Deputy Superintendent for Curriculum & Instruction  
  
FROM: Ms. Elizabeth Torres, Special Education Director  
  
DATE: November 1, 2017  
SUBJECT: Function Change

---

An in-house budget amendment was submitted to change the following accounts from Function 21 to Function 11 for the 2017-2018 school year.

Accounts

168-21-6119-00-001-823 changed to 168-11-6119-00-001-823

168-21-6119-00-004-823 changed to 168-11-6119-00-001-823

APPROVED: \_\_\_\_\_  
Samuel Mijares, Deputy Superintendent for Curriculum & Instruction

APPROVED: \_\_\_\_\_  
Mr. Ismael Mijares, Deputy Superintendent for Business & Finance

## BUDGET CHANGE REQUEST

Fund 168

REFERENCE NO. \_\_\_\_\_

**REASON FOR REQUEST:** REALIGNMENT OF FUNDS

243 June 10-17-17

DISAPPROVAL: \_\_\_\_\_

NAME \_\_\_\_\_ DATE \_\_\_\_\_

REASON FOR DISAPPROVAL:

**PROCESSED BY ACCOUNTING:**

NAME \_\_\_\_\_

DATE \_\_\_\_\_



**Eagle Pass Independent School District**  
DEPUTY SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION

**October 11, 2017**

**TO: Gilberto Gonzalez, Superintendent**

**FROM: Samuel Mijares,**  
Deputy Superintendent for Curriculum & Instruction *SM*

**RE: Budget Change Request for High School Allotment (169)**

---

The attached budget change request is being submitted for review and approval at the next regularly scheduled School Board meeting. The request is to allocate carry-over funds to the High School Allotment 169 fund.

Accounts have been adjusted accordingly and a summary is listed below.

- Increase in Supplies & Materials.
- Increase of Miscellaneous Contracted Services (Dual Credit) .
- Increase of Other Operating Costs.
- Allocate funds for Summer School.

If you have any questions, do not hesitate to contact me at extension 1011.

SM/cg

# EAGLE PASS INDEPENDENT SCHOOL DISTRICT BUDGET CHANGE REQUEST

Date: October 12, 2017

Reference No. \_\_\_\_\_

## ACCOUNT NUMBER

FUND	FUNC	OBJ.	SUB OBJ.	ORG.	YEAR	PROG INTENT	DESCRIPTION	NOM	AMOUNT INCREASE/(DECREASE)
169	11	63XX			8	XX	Supplies - Summer	-	2,000
169	11	61XX			8	XX	Salaries - Summer	-	100,000
169	11	62XX			8	XX	Misc. Contracted Services	-	5,733
169	11	62XX			8	XX	Misc. Contracted Services	-	3,733
169	21	63XX			8	XX	General Supplies	-	52,766
169	23	64XX			8	XX	Other Operating Costs	-	3,423
169	23	64XX			8	XX	Other Operating Costs	-	3,423
169	23	61XX			8	XX	Salaries- Summer	-	6,000
169	31	61XX			8	XX	Salaries - Summer	-	2,000
169	00	3700			8	XX	FUND DRAWING	+	179,078
									-0-

REASON FOR REQUEST: Reassignment of carryover funds.

ORIGINATOR *[Signature]* 10/13/17

*[Signature]* DATE 11-1-17  
FINANCE DATE

SUPERINTENDENT \_\_\_\_\_ DATE \_\_\_\_\_  
BOARD OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

DISAPPROVAL: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_


REASON FOR DISAPPROVAL: \_\_\_\_\_

PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME \_\_\_\_\_ DATE \_\_\_\_\_

# Eagle Pass Independent School District

Life Skills Program for Student Parents  
904 Kelso Drive, Eagle Pass, Tx. 78852 (830)758-7019-Office (830)773-6317 - Fax


## MEMORANDUM

TO: Gilbert Gonzalez, Superintendent of Schools  
FROM: Lizzet Duran, PEP Coordinator   
DATE: October 11, 2017  
RE: CCPS Carry Foward

---

I am requesting your approval to submit a board agenda item to consider and take appropriate action on the request to appropriate the carry-forward Child Care Provider Services funds in the dollar amount of \$115,997.00.

The EPISD receives fund for child care services provided to school-age parents who meet the eligibility requirements for Child Care Provider Services Local Workforce Development Board Middle Rio Grande Development Council.

Approved by:  Date: 10/13/17  
Mr. Jesus Costilla, Executive Director for Human Resources

Thank you,

LD/lc

PAGE 1 OF 1

**CHILD CARE PROVIDER SERVICES**  
**170-MIDDLE RIO GRANDE**

REFERENCE NO.

REASON FOR REQUEST: TO APPROPRIATE CARRY-FORWARD CHILD-CARE PROVIDER SERVICES FUNDS.

**ORIGINATOR**

ORIGINATOR *James Arthur Galt* 10/12/17 *James A. Galt*

                     DATE                      SUPERINTENDENT                      DATE                     

FINANCE                      DATE 11-1-17 BOARD OFFICER                      DATE                     

DISAPPROV. \_\_\_\_\_  
NAME \_\_\_\_\_ DATE \_\_\_\_\_

**REASON FOR DISAPPROVAL:**

PROCESSED BY ACCOUNTING: \_\_\_\_\_ NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

## BUDGET CHANGE REQUEST

**STATE ON-BEHALF FUND**  
**Fund 172-8**

**REFERENCE NO.**

REASON FOR REQUEST: APPROPRIATE ESTIMATED ON-BEHALF FUNDS.

11-2-17

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_



## BUDGET CHANGE REQUEST

199-8 M &amp; O FUND

REFERENCE NO. \_\_\_\_\_

Q

**ORIGINATOR**

PROCESSED BY ACCOUNTING: \_\_\_\_\_

NAME

DATE