

Parkrose School District #3

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

THIS FORM TO BE COMPLETED BY PHS FACILITY COORDINATOR ONLY

REDUCED FEES APPLICATION

(This application is valid for one school year only. You must reapply each year.)

Contact: Chadderton Taggard	Phone: 503-422-004
Date of Application: 8/9/17	Date(s) of event: 3/5/18-6/7/18
Purpose of Use: Soccer Practices	

The organization/event must meet the criteria for REDUCED' by attaching the requested supporting documentation (see criteria below). Also, A FACILITY USE APPLICATION must accompany this form.

CRITERIA

- ☐ Group must directly serve the Parkrose community
- □ No admission, entry, or other fee will be charged to participants or spectators
- □ Attach a copy of constitution (if applicable)
- Attach a current list of members with addresses (if applicable)

QUOTED FEES

- FACILITY FEES	\$.	2080
- EQUIPMENT FEES	\$	0
- TECH SERVICE FEES	\$	0
- THEATER FEES	\$	0
- CUSTODIAL FEES	\$_	D
TOTAL RENTAL FEES	\$_	2,080

CUSTOMER PROPOSED FEES

TOTAL RENTAL FEES	\$_	zero
- CUSTODIAL FEES	\$_	0
- THEATER FEES	\$_	0
- TECH SERVICE FEES	S_	0
- EQUIPMENT FEES	\$_	0
- FACILITY FEES	\$_	0

Additional Conditions or Terms (*if applicable*): Field and Goal Use only. Group must be flexible and coordinate with SUN, youth baseball and the building Principals evening school events. School Principal and SUN program get first dibs.

BOARD ACTION:

This section to be completed by PSD Administration:
PSD ADMINISTRATION APPROVED FEES
- FACILITY FEES \$ 0 - EQUIPMENT FEES \$ 0
- TECH SERVICE FEES \$ 0 - THEATER FEES \$ 0 - CUSTODIAL FEES \$ 0
TOTAL RENTAL FEES \$ zero
Approved Denied: Building Principal/Designee Signature Date:
Administration Recommendation & Comments:
X 9 aux Date 9 1 9 1 7
Superintendent Signature
Superintendent Recommendation & Comments:
please approve
1 0 5

Approved Denied Date _____

thomorey School Bussell Elementary

NGAC-1162 Adopted April 2003 Reviseds 245-17

Parkrose ELEMENTARY School - Facilities Use Application

"Parkrose Community Groups/Mon-Profit Organizations"
Parkrose School District - 10636 NE Prescott Street - Ponland, Oregon 97220 - Fax (503) 408-2140

Today's Date:	marine BANA Language	to profession to majorite pulse	For Office Use Only Received by:	November 1	D ₂		
Organization:	Parkrose Si	accer Club		Nond	Profit Tax ID#:	- HAND	93 06695
Contact:	Chadderto	1 Taggard	Phone:		503.422.00	3/41	22 00023
Email:	secretary	parkrosesoacer.com					
Address	14210 NE	ugene Ct	ny Portland	State	Or	Zip	97230
Date(s)	Day of week	Elementary School	Access Time - Exit	-	Expected.		
167/15	M-F	Russell	4pm-8pm		6-20		
Softhall Field (2) Classmom (4hrz) Purkrose School D Facilities are charge Engloment Fees**	hrs) \$ 13.00 x 1 3.00 x 0 13.00 x District (PSD) Nutrition red based on units abo	ur \$ ur \$	Stage (4hrs) Cafeteria (4hrs) *Kitchen (4hrs) *Kitchen (4hrs) Multi-purpose Re Multi-purpose Re duled for all Kitchen use at \$ 0. PSD will not involve on the	om (4km	75.00 x	units	
THE TEND ONE SEM	\$ 6.0 \$ 11.0 or* \$ 6.0 stomer to be charged ools have public Hi-F	i mroughout. Please provid	Sound System* Piano Chairs ((per chale) Tables (per table) yents requiring technology ass le your own technology & equ	ixtonce.	\$ 26.00 x \$ 26.00 x \$ 2.00 x \$ 6.00 x	_ = \$ _ = \$ _ = \$	
Monday - Friday, Saturdays - 7:30 as Sundays - all hour **Custodial fees mile te renter, \$36 per hi utics. Large events Cacillities Coordin	operating hours m-3:00pm rs & after operating h ry not be charged if a our fee applies if the s will require custodial agor will complete	= \$29.00 p/b = \$29.00 p/b = \$29.00 p/b Sussessing the survey of the s	ont	ten anc	v.		
29.00 x number of h 36.00 x number of h - Facility Fee:	ours needed	\$ Z080					
Equipment Technology Custodial Fe	Fees Service Fees	\$ 0 \$ 0 \$ 0	reservation		deposit is requi UE-2 IVEEKS		
	W. West	\$ 2080					
Total Ren	tal Fees	3 2000		a . a	1.00		
Total Ren	Ars	\$ 2000	DATE_	9.18.	17		

Catering/Food Requirements

e All Catering should be contracted thru Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Parkrose Subilion Services. Additionally, a Parkrose Numition Services employee may be required for any kitchen use at a rate of \$26.00 p hr. o All feed must be consumed and served in the PSD Facilities designated areas.

a Individuals or organizations that use school facilities under Bourd Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.

Facilities Coordinates Signature Recovered Friend of Innurance

Hold Harmless Agreement

Organization or Individual Name Here: Parkross Organization or Individual Name Here: Parkross Societ Clob agrees to indemnify, hold hamiless and defend the District, its board mombers, agents, employees and volunteers from and against any and all liabilities, damages, actions, costs, losses, claims and expenses (including attorney fees), on account of personal injury, death or damage to or loss of property or profits arrang our of or resulting in whole or in part from any act, omission, negligence, fault or violation of law or onlinence by "Organization" or "Organization's" employees, agents, subuniteers, subcontractors, speakers, exhibitors, event participants or invitees or any other person entering upon the premises with the amplied or express permission of "Organization". Such indemnification by "Organization" shall apply unless such damage or injury results from the sole negligence or willful misconduct of the District,

Organization of a Judat Signature

Insurance Requirements

Commercial General Liability insurance endorvement providing coverage against claims for hodily injury or death and propeny damage occurring in or upon or resulting from the facilities licensed bereunder, such insurance to offer immediate protection to the limit of no less than \$2,000,000 and such insurance shall include Blanket Contractual Liability coverage which insures continental Hability under the instemnification of the Parkrose School District #3 by Licensee as set forth below.

- Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School, school board members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in favor of the District, its board members, agents, employees and solunteers.
- Licensee agrees to provide all required certificates of insurance to the Parkrose School District at least fifteen (15) calendar days prior to the time of occupancy.
- 3. The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
- Licensee shall provide a Certificate of fresurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-tenewal of any such policy,

Laws - Rules - Regulations

- All agents and employees connected with Licensee's use of the facility shall abide by, conform in and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose School District, together with all rules and regulations of the Bureau of Police of the City of Portland,
- The use of all jobacco, initialants, alcoholic beverages and controlled subatances are strictly prohibited in or on Parkrose School District property, Possession of firearms or dangerous weapons in or on the premises is strictly probibited by GRS 166.370.
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkiose School District and shall be paid for by the Licensec.
- 4, The Parkrose School District shall have the sole right to collect and have custody of articles left in the building,
- Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the Parkrose School \$.
- A person operating a school-age recorded program may not operate the program without performing erlandral background effects for all staff and volunteers and becoming recorded with the Office of Child Care. (Oregon Law 329A.257)

Obait payment and proof of insurance must be received prior to use of any facility.

4 Application must be completed and forced in 30 days prior to rental date for consideration of reduced lees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.

o'All rentals are subject to availability, please check with the building administrator. Classrooms may not be tented during teacher contract hours. of actifities may be rented on non-school days with administrator approval but paperwirk may not be accepted and processed on non-school days. Administrators and secretaries get a summer breat. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

6 Any for profit video or audio recording on District property must be Superintendent approved. Superintendent Signature Date: orindividuals of Organizations who stay beyond the times indicated on this form will be subject to \$30 per hold penalty should PSD stoff have to stay late, findividuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSIY's security, whould they be

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules and regulations of the Board of Education.

Organization or ludividual College Toy	Position of Responsibility Secre Fores
Organization or Individual Address 19210 NE CHAEN	CA CINFER Hand State OK 110 87230
Building Principal Signatures CAMUN (MULL Bais 9/14/17
,	Page 2 of 2

Salvamento

Parkrose School District #3

KGAB-AR-1
Adopted: April 2011

KGAB-AR-1
Adopted: April 2011

THIS FORM TO BE COMPLETED BY PHS FACILITY COORDINATOR ONLY

REDUCED FEES APPLICATION

(This application is valid for one school year only. You must reapply each year.)

Organization: Parkrose (Youth) Soccer Club

Contact: Chadderton Taggard Phone: 503-422-0041

Date of Application: 8/9/17 Date(s) of event: 3/5/18-6/7/18

Purpose of Use: Soccer Practices

The organization/event must meet the criteria for 'REDUCED' by attaching the requested supporting documentation (see criteria below). Also, A FACILITY USE APPLICATION must accompany this form.

CRITERIA

- ☐ Group must directly serve the Parkrose community
- □ No admission, entry, or other fee will be charged to participants or spectators
- □ Attach a copy of constitution (if applicable)
- ☐ Attach a current list of members with addresses (if applicable)

QUOTED FEES

- FACILITY FEES	\$ 2080
- EQUIPMENT FEES	\$
- TECH SERVICE FEES	\$ 0
- THEATER FEES	\$ 0
- CUSTODIAL FEES	sb
TOTAL RENTAL FEES	\$ 2,080

CUSTOMER PROPOSED FEES

- FACILITY FEES	\$_	0
- EQUIPMENT FEES	\$_	0
TECH SERVICE FEES	\$_	0
- THEATER FEES	\$	0
- CUSTODIAL FEES	\$	0
TOTAL RENTAL FEES	\$_	zero

Additional Conditions or Terms (if applicable): Field and Goal Use only. Group must be flexible and coordinate with SUN, youth baseball and the building Principals evening school events. School Principal and SUN program get first dibs.

DCD	ADMINISTR	ATTON	APPROVED	FFFS
1 . 7 . 1 . 1	/A			A. And And to

AV AV	
- FACILITY FEES \$ 0	
A DOM SDAVICED I DES	
- THEATER FEES S 0	
- CUSTODIAL FEES \$0	
TOTAL RENTAL FEES \$ zero	
Approved Denied : Still Pulled Date: 9/18/17 Building Principal/Designed Signature	
Dunting Principal/Designee Signature	
Administration Recommendation & Comments:	
Soccer cannot use softball/baseball fields	
during Suffball Season (Katie B)	_
Superintendent Signature Date 0 1917	
Superintendent Recommendation & Comments:	
please appear	_

BOARD ACTION:	
Approved Denied D	Date

3/5/18 +0 41/18

Parkrose ELEMENTARY School - Facilities Use Application

"Parkrose Community Groups/Moss-Profit Ouganizations?"
Parkrose School District -10636 NE Prescut Street -Portland, Oregon 97220 - Fax (503) 408-2140

Today's Date:		All manual family gives a rate to retirement	For Office Use Only Received by:	Date:
Organization:	Parkrose St	accer Club	Nor	r-Profit Tax ID#: 93-06695
Contact:	Chaddertor	n Taggard	Phone:	503,422,0041
Email:	secretary@	parkrosesoccer.com		
Address	14210 NE E	ugene Ct 💢 🖒	ity Portland Stat	e Or Zip 97230
Date(s)	Day of week	Elementary School	Access Time - Exit Time	
125/28 0/7/18	M~F	Sacramento	4pm-8pm	6-20
Softball Field (2) Classroom (4hrs, *Parkrose School E Foeilities are charg Equipment Fees** Podium* Microphone* TV/VCR-DVD* Overhead Project *Tech Service - Cu ** All Parkrose Sch Custodial Fees* Soft, bathroom 32 Softball Soft	hrs) \$ 13.00 x hrs) \$ 13.00 x ls size (PSD) Nurritle ed based on units abi \$ 6. \$ 6. \$ 11. sor* \$ 6. stomer to be charged ools have public Wi- white These inclusively and re- operating hours ms & after operating 1 or not be charged if	S 2,080 S S S S S S S S S	rials, and general maintena ut ut ut : Cleaning/set-un and break-down	hrs) \$ 75.00 x = \$ her hour puarter, or partial units. \$ 26.00 x = \$ \$ 26.00 x = \$ \$ 2.00 x = \$ \$ 6.00 x = \$
		Section 1980		
- Facility Fee - Equipment - Technology - Custodial F	Fees Service Fees ees	\$ 2,080 \$ 0 \$ 0 \$ 0 \$ 2,080	reservation	ble deposit is required to secure year S DUE -2 WEEKS PRIOR TO RENTA
Completed by:	ALS	on Cordinary		18.17
o neet all confracts onduct of the audic roperty in regards	nal, insurance, depo- nce in and about the to our use and occu- nard of Educations (ilt and payment requirement to building and for any dama pancy thereof. I/we agree to	he requested facility scheduled in its during the agreement period. ages beyond ordinary wear and to hat District property will be used	Purkrose School District, we agree Une agree to be responsible for the ar, which occurs to this District in secondance with the rules and Date & 9-77

Catering/Food Requirements

o All Catering should be constructed that Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Parkrose Nutrition Services complayed may be required for any kitchen use at a rate of \$26.00 p.hr. a All food must be consumed and served in the PSD Facilities designated areas.

o Individuals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.

Finalities Coordinate: Signature Received Disorptionaries.

Hold Harmless Agreement

Organization or Individual Name Here: Per Eros' Soccer Clob agrees to indomnity, held hamless and defend the District, its board members, agents, employees and volunteers from and against any and all liabilities, damages, actions, costs, losses, claims and expernes (including attorney fees), on account of personal injury, death or damage to or loss of propenty or profits arising out of or resulting in whole or in part from any act, omission, negligence, fault or violation of law or onlinance by "Organization" or "Organization" or "Organization" se employees, agents, volunteers, subcontractors, speakers, exhibitors, event participants or invitess or any other person entering upon the premises with the implied or express permission of "Organization". Such indemnification by "Organization" shall apply unless such damage or injury results from the sole negligence or willful misconduct of the District.

Organization or In Michael Signature E 19 1 C Date
Insurance Requirements

Commercial General Liability insurance endowenent providing coverage against claims for hodily injury or death and property damage occurring in or opion or resulting from the facilities licensed bereunder, such insurance to offer immediate protection to the limit of no less than \$2,000,000 and such insurance shall include Blanket Contractual Etability coverage which insures contractual Hability under the indemnification of the Parkrone School District #3 by Licensee as set forth below.

- Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School; school board
 members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said
 insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in
 favor of the District, its board members, agents, employees and volunteers.
- Licensee agrees to provide all required certificates of insurance to the Parkrose School District at least fifteen (15) calendar days prior to the time of occupancy.
- 3. The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
- Licensee shall provide a Certifleme of Insurance containing a notice of emcellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.

Laws — Rules - Regulations

1. All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose School District, together with all rules and regulations of the Bureau of Police of the City of Portland.

- The use of all tobacco, inhalants, alcoholic beyonges and controlled substances are strictly prohibited in or on Parkrose School
 District property. Possession of firearms or dangerous weapons in or on the premises is strictly prohibited by ORS 166,370.
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose School District and shall be paid for by the Licensee.
- 4. The Parkrose School District shall have the sole right to collect and have custody of articles left in the building.
- Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the Parkrose School District.
- A person operating a school-age recorded program may not operate the program without performing criminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care, (Oregon Law 329A, 257)

of all payment and proof of incurance must be received prior to use of any facility.

Application must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.

*All rectals are subject to availability, please check with the building administrator. Classrooms may not be tented during teacher contract hours. • Facilities may be rented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days. Administrators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

o Any for profit video or audio recording on District property must be Superintendent approved. Superintendent SignatureDue.

Ondividuals or Organizations who stay beyond the times indicated on this form will be subject to \$36 per hour penalty should PSD staff have to stay late. Individuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSD's security, should they be called to the site.

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules and regulations of the Board of Education.

Organization or Individual A-AME Togg	Position of Responsibility Secretary
Significial	Title)
Organization or Individual Addrew Third NR SUGAME C	T Chy Portland State OK Zlot 877.30
	alal.
Sailding Principal Signature:	Date [[8]]
1000 00000	11.11

Page 2 of 2

Navel Parkrose School District #3

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

THIS FORM TO BE COMPLETED BY PHS FACILITY COORDINATOR ONLY

REDUCED FEES APPLICATION

(This application is valid for one school year only. You must reapply each year.)

Organization: Parkrose (Youth) Soccer Club

Contact: Chadderton Taggard

Phone: 503-422-0041

Date of Application: 8/9/17

Date(s) of event: 3/5/18-6/7/18

Purpose of Use: Soccer Practices

The organization/event must meet the criteria for 'REDUCED' by attaching the requested supporting documentation (see criteria below). Also, A FACILITY USE APPLICATION must accompany this form.

CRITERIA

- ☐ Group must directly serve the Parkrose community
- No admission, entry, or other fee will be charged to participants or spectators
- □ Attach a copy of constitution (if applicable)
- ☐ Attach a current list of members with addresses (if applicable)

QUOTED FEES

- FACILITY FEES	\$ 2080
- EQUIPMENT FEES	\$ 6
- TECH SERVICE FEES	\$
- THEATER FEES	\$ 0
- CUSTODIAL FEES	\$ <i>D</i>
TOTAL RENTAL FEES	\$ 2,080

CUSTOMER PROPOSED FEES

- FACILITY FEES	\$_	0
- EQUIPMENT FEES	\$_	0
- TECH SERVICE FEES	\$	0
- THEATER FEES	\$	0
- CUSTODIAL FEES	\$_	0
TOTAL RENTAL FEES	\$_	zero



Additional Conditions or Terms (*if applicable*): Field and Goal Use only. Group must be flexible and coordinate with SUN, youth baseball and the building Principals evening school events. School Principal and SUN program get first dibs.

PSD A	DI	INISTR	ATION	APPROVED	FEES
I OU P		111.41D T I/	AIIUN	ALLINOYED	LEDO

- FACILITY FEES \$ 0	
TOTAL RENTAL FEES \$_zero	
Approved Denied: Building Principal/Designee Signature	SEP 1 8 2017 Date:
Administration Recommendation & Comments:	
arly soccer-	
Superintendent Signature	Date 9 19 17
Superintendent Recommendation & Comments:	
plase approv	C

RO	AKD	AC	11	ON	۱:

Approved Denied D

Date _____

Parkrose ELEMENTARY School - Facilities Use Application

"Parkrose Community Groups/Non-Profit Organizations"
Parkrose School District - 10636 NE Prescott Street - Pontand, Oregon 97220 - Fax (503) 408-2140

Today's Date;	8/9/37.		For Office Use Only Received by:	Date;	
Organization:	Parkrose So	occer Club	Non-	Profit Tax 1D#:	93-066954
Contact:	Chaddertor	n Taggard	Phone:	503,422,0041	
Email:	secretary@	parkrosesoccer.com	a dore.		-
Address			7-12		.2500
Date(s)	14210 NE E	Elementary School	y Portland State Access Time - Exit Time		97230
3/5/18 6/7/38	M-F	Shaver	4pm-8pm	Expected Atte 6-20	nance
☐ Softball Field (2) ☐ Classroom (4hrs) *Parkrose School D	hrs) \$ 13.00 x hrs) \$ 13.00 x) \$ 13.00 x District (PSD) Nutritic ed based on units abo	= \$ 0 = \$ 2,080 = \$ = \$ = \$ = \$ son Service Staff may be schedure (indicated in parenthesis).	Stage (4hrs) Cafeteria (4hrs) Kitchen (4hrs) Multi-purpose Room (2hrs) Multi-purpose Room (4hrs) Multi-purpose Room (4hrs) Multi-purpose Room (4hrs) White Purpose Room (4hrs) White Purpose Room (4hrs) White Purpose Room (4hrs) White Purpose Room (4hrs)	\$ 51.00 x \$ 51.00 x x/\$ 38.00 x x/\$ 75.00 x	= \$ = \$ = \$ = \$ = \$ = \$ = \$
Podium* Microphone* TV/VCR/DVD* Overhead Project *Tech Service - Cu: ** All Parkrose Sch	\$ 6.0 \$ 11.0 or* \$ 6.0 stomer to be charwed	00 x = \$ 531.00 per how for those every throughout. Please provide	Sound System* Piano Chains ((per chair) Tables (per table) ents requiring technology axsistance, your own technology & equipment.	\$ 26.00 x = \$ 26.00 x = \$ 2.00 x = \$ 6.00 x = \$	\$
Set, Dainroom sa Monday – Friday, Saturdays – 7:30a Sundays – all hou Custodial fees m che renter, \$36 per h duties, Large events Facilities Coordin	operating and re-soperating hours m-3:00pm ss & after operating h ay not be charged if a our fee applies if the will require custodia ustor will complete tours needed	docking, supplies/mate. = \$29.00 p/ho = \$29.00 p/ho = \$26.00 p/ho cours coustodian is already on duty spaces rented aren't left the v I fees. this section:	ur	ce.	aman ikibian ad
- Facility Fee - Equipment - Technology - Custodial Fo Total Ren	Fees Service Fees ees	\$ 2,080 \$ 0 \$ 0 \$ 2,080	A 30% non-refundable reservation. FULL PAYMENT IS I DATE		
Completed by:	All Facil	ittes Cocrdinator	DATE 9.18	17	
onduct of the audic roperty in regards	above fees. If my a ral, insurance, depos nce in and about the	pplication is accepted for this and payment requirement building and for any dama cancy thereof. I/we agree the	ne requested facility scheduled in Pa its during the agreement period. iA ges beyond ordinary wear and tear ant District property will be used in	we agree to be respon	asible for the

Organization or Individual Signature_

Catering/Food Requirements

o All Catering should be contracted that Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Parkrose Nutrition Services, Additionally, a Parkrose Nutrition Services employee may be required for any kitchen use at a rate of \$26.00 p.hr.

o All food must be consumed and served in the PSD Facilities designated areas.

olidividuals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.

Facilities Coordinator Signature Received Proof of Insurance.

Hold Harmless Agreement

Description on Individual News March 12.

Organization or Individual Name Here: Parkrost Soccer Clob agrees to indemnify, hold hamless and defend the District, its board members, agents, employees and volunteers from and against any and all liabilities, damages, actions, costs, losses, claims and expenses (including attorney fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting in whole or in part from any act, omission, negligence, fault or violation of law or ordinance by "Organization" or "Organization's" employees, agents, volunteers, subcontractors, speakers, exhibitors, event participants or invitees or any other person entering upon the premises with the implied or express permission of "Organization". Such indemnification by "Organization" shall apply unless such damage or injury results from the sole negligence or willful misconduct of the District.

Commercial General Liability insurance endorsement providing coverage against claims for hedily injury or death and property damage occurring in or upon or resulting from the facilities licensed hereunder, such insurance to offer immediate protection to the limit of no less than \$2,000,000 and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification of the Parkrose School District #3 by Licensee as set forth below.

- Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School, school board
 members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said
 insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in
 favor of the District, its board members, agents, employees and volunteers.
- Licensee agrees to provide all required certificates of insurance to the Parkrose School District at least fifteen (15) calendar days prior to the time of occupancy.
- 3. The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
- Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.

Laws — Rules - Regulations

All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose School District, together with all rules and regulations of the Bureau of Police of the City of Portland.

- The use of all tobacco, inhalants, alcoholic beverages and controlled substances are strictly prohibited in or on Parkrose School
 District property. Possession of firearms or dangerous weapons in or on the premises is strictly prohibited by ORS 166.370.
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose School District and shall be paid for by the Licensee.
- 4. The Parkrose School District shall have the sole right to collect and have custody of articles left in the building.
- Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the Parkrose School District.
- A person operating a school-age recorded program may not operate the program without performing eriminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care. (Oregon Law 329A,257)

of full payment and proof of insurance must be received prior to use of any facility.

Application must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.

• All rentals are subject to availability, please check with the building administrator. Classrooms may not be rented during teacher contract hours. • Facilities may be rented on non-school days, with administrator approval but paperwork may not be accepted and processed on non-school days. Administrators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

Any for profit video or audio recording on District property must be Superintendent approved. Superintendent Signature Date:
 Individuals or Organizations who stay beyond the times indicated on this form will be subject to \$36 per hour penalty should PSD staff have to stay late. Individuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSD's security, should they be called to the site.

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules and regulations of the Board of Education.

Organization or Individual Collett Tan	Position of Responsibility Secretary
Organization or Individual Address PTOO NE CHARGE	CT ChyPertland State OK Zip 97230
Building Principal Signature:	Date SEP 1 8 2017

Parkrose School District #3

se School District #3

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

THIS FORM TO BE COMPLETED BY PHS FACILITY COORDINATOR ONLY

REDUCED FEES APPLICATION

(This application is valid for one school year only. You must reapply each year.)

Contact: Chadderton Taggard	Phone: 503-422-0041
Date of Application: 8/9/17	Date(s) of event: 3/5/18-6/7/18
Purpose of Use: Soccer Practices	

The organization/event must meet the criteria for 'REDUCED' by attaching the requested supporting documentation (see criteria below). Also, A FACILITY USE APPLICATION must accompany this form.

CRITERIA

- ☐ Group must directly serve the Parkrose community
- □ No admission, entry, or other fee will be charged to participants or spectators
- □ Attach a copy of constitution (if applicable)
- Attach a current list of members with addresses (if applicable)

QUOTED FEES

- FACILITY FEES	\$
- EQUIPMENT FEES	\$
- TECH SERVICE FEES	\$
- THEATER FEES	\$
- CUSTODIAL FEES	\$
TOTAL RENTAL FEES	\$

CUSTOMER PROPOSED FEES

- FACILITY FEES	\$_	0
- EQUIPMENT FEES	\$_	0
- TECH SERVICE FEES	\$_	0
- THEATER FEES	\$	0
- CUSTODIAL FEES	\$_	0
TOTAL RENTAL FEES	\$_	zero



Additional Conditions or Terms (*if applicable*): Field and Goal Use only. Group must be flexible and coordinate with SUN, youth baseball and the building Principals evening school events. School Principal and SUN program get first dibs.

PSD ADMINISTRATION	APPROVED FEES	<u>s</u>
- FACILITY FEES	\$ 0]	. \
- EQUIPMENT FEES	\$0	1 oft
- TECH SERVICE FEES	\$	110011

Approved Denied: Building Principal/Designee S	Date: 9/18/17
Administration Recommendation & Comments:	
Regress DISO Sout OVer H	MESS of MHCC Some
they rest our furlity	
Superintendent Signature	Date 9 9 17
Superintendent Recommendation & Comments:	
Superintendent Recommendation & Comments:	

BOARD ACTION:
Approved Denied Date _____

Parkrose ELEMENTARY School – Facilities Use Application

"Parkrose Community Groups/Mon-Profit Organizations" Parkrose School District - 10636 NE Prescott Street - Pontand, Oregon 97220 - Fax (503) 408-2140

Today's Date:_	8/9/17	control on the major that the second of the	For Office Use Only Received by:	Date	
Organization:	Parkrose Sc	occer Club	Non-I	Profit Tax ID#:	93-0669545
Contact:	Chaddertor	Taggard	Phone:	503.422.004	1
Email:	secretary@	parkrosesoccer.com			
Address	14210 NE E	ugene Ct c i	y Portland State	Or Zi	97230
Date(s)	Day of week	Elementary School	Access Time - Exit Time	Expected At	THE PARTY OF THE P
6/5/40 6/2206	M-F	Knott	4pm-8pm	6-20	
3/5/18-	Saturday	Knott	8am-2pm	40-60	
Facilities are charge Equipment Fees**: Podium* Microphone* TV/VCR/DVD* Overhead Project *Tech Service - Cu *** All Parkrose Sch Custodial Fees* set, bathroom Se Monday - Friday, Saturdays - 7:30s Sundays - all hou *** Custodial fees m	hrs) \$ 13.00 x hrs) \$ 13.00 x \$ 13.00 x istrict (PSD) Nutritled based on units ab \$ 6. \$ 6. \$ 11. or* \$ 6. stomer to be charges ools have public Wi- i**: These inclusing and re- noperating hours un-3:00pm un & after operating any not be charged if	ove (indicated in parenthesis). 00 x = \$ 00 x = \$ 00 x = \$ 00 x = \$ 1 \$31.00 per hour for those every firm outpout. Please provide inde lock/unlock of the listocking, supplies/israte = \$29.00 p/to in custodian is already on duty	our	s) \$ 75.00 x r.how varier, or partial un \$ 26.00 x \$ 26.00 x \$ 2.00 x \$ 6.00 x	= \$
duties. Large events	will require custodia	al fees.			
	n <i>ator will complet</i> hours needed	= \$			
\$36.00 x number of	hours needed	= s			
- Facility Fed - Equipment - Technology - Custodial F	Fees Service Fees	\$ \$ \$	A 30% non-refundative servation. FULL PAYMENT IS DATE		•
Total Res	ntal Fees	\$	notes		
Completed by:_	Fac	ilities Cocrdinator	DATE		
to meet all contract conduct of the audi property in regards	nal, insurance, dependence in and about to to our use and occurred of Educations	out and payment requirements be building and for any dam upancy thereof. I/we agree to (See Policy)(GAA).	the requested facility scheduled in into during the agreement period. Inges beyond ordinary wear and tenthal District property will be used in	l/we agree to be re ar, which occurs to	sponsible for the this District a the rules and

o All Cat Parkrose	ne/Food Requirements tering should be contracted that Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Nutrition Services. Additionally, a Parkrose Nutrition Services employee may be required for any kitchen use at a rate of \$26.00 p.hr. d must be consumed and served in the PSD Facilities designated areas.
o Individ verify ins	uals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to surance coverage before final authorization is granted. Facilities Coordinator Signature Received Proof of Insurance. Date:
	Hold Harmless Agreement
America	And the state of t
costs, los arising or "Organiz upon the	ration or Individual Name Here: Per Kros Soccer Clob agrees to indemnify, hold and defend the District, its board members, agents, employees and volunteers from and against any and all liabilities, damages, actions, sees, claims and expenses (including attorney fees), on account of personal injury, death or damage to or loss of property or profits at of or resulting in whole or in part from any act, omission, negligence, fault or violation of law or ordinance by "Organization" or ation's" employees, agents, volunteers, subcontractors, speakers, exhibitors, event participants or invitees or any other person entering premises with the implied or express permission of "Organization". Such indemnification by "Organization" shall apply unless such or injury results from the sole negligence or willful misconduct of the District.
60	All Jan Signature 8 9 1 7
On	ganization or Individual Signature Date
	Insurance Requirements
occurring \$2,000,00	cial General Liability insurance endorsement providing coverage against claims for bodily injury or death and property damage; in or upon or resulting from the facilities licensed hereunder, such insurance to offer immediate protection to the limit of no less than and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification throse School District #3 by Licensee as set forth below.
1.	Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School, school board members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in favor of the District, its board members, agents, employees and volunteers.
2.	Licensee agrees to provide all required certificates of insurance to the Parkrose School District at least fifteen (15) calendar days prior to the time of occupancy.
3.	The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
4.	Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.
15	Laws - Rules - Regulations All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose School District, together with all rules and regulations of the Bureau of Police of the City of Portland.
2.	The use of all tobacco, inhalants, alcoholic beverages and controlled substances are strictly prohibited in or on Parkrose School District property. Possession of firearms or dangerous weapons in or on the premises is strictly prohibited by ORS 166.370.
3.	All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose School District and shall be paid for by the Licensee.
4.	The Parkrose School District shall have the sole right to collect and have custody of articles left in the building.
5.	Any decision affecting any matter not herein expressly provided for shall rest sofely within the discretion of the Parkrose School District.
6.	A person operating a school-age recorded program may not operate the program without performing eriminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care. (Oregon Law 329A.257)
Application Application All rent Facilitie Administrent of eur	syment and proof of insurance must be received prior to use of any facility. ation must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are from receiving reduced fees due to Federal Law. als are subject to availability, please check with the building administrator. Classrooms may not be rented during teacher contract hours, es may be rented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days, rators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the ch school year.
6 Individual stay late. called to	
	ee and understand ALL of the above. We agree that said school property will be used in accordance with the rules clations of the Board of Education.
Organiza	ation or Individual Collection of Responsibility Secretory Signalized Position of Responsibility Secretory
Organies	ation or hadividual Address 192112 NE EVALUE CT CityPer Hand State OK Kip 97230
Nuilding	Principal Signature: Sharie Lewis Date 9.18.17

Parkrose School District #3

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

THIS FORM TO BE COMPLETED BY PHS FACILITY COORDINATOR ONLY

REDUCED FEES APPLICATION

(This application is valid for one school year only. You must reapply each year.)

Contact: Chadderton Taggard	Phone: 503-422-004
Date of Application: 8/9/17	Date(s) of event: 3/5/18-7/8/18
Purpose of Use: Soccer Practices	
-	

The organization/event must meet the criteria for 'REDUCED' by attaching the requested supporting documentation (see criteria below). Also, A FACILITY USE APPLICATION must accompany this form.

CRITERIA

- ☐ Group must directly serve the Parkrose community
- No admission, entry, or other fee will be charged to participants or spectators
- □ Attach a copy of constitution (if applicable)
- Attach a current list of members with addresses (if applicable)

QUOTED FEES

	11
- FACILITY FEES	\$ 7,680
- EQUIPMENT FEES	s 0
- TECH SERVICE FEES	\$ 0
- THEATER FEES	\$ 0
- CUSTODIAL FEES	s 0
TOTAL RENTAL FEES	\$ 4,680

CUSTOMER PROPOSED FEES

- FACILITY FEES	\$	0
- EQUIPMENT FEES	\$_	0
- TECH SERVICE FEES	\$_	0
- THEATER FEES	\$	0
- CUSTODIAL FEES	\$_	0
TOTAL RENTAL FEES	\$_	zero

Additional Conditions or Terms (*if applicable*): Field and Goal Use only. Group must be flexible and coordinate with SUN, youth baseball and the building Principals evening school events. School Principal and SUN program get first dibs.

	PSD ADMINI	STRATION	APPROVED	FEES
--	------------	----------	----------	------

- FACILITY FEES \$ 0
Approved Denied Denied: Date: 9.19.19 Building Principal/Designee Signature
Administration Recommendation & Comments:
Field not available until after
5pm /SUN
Superintendent Signiture Date 9 19 17
Superintendent Recommendation & Comments:
please approve

BOARD	AC	TION:	
Approved		Denied	

Parkrose MIDDLE SCHOOL - Facilities Use Application

R 00 il

"Parkrose Community Groups/Hom-Provist Ompassing thome"
Parkrose Middle School 11800 NI, Shavel Sires - Parllind, Oregon 972.20 - Fax (503)-408-2098

Organization: Part Process Socces State Phone: Phon	Today's Date.	8/9/2017		For Office Use Only Received by:	Date:
Enail: Date(s) Duy of week Facility Access Time Expected Adendance	Organization:	Parkros	e Soccer		
Address 5270 Ne material Chip Chip Portland State CH Zip 2730 Date(s) Day of week Facility Access Three East Time Expected Attendance 19418 M-F SOCCOTTAL HAVS: 10-30 Soccottal HAVS: 10-30 Il Commons** (this) SU200 S Minin Gym Chis) 5 26.00 x 5 Il Commons** (this) SU200 S Small Gym (Zhis) 5 26.00 x 5 Il Commons** (this) SU200 S Small Gym (Zhis) 5 26.00 x 5 Il Control of the State o	Contact:		200	Phone:	3.135)44
Date(s) Day of week	Louil:	and any Pro-	r i postani Robinsko pri i i		
Dave(s) Dave(s) Dave of week Sacility Access Time - Exit Time Expected Attendance	Address	242 TO NE 1000	ened (1)	ity Postland State	OH Zin =4330
Section Sect	Date(s)	Day of week	Facility		
Commons these \$2.000 x	3/5/18	M-F	SolverField	4hrs.	10-30
Classroom (Hery) \$26.00 x	718/18	90	prox. 90 day	ex2 units	
Sundays—all hours & after operating hours Sundays—all hours will the custodian is abready on dany. Cleaning set-up and break-down will then have one the responsibility of her even dim away from his her foliates. Large events will equate custodian away from his her foliates. Conditator will complete this section: Sundays—all hours & after operation is required to secure your foliation. Sundays—all hours & after operation is required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your foliation. Sundays—all hours & after operation in required to secure your folia	Stage t* fee above Media Center (Ihi) Patking Lot (Ihis) Patking Lot (Ihis) Eacker Ruom (eac Items Courts (Ice *Parkrine School Dis Facilities are tharget England Items Courts (Ice *Items Courts (Ice Ice *Items Courts (Ice Ice Ice Ice Ice Ice Ice Ice Ice Ice	### ##################################	Service Staff may be so be of indicated in parenthesis [I lining [] Initial Service	Weaterwise Room (Thest \$2 1 1 1 1 1 1 1 1 1	(6.60 x (80 x 4, 680 x 6.60 x 76.60 x
- Facility Fees 5 4,680 - Equipment Fees 5 9 A MP invisorpantable deposit is required to secure your reservation Custodial Fees 5 0 FULL PAYMENT IS DUE 2 WEEKS PRIOR TO RENTA DATE Total Rental Fees 5 4,680	Sundays - all hours **Custodial fees man the remer - \$36 per hor luties - Large events w facilities Coordina	& after operating how one he charged it a co- ofer applies if the sp ills applies custodially for will complete it	urs \$36.00 p/b woodian is already on dan access out it wen't left the cess	our V. Chamber set-up and becok-eksan a	ill then his ome the responsibility of the the cust clim away poin his her
- Equipment Fees - Technology Service Fees - Custodial Fe			* \$		
######################################	 Equipment F Technology S Custodial Fee 	iervice Fees es	S 0 S 0	FULL PAYMENT IS	
Completed by ALS DATE 9.19.17	ompleted by	ALS		DATE 9.19	17

to over all contractual, forthere, deposit and payment requirements during the agreement period. How agree to be responsible for the conduct of the audience in and about the briding and for any damages beyond ordinary near and true, which occurs to this District property in regards to one one and occupancy thereof. One agree that illistrict property will be used in accordance with the cules and regulations of the Baneti of Educations (See Policy & G.A.A.).

Organization or Individual Segurature Coloff 199

Dan 8-9-17

Catering/Food Requirements

All Catering should be contracted thre Parkrose Nutrition Services (501-408-2122). Administrator approval expensed if you are not using Parkrose Natition Services, Additionally, a Parkrove Nutrition Services employee may be assured for any kitchen use at a rate of \$26,000 p. hr. All food must be consumed and served in the PSD Facilities designated areas.

oladis iduals or organizations that use school ficilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is gramed.

Facilities Combining Sognation Received Proof of Institute 8

Hold Harmless Agreement

Organization or Individual Name Here: Par Krost Soccer Clob agree to indemnify, hold hamless and defend the Obstrict, its board members, agents, employees and volunteers from and against any and all trabilities, damages, actions costs, losses, claims and expenses (including attorney fees), on account of personal injury, don't or damage to or loss of property or profits. arising out of or resulting in whole or in part from any act, omission, negligence, tault or violation of law or ordinance by 'Organization' or "Organization's" employees, agents, solunteers, subcommetors, speakers, exhibitors, event participants or invitees or any other person entering upon the premises with the implied or express permission of "Organization". Such indemnification by "Organization" shall apply unless such damage or minny results from the sole negligence or willful misconduct of the District.

8:9 1 17 Date

Insurance Requirements

Commercial General Liability in source endorsement prividing coverage against claims for hodily injury or death and property damage occurring in or input or resulting from the facilities licensed bescinder, such insurance to offer immediate protection to the limit of no less than \$2,000,000 and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification of the Parkrose School District #3 by Licensee as set forth below.

- Lucersee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School, school hoard members, agents, employees and solunteers as additional insured's as respects to the Organizations use of District facilities. Said insurance must be primary to and toos-contributory with any insurance carried by the District and include waiver of subrogation in favor of the District, its hoard members, agents, employees and volunteers.
- Licensee agrees to provide all required certificates of insurance to the Parkrose School District at least fifteen (15) calendar days prior to the time of occupancy,
- 3. The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
- Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or mui-renewal of any such policy.

Laws - Rules - Regulations

- All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkinse School District, together with all rules and regulations of the Bureau of Police of the City of Portland.
- The use of all tobacco, inhalants, alcoholic heverages and controlled substances are stricily prohibited in or on Parkrose School District property. Possession of firearms or dangerous weapons in or on the premises is suricity prohibited by ORS 166.370.
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose School District and shall be paid for by the Geensee.
- The Parkrose School District shall have the sole right to collect and have custody of articles left in the building
- Any decision affecting any matter not herein expressly provided fin shall rest solely within the discretion of the Parkrose School Distnet.
- A person operating a school-age recorded program may not operate the program without performing criminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care. (Oregon Law 329A:257)

Of all payment and proof of insurance must be received prior to use of any facility.

 Application must be complicted and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced tests due to Federal Law

6 All rentals are subject to availability, please check with the huilding administrator. Classrooms may not be rented during teacher contract hours. o Facilities may be tented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days. Administrators and secretaries get a summer break. Please he sine facility applications for use during the summer or fall are submitted prior to the

2 Any for profit video or audio recording on District property must be Superintendent approved, Superintendent Signature Date: winds iduals of Organizations who stay beyond the times indicated on this form will be subject to \$36 per how penalty should PSO wait have to stay late, hidividuals or Organizations are also subject to any charges incarred by the outside agency overseeing PSD's security, should they be

We agree and understand ALL or the above. We agree that sold school property will be used in accordance with the rules and regulations of the Round of him where,

Organization or Individual Leaffer Position of Responsibility Secretary

Organization or Individual Address Place No. Secretary

Hubbling Principal Signamure: Annette Sweeney - Als Oan 9.19.17

Page 2012