

TUPELO PUBLIC SCHOOL DISTRICT

	FLSA STATUS: Exempt
JOB TITLE:	Part-time Student Learning Coordinator
QUALIFICATIONS:	<ol style="list-style-type: none"> 1. Experience with implementing individual academic interventions. 2. Knowledge of instructional intervention strategies and implementation for special education students. 3. Personal skills necessary to communicate and coordinate interventions with parents, intervention team, and classroom teacher 4. Mississippi Educator License: endorsement in English 7-12 and/or SPED. 5. Such alternatives to the above qualifications as the Board of Trustees or superintendent may find appropriate and acceptable.
REPORTS TO:	Principal
JOB GOAL:	<p>To implement academic interventions for students who have barriers preventing or impeding their personal academic growth.</p> <p>To work with school personnel to ensure students are successful in the general education classroom.</p>

PERFORMANCE RESPONSIBILITIES:

1. Works with school personnel to provide appropriate interventions for special education students in the content area of ELA.
2. Implements all phases of individual or group interventions as assigned by the general education teacher.
3. Communicates progress of students to students' classroom teachers and to school administration.
4. Attends TSI (Targeted Support and Improvement) meetings as needed.
5. Believes strongly that all students can learn and that all teachers are responsible for structuring an educational environment in which all students can be successful.
6. Identifies the academic needs of students and provides appropriate research-based interventions based on individual needs of students.
7. Provides small group interventions assigned during the working day.
8. Collects and organizes data in order to evaluate academic growth of students.
9. Maintains professional competence through in-service education provided by the district and through attending professional learning communities and self-selected growth activities.
10. Works with individual students or small groups of students to provide academic interventions.
11. Communicates with parents through conferences and by other means to discuss each pupil's progress.
12. Establishes and maintains standards of student behavior needed to achieve a learning atmosphere while providing academic interventions.
13. Supervises pupils at all times while providing learning opportunities.
14. Performs other tasks assigned by supervisor.

TERMS OF EMPLOYMENT: Salary and work year to be established by the Board of Trustees and compensated off the teacher's salary guide under a letter of employment. This position works 19 hours or less each week.

EVALUATION: Performance of this job will be evaluated in accordance with the Board's policy on Evaluation of Professional Personnel.

Approved By:		Date:	
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