

PURCHASE RECOMMENDATION FORM

Requesting Board Approval of Purchases over \$50,000

Description:	Portable Building Rental
Requesting Campus/Department:	Facilities
Description of items/services:	Rental of portables buildings to accommodate 4 classrooms for the 2023-2024 school year
Purpose:	Classroom Instruction Space
Interlocal agreement(s) anticipated to use:	BuyBoard Contracts #637-21
Justification for sole source (if applicable):	
Vendor(s):	Mobile Modular
Maximum cost:	\$175,000.00
Process used to ensure best value:	BuyBoard Contracts were utilized to get the best price
Deadline for purchase:	ASAP
Funding source(s):	2023-2024 General Fund
Other information:	Due to increased enrollment, additional classrooms are needed

Kenneth Wolf

Director of Facilities and Construction