



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: February 20, 2019

Purpose: Presentation/Report Recognition Discussion/ Possible Action

Closed/Executive Session Work Session Discussion Only Consent

From: Lorraine De Leon, Executive Director of School & Community Partnerships

Item Title: Service Delivery Agreement between Region 13 and South San Antonio ISD for 2018-2020

Description:

South San Antonio ISD was awarded an additional \$750,000 to extend the Community Partnership Initiative for the 2018-2020. Grant goals include the following: increase kindergarten readiness, increase the percent of 3rd and 5th graders who are proficient/meets on STAAR reading & math and expand wraparound services.

Region 13 will partner with the District to provide technical support for the grant.
Texas Education Agency secured procurement RFQ No: 701-18-044

Recommendation:

Approve the Service Delivery Agreement between Region 13 and South San Antonio ISD to provide technical support.

District Goal/Strategy:

Strategy 4 We will build partnerships with businesses and the community to promote parental involvement, support opportunities for student success, and increase student attendance and enrollment.

Funding Budget Code and Amount:

CFO Approval

Community Partnership Grant –Budget 429 not to exceed \$80,000

APPROVED BY:

SIGNATURE

DATE

Chief Officer:

[Handwritten Signature]

2-7-19

Superintendent:

Dr. [Handwritten Signature]

2/10/19



Community Partnership Grant – Implementation Phase

In order to build upon our collaborative and productive working relationship, ESC Region 13 respectfully submits this scope of work for the Implementation Phase of the Community Partnership Grant:

Task 6 – Collective Action Support

- Create a stakeholder steering committee of select partners and district personnel to review the work done by the planning committee.
- Support South San in building a network of community, business, government, and education partners to support the goals of the action plan created in the planning phase.
- Provide a structure for tracking district needs and Memos of Understanding to ensure an active, on-going matching of needs with resources.
- Provide a process by which the district can share goal progress with their steering committee, district leadership, and the Texas Education Agency.

Timeline: March 1, 2019 thru May 31, 2020

Cost: \$10,000

Task 8 – Sustainability Planning

- Building on the Logic Model framework, Theory of Action, and Collective Action Network plan developed in the previous phase, create measures for the long-term goals in the five areas of the action plan.
- Create intermediate and short-term goals, as well as progress measures for the Collective Action Network plan.
- Ensure the alignment of the action steps of the plan to the outcomes as expressed in the long-term, intermediate, and short-term goals.
- Create an electronic monitoring tool for goals and action steps.
- Train key staff on how to input and interpret data, as well as adjust the electronic version of the plan as outlined in the electronic monitoring tool to ensure the sustainability of the Collective Action Network plan.

Timeline: March 1, 2019 thru May 31, 2020

Cost: \$20,000 (includes training and access to the electronic monitoring tool)



Community Partnership Grant – Implementation Phase

In order to honor the collective work of the South San community during the planning phase of the Community Partnership Grant and to efficiently transition to the implementation phase of this grant, ESC Region 13 respectfully submits a proposal for comprehensive project management:

- Review proposed work of all vendors for the implementation phase of the grant. Suggest ways to streamline potential work to honor work already completed in the planning phase, strategic design, and other district initiatives.
- Coordinate the timeline for task completion in order to meet Texas Education Agency requirements and expectations, while allowing for South San priorities of testing and other activities. Propose a year-at-a-glance calendar to coordinate vendor activities with district needs.
- Maintain folders and communication for the Texas Education Agency in order to successfully meet the requirements of the first stage of the implementation phase and enable South San to apply for the next stage funds.
- Function as a liaison between vendors, South San ISD, and the Texas Education Agency.
- Communicate openly and honestly with the best interest of South San in the forefront.

Timeline: March 1, 2019 through May 31, 2019

Days worked will be approximate and may fluctuate based upon district need. All months will have a minimum of four days dedicated to South San. Several months (March – May 2019; August – October 2019; May 2020) will have six days dedicated to South San ISD. Additional days may be contracted at the discretion of South San ISD.

Project Management Approximate Days

Month	Days	Month	Days
March 19	6	November 19	4
April 19	6	December 19	4
May 19	6	January 20	4
June 19	4	February 20	4
July 19	4	March 20	4
August 19	6	April 20	4
September 19	6	May 20	6
October 19	6		
Total days 74 x \$800 per day = \$59,200 plus travel			
SSAISD Discount: \$50,000 Flat Rate			