

DATE: October 15, 2025

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Snow Removal - Detroit Lakes High School, Detroit Lakes Middle School, and Roosevelt Elementary**

Administration is recommending snow and ice removal services be contracted with Feldt Plumbing and Excavating for Roosevelt Elementary, Detroit Lakes High School, and Detroit Lakes Middle School for the 2025-26 school year. The annual cost would be a minimum contract of \$35,000 would include material, equipment and labor necessary to automatically, or upon demand, remove snow from the locations.

District Administration recommends approval.



Detroit Lakes Public Schools

Independent School District No. 22

702 Lake Avenue, Detroit Lakes, MN 56501

Phone: 218.847.9271 Fax: 218.847.9273

QUOTATION REQUEST FOR SNOW/ICE REMOVAL WORK

For services provided for the winter of **2025-26**

Vendor agrees to furnish sufficient manpower and the following list of snow removal equipment for snow/ice removal during the winter of 2025-26 at the following District locations: High School, Middle School & Roosevelt Elementary School

<u>Snow Removal Equipment</u>		
Vehicle (Make/Year)	Description (Size/Capacity)	Cost Per Hour
1. Front End Loader	17-19' Pusher	\$250
2. Front End Loader	14-16' Pusher	\$250
3. Skidsteer	8-10' Pusher	\$185
4. Mini Loader	8-10' Pusher	\$200
5. Front End Loader	Snow Blower	\$360
6. Dump Truck		\$160
7. Front End Loader	Snow Bucket	\$235
8. Skidsteer	6' Blower	\$235
9.		
10. There is a \$35,000 guarantee. If we don't hit \$35,000		
11. charging the hourly rates as listed, you will be charged		
12. the difference.		

Vendor understands that it is their responsibility to clear all parking lots, driveways and designated sidewalks on a priority established by the Supervisor of Operations before 7:00 A.M. each normal school or business day and before 8:00 A.M. each weekend or holiday break. It is understood that the District may limit the extent of snow removal as necessary on weekends or holiday breaks.

Vendor agrees to remove snow each day an accumulation of 2" of snow occurs, or upon demand. Daily snow removal will be followed by as needed sanding/ ice melt application of the parking lots. Any additional sanding/ice melt application, plowing or sweeping (for parking lots or sidewalks) will be done on a call request basis.

Hauling or relocating of snow by means of truck or loader at the schools will be done on a request basis by the Supervisor of Operations only.

The following phone number 218.849.1859 may be used at all hours by the Supervisor of Operations or those authorized by him to request services or to give special instructions.

Vendor understands that they are responsible for damages to school property occurring during snow removal. Vendor agrees to carry sufficient liability insurance to indemnify Detroit Lakes Public Schools and that all workers will be covered by the vendor's workers compensation plan and will attach proof of liability and worker's compensation policy to the submitted quote.

Vendor agrees to treat Detroit Lakes Public Schools as a priority in relationship to other snow removal customers, and the schools will be plowed first. In the event that the vendor is unable to remove snow within the time constraints as stated, vendor will reimburse the District for any remedial costs.

Vendor will submit bills individually for each building location on or before the 25th of each month for actual work performed. Payment will be made on or about the 15th of the following month. Submit all invoices to the Supervisor of Operations at the above address.

Official name of Vendors Business: Feldt Plumbing & Excavating

Authorized Vendor Signature: Karen Feldt