

## Bills, Deposits, & Transfers Presented for Approval at the May 18, 2020 Board Meeting

*Represents Transactions from April 18, 2020 to May 8, 2020 and May 18, 2020 Board Bills*

	April Additional Transactions	May Transactions To Date	Total Presented For Approval
<b>Bills &amp; Payroll</b>			
Finance Checks #78978-79035			
<i>General Fund</i>	\$ 63,266.97	\$ 59,062.90	\$ 122,329.87
<i>Food Service Fund</i>	5,492.15	5,314.92	10,807.07
<i>Community Education Fund</i>	115.00	115.00	230.00
<i>Building Construction Fund</i>	109,491.54	1,615.00	111,106.54
<i>Debt Service Fund</i>	-	-	-
<i>Trust Fund</i>	-	-	-
<i>Student Activity Fund</i>	696.90	-	696.90
Less: Voided Checks (previously approved)	(274.68)	-	(274.68)
	178,787.88	66,107.82	244,895.70
Wire Payments			
<i>Payroll Taxes, TRA, PERA, Miscellaneous</i>	75,071.04	20,274.93	95,345.97
<i>Blue Cross Blue Shield Premiums</i>	108,578.50	-	108,578.50
	183,649.54	20,274.93	203,924.47
Payroll Checks & Direct Deposits			
<i>General Fund</i>	140,337.51	-	140,337.51
<i>Food Service Fund</i>	7,166.63	-	7,166.63
<i>Community Education Fund</i>	6,399.50	-	6,399.50
<i>Building Construction Fund</i>	-	-	-
	153,903.64	-	153,903.64
	\$ 516,341.06	\$ 86,382.75	\$ 602,723.81
<b>Deposits</b>			
Receipts #31848-31902			
<i>General Fund</i>	\$ 659,808.06	\$ 9,120.34	\$ 668,928.40
<i>Food Service Fund</i>	306.00	23,193.12	23,499.12
<i>Community Education Fund</i>	829.93	567.50	1,397.43
<i>Building Construction Fund</i>	8,745.75	-	8,745.75
<i>Debt Service Fund</i>	-	-	-
<i>Trust Fund</i>	-	34.15	34.15
<i>Student Activity Fund</i>	20.34	307.45	327.79
Less: Returned Items (previously approved)	-	-	-
	\$ 669,710.08	\$ 33,222.56	\$ 702,932.64
<b>Transfers</b>			
Electronic Transfers			
<i>Transfers to Checking</i>	\$ 350,000.00	\$ -	\$ 350,000.00
<i>Exchanges in Liquidity Class</i>	-	-	-
<i>Transfers to Checking - Building</i>	-	150,000.00	150,000.00
<i>Exchanges in Liquidity Class - Building</i>	-	-	-
<i>Exchanges in Investment Class - Building</i>	-	-	-
	\$ 350,000.00	\$ 150,000.00	\$ 500,000.00

Summary of Non-Related-Party Transactions:

Bills & Payroll	\$ 602,723.81
Deposits	\$ 702,932.64
Transfers	\$ 500,000.00

WATERVILLE-ELYSIAN-MORRISTOWN  
TREASURER'S REPORT TO SCHOOL BOARD

**April 2020 District Bank Reconciliation**

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND	2,442,602.37	1,366,335.80	(1,130,313.85)	2,678,624.32
FOOD SERVICE FUND	(4,898.72)	24,076.24	(36,164.20)	(16,986.68)
COMMUNITY ED	214,432.46	3,504.30	(21,550.46)	196,386.30
BUILDING	18,240,994.59	8,745.75	(160,332.48)	18,089,407.86
DEBT REDEMPTION	112,401.88	0.00	0.00	112,401.88
TRUST	17,766.48	0.00	(500.00)	17,266.48
<b>TOTALS</b>	<b>21,023,299.06</b>	<b>1,402,662.09</b>	<b>(1,348,860.99)</b>	<b>21,077,100.16</b>

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS NOT SHOWN ON BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Frandsen Bank & Trust	310,139.10	(274,662.94)	-	(66,335.40)	(30,859.24)
MSDLAF	2,698,707.39				2,698,707.39
Frandsen Bank & Trust Building	47,468.58	(109,491.54)			(62,022.96)
MSDLAF Building Account	18,308,623.17				18,308,623.17
Lake Country Community Bank	158,524.91				158,524.91
Lake Country Community Bank CD	3,405.25				3,405.25
Elysian State Bank	721.64				721.64
<b>TREASURER'S BALANCE</b>					<b>21,077,100.16</b>

Chair's Signature \_\_\_\_\_

M. Jewison  
5/13/20

WATERVILLE-ELYSIAN-MORRISTOWN  
TREASURER'S REPORT TO SCHOOL BOARD

**High School Student Activities  
April 2020 Bank Reconciliation**

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND	52,230.25	1,160.23	(2,569.88)	50,820.60
<b>TOTALS</b>	52,230.25	1,160.23	(2,569.88)	<b>50,820.60</b>

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK**

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS NOT SHOWN ON BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
RANDSEN BANK & TRUST	31,792.68	(3,989.87)	-	391.26	28,194.07
MSDLAFP	22,626.53				22,626.53
<b>TREASURER'S BALANCE</b>					<b>50,820.60</b>

M. Jewison  
5/13/20

WATERVILLE-ELYSIAN-MORRISTOWN  
TREASURER'S REPORT TO SCHOOL BOARD

**Junior High Student Activities  
April 2020 Bank Reconciliation**

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
STUDENT ACTIVITY	12,400.22	2.52	0.00	12,402.74
<b>TOTALS</b>	12,400.22	2.52	0.00	<b>12,402.74</b>

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS NOT SHOWN ON BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
LCC Savings	11,002.78	-	-	-	11,002.78
LCC Checking	1,399.96				1,399.96
<b>TREASURER'S BALANCE</b>					<b>12,402.74</b>

M. Jewison  
5/13/20

## Waterville-Elysian-Morristown Check Register

Number	Date	Payee	Amount	Description
78978	4/23/2020	SPORTS TECHNOLOGY, INC.	37,937.00	FACILITY EQUIPMENT
78979	4/23/2020	FIRST NATIONAL BANK OMAHA	782.14	ELEMENTARY INSTRUCTIONAL SUPPLIES
78980	4/23/2020	WALMART COMMUNITY BRC	246.13	NURSE SUPPLIES
78981	4/28/2020	DEAN DAIRY HOLDINGS, LLC	730.31	FOOD SERVICE MILK
78982	4/28/2020	EARTHGRAINS BAKING COMPANIES, INC.	1,135.67	FOOD SERVICE FOOD
78983	4/28/2020	INDIANHEAD FOODSERVICE DISTRIB	3,527.07	FOOD SERVICE SUPPLIES
78984	4/28/2020	REGION V COMPUTER SERVICES	3,726.25	BUSINESS OFFICE SERVICES
78985	4/28/2020	SOUTHWEST STATE UNIVERSITY	16,500.00	PSEO TUITION
78986	4/30/2020	BEST BUY BUSINESS ADVANTAGE	999.00	SPECIAL EDUCATION EQUIPMENT
78987	4/30/2020	CULHANE, NANCY	94.10	FOOD SERVICE SUPPLIES
78988	4/30/2020	FAME AWARDS	70.00	ATHLETIC SUPPLIES
78989	4/30/2020	FESSEL, BECKY	5.00	FOOD SERVICE SUPPLIES
78990	4/30/2020	HARRY'S TRUE VALUE HARDWARE	495.73	CUSTODIAL SUPPLIES
78991	4/30/2020	WILLIAMS, TASHA	115.00	REFUND COMMUNITY EDUCATION
78992	5/4/2020	HEALTH PARTNERS	5,652.48	PAYROLL LIABILITIES
78993	5/4/2020	MADISON NATIONAL LIFE	3,665.01	PAYROLL LIABILITIES
78994	5/4/2020	DELTA DENTAL OF MINNESOTA	1,407.08	PAYROLL LIABILITIES
78995	5/4/2020	MEDICAREBLUE RX	2,345.00	PAYROLL LIABILITIES
78996	5/4/2020	BCBS OF MINNESOTA - SENIOR GOLD	3,423.00	PAYROLL LIABILITIES
78997	5/4/2020	AFLAC	30.92	PAYROLL LIABILITIES
78998	5/4/2020	WEM EDUC. SUPPORT PROFESSIONAL	664.48	PAYROLL LIABILITIES
78999	5/4/2020	INTERNATIONAL UNION OF	251.09	PAYROLL LIABILITIES
79000	5/4/2020	HORACE MANN INSURANCE COMPANY	1,595.15	PAYROLL LIABILITIES
79001	5/5/2020	BEVCOMM BUSINESS SOLUTIONS	266.75	TECHNOLOGY SERVICES
79002	5/5/2020	CENTERPOINT ENERGY	7,301.07	NATURAL GAS
79003	5/5/2020	CITY OF WATERVILLE	1,394.46	WATER & SEWER
79004	5/5/2020	CYR, AMY	121.15	REFUND FOOD SERVICE
79005	5/5/2020	DEAN DAIRY HOLDINGS, LLC	1,135.15	FOOD SERVICE MILK
79006	5/5/2020	HY-VEE, INC.	25.87	FOOD SERVICE SUPPLIES
79007	5/5/2020	INDIANHEAD FOODSERVICE DISTRIB	2,328.09	FOOD SERVICE FOOD
79008	5/5/2020	JAGUAR COMMUNICATIONS	1,158.18	TELEPHONE SERVICES
79009	5/5/2020	KRIENKE, SUSAN	47.40	ELEMENTARY GENERAL SUPPLIES
79010	5/5/2020	MARCO, INC. - OWATONNA	912.51	TECHNOLOGY EQUIPMENT
79011	5/5/2020	SOUTH CENTRAL SERVICE COOPERATIVE	10,269.00	PSEO TUITION
79012	5/5/2020	STB OF BLOOMINGTON INC.	220.00	ATHLETIC RESALE SUPPLIES
79013	5/5/2020	XCEL ENERGY	8,840.46	ELECTRICITY SERVICES
79014	5/7/2020	INDIANHEAD FOODSERVICE DISTRIB	1,704.66	FOOD SERVICE FOOD
79015	5/7/2020	INTERSTATE POWER SYSTEMS	584.62	BUILDING REPAIRS & MAINTENANCE
79016	5/7/2020	MELCHERT, CHRIS	115.00	REFUND COMMUNITY EDUCATION
79017	5/7/2020	MIDWEST BUS PARTS, INC.	155.43	TRANSPORTATION REPAIR SUPPLIES
79018	5/7/2020	PLUNKETT'S	33.74	BUILDING REPAIRS & MAINTENANCE

Waterville-Elysian-Morristown Check Register

Number	Date	Payee	Amount	Description
79019	5/7/2020	QUADIENT FINANCE USA, INC.	380.78	POSTAGE METER LEASE AGREEMENT
79020	5/7/2020	SOUTH CENTRAL SERVICE COOPERATIVE	2,456.38	INTERNET SERVICES
79021	5/7/2020	ULINE SHIPPING SUPPLY SPEC.	225.39	CUSTODIAL SUPPLIES
79022	5/18/2020	ALVAREZ, OSCAR	30.00	INTERPRETOR SERVICES
79023	5/18/2020	H2I GROUP INC.	1,774.00	TECHNOLOGY EQUIPMENT
79024	5/18/2020	HARRY'S TRUE VALUE HARDWARE	628.92	CUSTODIAL SUPPLIES
79025	5/18/2020	LANG, DEB	398.97	TRANSPORTATION CONTRACT
79026	5/18/2020	PIONEER MFG. CO. / PIONEER ATHLETICS	258.35	CUSTODIAL SUPPLIES
79027	5/18/2020	QUADIENT FINANCE USA, INC.	500.00	POSTAGE
79028	5/18/2020	RIVER BEND BUSINESS PRODUCTS	525.00	COPIER REPAIRS & MAINTENANCE
79029	5/18/2020	RIVER BEND LEASING	555.90	COPIER LEASE AGREEMENT
79030	5/18/2020	SCHOOL SPECIALTY EDUCATION ESS	72.76	DISTRICT OFFICE SUPPLIES
79031	5/18/2020	SUEL PRINTING COMPANY	1,672.00	NEWSPAPER PUBLISHING
79032	5/18/2020	TWIN LAKES AUTO SUPPLY	192.30	TRANSPORTATION REPAIR SUPPLIES
79033	5/18/2020	ULINE SHIPPING SUPPLY SPEC.	440.72	CUSTODIAL SUPPLIES
79034	5/18/2020	WEST CENTRAL SANITATION	1,151.74	BUILDING REPAIRS & MAINTENANCE
79035	5/18/2020	WILSON, JENNIFER	92.58	DISTRICT TRAVEL
1028	4/23/2020	NATIONAL CONSTRUCTION RENTALS	2,506.16	CONSTRUCTION SERVICES
1029	4/30/2020	H2I GROUP INC.	274.00	CONSTRUCTION SERVICES
1030	4/30/2020	LAKETOWN ELECTRIC CORPORTATION	67,830.00	CONSTRUCTION SERVICES
1031	4/30/2020	RA MORTON	38,881.38	CONSTRUCTION SERVICES
1032	5/5/2020	SATELLITE SHELTERS, INC.	1,615.00	CONSTRUCTION SERVICES
11518	4/30/2020	MF ATHLETIC	363.90	TRACK & FIELD - EQUIPMENT
11519	4/30/2020	SWENSON PHOTOGRAPHY	333.00	GIRLS' BASKETBALL - BANNERS
			245,170.38	

Waterville-Elysian-Morristown Deposit Detail

Deposit Number	Date	Receipt Number	Detail Amount	Description
FRANSEN BANK & TRUST				
17251	4/24/2020	31850	1,678.93	REFUND
		31851	65.00	REFUND
		31852	198.00	REFUND
		31853	1,665.00	STUDENT FEES
		31854	37,937.00	FACILITY DONATION
17253	4/30/2020	31856	15.56	GENERAL COMMUNITY EDUCATION
		31857	188.25	SCHOOL AGE CARE
		31858	478.75	SCHOOL READINESS
		31859	(28.35)	FEES
17254	4/30/2020	31860	306.00	FOOD SERVICE
17255	4/30/2020	31861	1.54	CHECKING INTEREST
17267	5/8/2020	31874	180.00	HIGH SCHOOL DONATION
		31875	180.00	HIGH SCHOOL DONATION
		31876	180.00	HIGH SCHOOL DONATION
		31877	235.19	REFUND - CONCESSION STAND
		31878	500.00	CASHBOX DEPOSIT
		31879	27.00	BOX TOPS FOR PIE
		31880	472.67	RETIREE INSURANCE
		31881	231.00	RETIREE INSURANCE
		31882	113.49	RETIREE INSURANCE
		31883	228.14	COBRA INSURANCE
		31884	525.83	RETIREE INSURANCE
		31885	932.33	RETIREE INSURANCE
		31886	429.83	RETIREE INSURANCE
		31887	412.00	RETIREE INSURANCE
		31888	412.00	RETIREE INSURANCE
		31889	1,410.51	RETIREE INSURANCE
		31890	58.17	RETIREE INSURANCE
		31891	112.24	RETIREE INSURANCE
		31892	188.55	RETIREE INSURANCE
		31893	937.49	RETIREE INSURANCE
		31894	113.49	RETIREE INSURANCE
		31895	470.17	RETIREE INSURANCE
		31896	382.40	RETIREE INSURANCE
		31897	412.00	RETIREE INSURANCE
		31898	100.00	FOOD SERVICE

Waterville-Elysian-Morristown Deposit Detail

Deposit Number	Date	Receipt Number	Detail Amount	Description
FRANSDEN BANK & TRUST				
17267	(continued)	31899	576.25	FOOD SERVICE REBATES
		31900	567.50	SCHOOL READINESS
		31901	34.15	CD INTEREST
ELYSIAN BANK				
17256	4/30/2020	31862	0.03	SAVINGS INTEREST
LAKE COUNTRY COMMUNITY BANK				
17257	4/30/2020	31863	39.08	SAVINGS INTEREST
MINNESOTA SCHOOL DISTRICT LIQUID ASSET FUND				
17250	4/23/2020	31849	7,232.34	STATE AID
17252	4/30/2020	31855	609,381.50	STATE AID PAYMENT
17258	4/30/2020	31864	1,785.36	INVESTMENT INTEREST
17266	5/7/2020	31873	22,492.71	FOOD SERVICE AID PAYMENT
FRANSDEN BANK & TRUST - BUILDING				
17259	4/30/2020	31865	1.26	CHECKING INTEREST
MINNESOTA SCHOOL DISTRICT LIQUID ASSET FUND - BUILDING				
17260	4/30/2020	31866	8,744.49	INVESTMENT INTEREST
HIGH SCHOOL CHECKING - FRANSDEN BANK & TRUST				
17262	4/30/2020	31867	0.26	CHECKING INTEREST
17269	5/8/2020	31902	307.45	STUDENT COUNCIL - POP MACHINE
HIGH SCHOOL SAVINGS - MINNESOTA SCHOOL DISTRICT LIQUID ASSET FUND				
17265	4/30/2020	31872	17.56	APRIL SAF INTEREST
JUNIOR HIGH CHECKING - LAKE COUNTRY COMMUNITY BANK				
17263	4/30/2020	31869	0.17	APRIL SAF INTEREST
JUNIOR HIGH SAVINGS - LAKE COUNTRY COMMUNITY BANK				
17264	4/30/2020	31870	2.35	APRIL SAF INTEREST
			702,932.64	



Waterville-Elysian-Morristown Transfer List

Date	Transfer From	Transfer To	Amount	Description
4/28/2020	MSDLAF LIQUID FUND	FRANSEN BAND & TRUST	350,000.00	TRANSFER FOR PAYROLL & BILLS
5/1/2020	MSDLAF LIQUID FUND - BUILDIN	FRANSEN BAND & TRUST - BUILDING	150,000.00	TRANSFER FOR BILLS
			500,000.00	

Waterville-Elysian-Morristown Expenditure Comparison Report

**Expenditures For The Month Ended April 30, 2020**

General Fund	2019-2020			Year-to-Date Compared to Total Budget			
	Current Month	Year-to-Date	Budget	2019-2020	2018-2019	2017-2018	2016-2017
Salaries and Wages	433,517.73	3,797,002.15	5,447,532.00	70%	70%	70%	71%
Employee Benefits	184,639.42	1,620,823.44	2,335,597.00	69%	69%	67%	72%
Purchased Services	124,629.82	1,086,332.86	1,362,287.00	80%	71%	70%	55%
Supplies & Materials	15,248.93	362,181.25	575,118.00	63%	66%	83%	84%
Capital Expenditures	47,702.48	268,417.07	278,996.00	96%	101%	95%	70%
Other Expenditures	3,726.25	34,270.53	43,188.00	79%	99%	81%	71%
<i>Total General Fund</i>	809,464.63	7,169,027.30	10,042,718.00	71%	71%	71%	70%
<b>Food Service Fund</b>	41,547.90	398,148.19	475,213.00	84%	78%	80%	86%
<b>Community Education Fund</b>	20,024.21	182,949.01	288,262.00	63%	66%	67%	64%
<b>Construction Fund</b>	171,435.13	1,341,886.40	9,793,600.00	14%	0%	0%	0%
<b>Debt Service Fund</b>	-	1,347,540.69	1,350,000.00	100%	0%	0%	0%
<b>Trust Fund</b>	500.00	6,500.00	8,750.00	74%	80%	60%	99%
<b>Student Activity Fund</b>	1,410.90	149,944.94	99,467.00	151%	0%	0%	0%
<i>Total All Funds</i>	1,044,382.77	10,595,996.53	22,058,010.00	48%	70%	72%	71%

**General Fund Year-to-Date Comparison to Prior Years**

