



Item 9-A

MEMORANDUM
Office of the Chief Information Officer

To: Dr. Ponce and the Board of Trustees

From: Caleb Hogue

Date: January 27, 2025

Re: Consideration for the ratification of a purchase issued to the Apple Store for Education
Institution for Computers through the DIR cooperative.

Staff Recommendation: Approval

The Board is asked to ratify a purchase issued to the Apple Store for Education Institution for
Computers through the DIR cooperative.



Purchase Ratification

Description: Consideration for the ratification of a purchase issued to the Apple Store for Education Institution for Computers through the DIR cooperative.

Recommendation: The Board is asked to ratify a purchase issued to the Apple Store for Education Institution for Computers through the DIR Cooperative.

As part of the new building projects, the Information Technology Services Department is tasked with installing all classroom and office technologies.

This purchase includes computers for these projects:

- 21x Apple iMac All-in-One computers for the Graphics Design Lab
- 31x Apple MacBook Pro Laptops for a new Mobile Cart to be shared by the Workforce and Visual Arts Divisions
- 11x Apple MacBook Pro Laptops for Faculty and Staff Members

Apple iMac desktop and MacBook Laptop computers were chosen because they are widely used in graphics design and music and are compatible with the software used in the programs. These include 3-year manufacturer warranties.

The faculty and staff laptops are replacing computers purchased in 2020 that are out of warranty as part of a 5-year replacement cycle.

The funds for this purchase were split between Fund 62 for computers that will be assigned to the Workforce/Visual Arts building and the IT:Computer Hardware budget for computers that will not be assigned to the building projects.

The Board of Trustees is asked to ratify purchases to the Apple Store for Education Institution in the amount of \$165,064.00. The contract is offered through The Texas Department of Information Resources (DIR) cooperative, contract DIR-TSO-3789. This cooperative meets the College's requirements for competitive solicitations found in Texas Education Code 44. The Board of Trustees is also asked to give authority to the Director of Purchasing to approve the contract and to approve any change orders up to the amount allowed by the Texas Education Code 44.0411.

Funds Available:

☒ Budgeted (\$23,604)

☐ Fund Balance

☒ Other: Fund 62 (Bond Projects, \$141,460)



Approved:

Christina Ponce
President

Date