



To: Coppell ISD Board of Trustees  
From: Justin Hill, Director of Purchasing  
Date: August 26, 2019  
cc: Mr. Sid Grant, Mrs. Diana Sircar and Mr. Brad Hunt

**Re: Informational Report on Purchasing Cooperative Fees Paid by Coppell ISD**

**Background Information:**

House Bill 273, enacted on June 15, 2007 in Legislative Session 80(R), requires that school districts disclose the amounts spent on purchasing cooperative fees on an annual basis. Specifically, it states:

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS. (a) A school district that enters into a purchasing contract valued at \$50,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the Board of Trustees of the School District. The written report must appear as an agenda item. (c) The commissioner may audit the written report described by Subsection (b).

The following purchasing cooperatives adhere to all bidding laws in awarding contracts to their vendors. By law, school districts are allowed to utilize these awarded bids established through the cooperative purchasing agreements. These purchasing cooperatives allow flexibility to find needed products and supplies in an expeditious manner as well as keeping the district legally compliant.

**The fees to be paid by Coppell ISD to the following purchasing cooperatives for the 2017-18 fiscal school year are as follows:**

TASB BuyBoard – No membership fees

U.S. Communities – No membership fees

DIR Department of Information Resources – No membership fees

National IPA/The Cooperative Purchasing Network (TCPN) – No membership fees

The Inter-local Purchasing System (TIPS/TAPS) – No membership fees

HGAC Buy – No Membership fees

Region 10 – No membership fees

Purchasing Solutions Alliance (PSA) Brazos Valley Council of Governments – No membership fees

Harris County Department of Education, Choice Partners (HCDE) – No membership fees

Educational Purchasing Cooperative of North Texas (EPCNT) – \$100 annual fee to cover administrative costs

Region 18 Purchasing Cooperative – \$850 annual fee to cover administrative costs

Texas Comptroller of Public Accounts, TXMAS (State of Texas) – \$100 annual fee to cover administrative costs

PACE Purchasing Association of Cooperative Entities – No membership fees

NJPA National Joint Powers Alliance – No membership fees

1GPA – No membership fees

Purchasing Cooperative of America (PCA) Region 3 Service Center – No membership fees

NCPA National Cooperative Purchasing Alliance Region 14 – No membership fees

Prospering Pals Commodity Processing Cooperative – No membership fees

Allied States Cooperative – No membership fees

Central Texas Purchasing Alliance - \$150 annual fee to cover administrative costs.

Total annual fees paid: \$1,150

**Fiscal Implications:**

All membership fees are paid out of the Business Office's General Operating Fund budget. By providing and sharing this information with the Coppell ISD Board of Trustees, Coppell ISD is in compliance with House Bill 273.