



# Craig City School District

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Jackie Hanson, Superintendent  
David Harris, Elem./MS Principal  
Josh Andrews, HS Principal  
Heather Mendonsa, PACE Principal

## PUBLIC NOTICE CCSD SCHOOL BOARD MEETING

Tuesday, May 27, 2025

CHS Library @ 7:00PM

<https://craigschools.zoom.us/j/9078263274?pwd=LTMdID9oVbCpba36q82xgae4tbSCmn.1>

Zoom URL

1. Call to Order  
The meeting was called to order
2. Flag Salute  
A salute to the flag was given
3. Roll Call

|   |  |                                    |
|---|--|------------------------------------|
| Board Members<br>Hans Hjort<br>Julie McDonald<br>Trish Conatser<br>Julie McDonald | Employees<br>Jackie Hanson<br>Veronica Dandurand<br>Josh Andrews<br>Daniel Nelson<br>Christy House<br>Nicole Nelson<br>Shelby Beck | Others Present<br>Trampus Conatser |
|---|--|------------------------------------|
4. District Mission & Vision Statements (recited by Board President, Hans Hjort)  
The District Mission & Vision Statements was read aloud by Hans Hjort
5. Agenda Approval  
M/S McDonald/Conatser  
A motion was made to approve the agenda as presented  
Roll Call Vote  
Motion passed unanimously
6. Consent Agenda
  - a. Approval of Minutes (from April 30, 2025)
  - b. Approval of Financials (April 23, 2025 – May 22, 2025)
  - c. Approval of Correspondence
    - Meredith Jones, School Finance Specialist, Alaska Department of Education & Early Development (re: FY26 Federal Indirect Rate)
    - Commissioner Bishop, Alaska Department of Education & Early Development (re: Teacher Appreciation Week)
    - Jared De Lara, School Finance Specialist II, Alaska Department of Education & Early Development (re: FY25 Foundation One-Time Funding Memo)
    - Jared De Lara, School Finance Specialist II, Alaska Department of Education & Early Development (re: FY25 Quality Schools Grant Memo)
    - Jared De Lara, School Finance Specialist II, Alaska Department of Education & Early Development (re: FY25 PFD Raffle Fund Memo)
    - Hayley Sanon, Principal Deputy Assistant Secretary/Acting Assistant Secretary, US Department of Education, Office of Elementary & Secondary Education (re: Unsafe School Choice Option)
    - Commissioner Bishop, Alaska Department of Education & Early Development (re: ESEA Federal Program Appropriations)

Our students will be compassionate, resilient, self-sufficient, engaged members of their community.  
CCSD will establish a community of learning that empowers the whole child to embrace life-long learning and a growth mindset.

- Julie Kitka, Denali Commission, Federal Co-Chair (re: Termination of Grant Award 1628, titled *Craig High School Biomass Project*, awarded to Alaska Energy Authority)
- Faatimah Muhammad, Director Impact Aid Program (re: State Impact Aid Disparity Test Determination Letter)

M/S Conatser/Page

A motion was made to approve the Consent Agenda as presented

Roll Call Vote

Motion passed unanimously

## 7. Public Comments

## 8. Reports & Information

### a. Board Member Reports

Conatser - Attended a track meet in Ketchikan and it was great to see students representing CCSD. Thanked the staff that are retiring from or leaving the district.

McDonald – Noted that the kids are excited for Beach Week going on at the elementary school. McDonald conveyed her appreciation to all the staff for their hard work with the end of year projects going on.

### b. Principal Reports

- CEMS Principal Report (submitted by David Harris)
- CHS Principal Report (submitted by Josh Andrews) The high school hosted the 8<sup>th</sup> grade promotion and kindergarten graduation and was happy to do so. Andrews thanked the staff for their hard work and help with the end-of-year projects going on. Andrews mentioned that there will be edits made to the CHS student handbook.
- PACE Principal Report (submitted by Heather Mendonsa) Superintendent Hanson mentioned that the PACE Anchorage office has been on the search for a different office to lease and that there is a potential candidate. The attorney is currently looking at the lease. Conatser inquired who was taking care of the PACE Ketchikan liquidation. Heather, Cara and Jen have overseen the PACE Ketchikan liquidation with the office set to close on 06/30/25.

### c. Maintenance Director Report (submitted by Daniel Nelson) Nelson thanked the staff for their help in the relocation of classes and offices for the upcoming CEMS Rehab project. McDonald congratulated Nelson on passing the bus inspection. Nelson thanked Josh Andrews and Shelby Beck for mowing the grass at the high school in preparation for the annual PoW Marathon.

### d. Business Manager Report (submitted by Melinda Bass)

### e. Superintendent Report (submitted by Jackie Hanson) Hanson thanked Brent O'Connor and Daniel Nelson of the maintenance department, as well as all the staff, for their hard work in preparing CEMS for the upcoming rehab project. Hanson thanked Josh Andrews and Lauren Mackie for their help with the music program and keeping it available to the students this year. Conatser asked about the remaining vacant staff positions. Hanson replied that there are still vacancies in staffing with Hanson, Andrews and Vice-Principal Christy House continuing their search for applicants and creative solutions.

## 9. Old Business

### a. N/A

## 10. New Business

### a. Personnel Report

M/S McDonald/Conatser

A motion was made to approve the Personnel Report as presented.

Roll Call Vote

Motion passed unanimously

### b. CCSD School Board Student Scholarships

M/S McDonald/Conatser

A motion was made to approve awarding three (3) \$1,000 scholarships to the winning applicants of the 2025 Board Scholarships, to be announced at the graduation ceremony on May 27, 2025, and one (1) \$250 scholarship to Arthur Frank, Student Board Representative, in recognition of his service.

Motion passed unanimously

### c. City of Craig Proposition 2 Revenue (Quarter 1)

M/S McDonald/Conatser

A motion was made to approve designating the City of Craig's first quarter sales tax revenue of \$70,426.94 for deposit into CCSD's

Motion passed unanimously

- d. 2025-2026 Professional Services Agreement with Southeast Recreational Charters

M/S McDonald/Conatser

A motion was made to move approve the 2025-2026 contracted services agreement between Craig City School District and Southeast Recreational Charters in the amount of \$68,289. If an additional instructional period is assigned, the contract total shall increase by \$682.89, for a final amount not to exceed \$68,971.89.

Motion passed unanimously

- e. PACE Statewide Homeschool Handbook

M/S Conatser/McDonald

A motion was made to approve the 2025 – 2026 PACE Student Handbook as presented.

Motion passed unanimously

- f. Next Meeting Date

June 27, 2025

- g. Adjournment

M/S Conatser/Hjort

A motion was made to adjourn