

Special Education Department Board Report August 15, 2022

Staffing Vacancies

COSSA certified staff vacancies -

July	August
9	6

COSSA classified staff vacancies - On August 8th we received 4 resignations of classified staff on top of the one the previous week. The response for many resignations was better pay in a neighboring district.

July	August
15	20

COSSA certified contract vacancies - 0

COSSA Academy	TLC	Teacher
COSSA Academy	TLC	CBRS x2
Homedale Elementary	Resource	Para
Homedale Elementary	ERR	BI Para
Homedale Middle	Resource	Para
Homedale High	Resource	Para
Marsing Preschool	Preschool	Teacher
Marsing Preschool	Preschool	Para/BI x2
Marsing Middle	ERR	Teacher
Marsing Middle	ERR	Para
Marsing Middle	ERR	Para
Marsing Middle	TLC	CBRS
Marsing High School	Resource	Teacher
Marsing High School	Resource	Para
Parma Maxine Johnson	Resource	Para
Parma Middle School	Resource	Teacher?

Wilder Elementary	Resource	Para
Wilder Secondary	Resource	Teacher
Wilder Secondary	Resource	Para
Wilder Secondary	Resource	Para
Wilder Secondary	SDC	Para x3
Wilder Secondary	SDC	BI Para

Staff Placements/Returning Staff

* New Hire

Homedale Elementary	Resource	Nuno (Teacher)
Homedale Elementary	ERR	Cook (Teacher)
Homedale Elementary	ERR	Adcock
Homedale Elementary	SDC	Gerlock (Teacher
Homedale Elementary	SDC	Collins
Homedale Middle School	Resource	Steimer (Teacher)
Homedale Middle School	Resource	Bennion
Homedale High School	Resource	Costello (Teacher)
Homedale High School	Resource	Stomberry
Homedale High School	Resource	Elkington
Marsing Elementary	Resource	Campos (Teacher)
Marsing Elementary	Resource	Folger
Marsing Middle School	Resource	Frantz (Teacher)*
Marsing Middle School	Resource	Sawmiller
Marsing Middle School	ERR	Shannon
Marsing Middle School	TLC	Cafferty
Marsing Middle School	TLC	Lafranier
Wilder Elementary	TLC	Harrod (Teacher)
Wilder Elementary	TLC	New resignation
Wilder Elementary	TLC	Cafferty

Wilder Elementary	TLC	New resignation
Wilder Sec/MS	SDC	Hale (Teacher)
Wilder Sec/MS	SDC	Stewart
Wilder Elementary	RR	Wortman (Teacher/Hybrid)*
Wilder Elementary	RR	Rios*
Wilder IRFA	Online	Watts (Teacher)*
Notus Elementary/Secondary	Resource	Kirby (Teacher)
Notus Elementary/Secondary	Resource	Linkhart
Notus Elementary/Secondary	Resource	Sihs
Notus Elementary/Secondary	Resource	White
Parma MJ	ERR	Arteaga-Jumez (teacher)
Parma MJ	ERR	Martinez
Parma MJ	RR	Lantz
Parma MJ	RR	Pruit
Parma Middle	RR	Release of Contract?
Parma Middle	ERR	Hulbert (teacher)
Parma Middle	ERR	Ballou
Parma Middle	ERR	Montana
Parma High	RR	Hamilton (Teacher)
Parma High	RR	Mallory
Cossa Academy	TLC	Gray
Cossa Academy	TLC	Bishop
Cossa Academy	TLC	
Cossa Academy	ERR	Murri (Teacher)
Cossa Academy	ERR	Hawkins
Cossa PK Marsing	PK	New resignation
Cossa PK Notus	PK	Sacht (Teacher)
Cossa PK Notus	PK	New resignation

COSSA Special Education Training August 10-15

Classified and Certified Staff Participated in Training for 3.5 days at COSSA.

Topics covered

- Crisis Prevention Intervention Training
- Progress Monitoring
- Goal Writing
- Providing Written Notice
- ITracks
- Medicaid
- Caseload Spreadsheets
- Positive Behavioral Supports

Overall Feedback from Staff has been positive. In working with staff many of their concerns revolve around needing:

Staffing Shortages

Updated Curriculum

Having someone else taking notes at IEP meetings (Administrator)

MTSS/RTI process for students before referral to special education.

Additional Training will be required for many staff due to SDE File Review findings. Required trainings must be held in conjunction with SESTA, and all certified staff must complete the Essential Components of an IEP, as part of the district's action plan to correct noncompliance.

Essential Components of the Special Education Module Series

Description: In October 2020, the Essential Components of the Special Education Process training was offered as a hybrid learning series and included four online modules, two webinars, and a workbook. These 2020 training materials are available below for districts to use with new staff, as an alternative to the above face-to-face training requirement under the Results Driven Accountability process through the Idaho State Department of Education.

Modules:

- Module 1: IEP Team and Meeting
- Module 2: PLAAFP and Goals
- Module 3: Accommodations, Services, and LRE
- Module 4: Understanding Written Notice And Student Privacy


Webinars:

Kick-off Webinar (before completing modules) - **RECORDING**

Wrap-up Webinar (after completing modules) - **RECORDING**

Workbook:

[Download the accompanying workbook](#) to the modules and webinars.



REGISTRATION

Registration is open. Select a location below to register.

- Pocatello - Sept 13
- Nampa - Sept 15
- Twin Falls - Sept 20
- Coeur d'Alene - Sept 22

District out of compliance have specific action plans that must be met as determined by the SDE. They are included:

TABLE 1: LEA REQUIRED TECHNICAL ASSISTANCE

Technical Assistance Requirements for: Notus #135	R - Required E - Encouraged NA - Not Applicable
Attend <i>Essential Components of the Special Education Process PD</i> Essential Components of the Special Education Process Registration Link	R
Participate in <i>Secondary PD</i> provided by Randi Cole, Secondary Coordinator (Dates and Times TBD)	R
Participate in <i>Early Childhood PD</i> provided by SESTA staff (Dates and Times TBD)	NA
Participate in Best Practices in Comprehensive Evaluation Module Series , completing quizzes and reflection sheets.	E

Also included in this letter is your LEA's specific data around GSFR over the past three years. This information can be found in [Table 2](#). Please take some time to look over your GSFR data, focusing on how you might target PD in your LEA around areas of noncompliance with specific attention to those areas that occurred consecutively over the three years of review.

TABLE 1: LEA REQUIRED TECHNICAL ASSISTANCE

Technical Assistance Requirements for: Marsing/COSSA 363	R - Required E - Encouraged NA - Not Applicable
Attend <i>Essential Components of the Special Education Process PD</i> Essential Components of the Special Education Process Registration Link	R
Participate in <i>Secondary PD</i> provided by Randi Cole, Secondary Coordinator (Dates and Times TBD)	NA
Participate in <i>Early Childhood PD</i> provided by SESTA staff (Dates and Times TBD)	NA
Participate in Best Practices in Comprehensive Evaluation Module Series , completing quizzes and reflection sheets.	R

Also included in this letter is your LEA's specific data around GSFR over the past three years. This information can be found in [Table 2](#). Please take some time to look over your GSFR data, focusing on how you might target PD in your LEA around areas of noncompliance with specific attention to those areas that occurred consecutively over the three years of review.

In addition, based on a complaint that was founded through investigation from the SDE. An additional district has a corrective action plan to remedy findings found in that investigation.

Corrective Action Plan

The District is out of compliance in six out of six allegations and is in violation of the IDEA. The following corrective actions are ordered by the SDE to address the findings of noncompliance addressed in this report.

Regarding Allegations 1-6:

1. Documentation of Special Education Manual Adoption: The District shall provide the Board Meeting Minutes to the Dispute Resolution Coordinator that demonstrates that each of the COSSA Districts has adopted the Idaho Special Education Manual by August 15, 2022.

2. Staff Training: The District shall arrange for at least all District Special Education personnel involved in the Student's IEP development and implementation to participate in professional development training with Idaho Special Education Support and Technical Assistance (SESTA) prior to October 15, 2022 on the following:

- Transfer IEPs within Idaho and implementation of adopted IEPs*
- The IEP development process, including accurately addressing the needs of a student, taking baseline data for goals, drafting of IEPs, finalizing IEPs, providing written notice, taking meeting notes, etc.*
- The implementation of student's IEPs*
- Progress monitoring and data collection on IEP goals*
- Progress Reports*
- Behavior Intervention Plans*
- Supervision and training of paraprofessionals*

3. Training Documentation: The District will consult with SESTA and the SDE Dispute Resolution Coordinator to determine the appropriate format for the training. It is the District's responsibility to reach out to the SESTA Coordinator to set up training dates, times, and topics as soon as possible. Please remember that the SESTA Coordinator will need at least three weeks ahead of the training to adequately prepare. Following the training, the District will provide the agenda for the training, the training materials presented and the sign-in sheet with original signatures of the participants, their role, and the time in and out of the training to the SDE Dispute Resolution Coordinator no later than October 30, 2022. The District shall upload these documents to the secure server and notify the SDE that they have been uploaded.

4. Six-Month Follow-Up: In March of 2023, the District's Special Education Director and Superintendent will meet with SESTA to review the progress of the implementation of the training outlined above and discuss any next steps. The District will upload the meeting minutes from the six-month follow-up to the secure server by March 30, 2023 and notify the SDE that they have been uploaded.

5. Facilitated Meeting: If the Student is enrolled or wishes to re-enroll in the District, an IEP team meeting, facilitated by an SDE-assigned facilitator, will be held no later than August 18, 2022. The District shall contact the SDE at least 10 days prior to the IEP team meeting to schedule the facilitator. The IEP team shall consider, at a minimum, the following:

- Review and revise, if appropriate, the current IEP and determine if it is designed to meet Student's needs with the appropriate supports, services and accommodations*

- Review and revise, if appropriate, the BIP and behavior goals
 - Determine what training staff needs to implement the behavior plan
 - The means by which the parent can be assured the behavior plan is being implemented properly
 - Create a communication log
 - Determine a plan for the provision of compensatory services outlined below
4. Facilitation Documentation: No later than 14 days after the completion of the facilitated IEP meeting, the District shall provide the following documentation to the SDE:
- The invitation to the IEP Team Meeting
 - Written Meeting Notes
 - A copy of any amendment to the IEP or newly adopted IEP
 - Prior Written Notice of all decisions made

Regarding Allegations 1-4:

1. Compensatory Services: The District will provide the following compensatory services for the Student: 315 minutes of missed SLP services to make up for the following dates: October -4 missed sessions, November -3 missed sessions, December -3 missed sessions, January -1 missed session, February -1 missed session, March -3 missed sessions, April -2 missed sessions and May -4 missed sessions

Total: 21 missed sessions x 15 minutes = 315 minutes

a. The District will determine a plan for the provision of compensatory services, at the facilitated IEP team meeting outlined above. The Compensatory Service Plan, schedule of services, list of meeting attendees, and written meeting notes will be provided to the SDE Dispute Resolution Coordinator no later than 14 days after the completion of the facilitated meeting. The District will upload these documents to the secure server and notify the SDE that they have been uploaded.

b. In the event the District and Complainant are unable to reach an agreement on a Compensatory Service Plan, the District shall provide the Complainant with a Compensatory Service Plan and prior written notice stating its intent to implement the plan. Compensatory Services shall be available within 10 days of the facilitated IEP team meeting. A copy of the plan and prior written notice will be submitted to the Dispute Resolution Office no later than 14 days after the meeting. The District will upload these documents to the secure server and notify the SDE that they have been uploaded.

c. Compensatory services shall be completed by March 31, 2023. Student absence or refusal of the parent to make the child available shall result in a waiver of service scheduled for that day. Staff absences must be rescheduled. Any compensatory services declined or not utilized by March 31 2023 shall be deemed waived. (This assumes that the District has made a good faith effort to provide all compensatory services in a timely manner.) A log of provided compensatory services will be submitted to the Dispute Resolution office no later than April 15, 2023. The District will upload these documents to the secure server and notify the SDE that they have been uploaded.

After the District has completed all the corrective actions set forth above, this complaint will be formally closed.

