



MEMORANDUM

Provost, Academic Affairs and Student Services

To: Dr. Christina Ponce
From: Dr. Susan Guzmán-Treviño
Subject: January 2026 Academic Affairs and Student Services Report

STUDENT SPOTLIGHT: We are recognizing Anne Shields, Texas Bioscience Institute (TBI) student, for her perseverance in the TBI program

OUTSTANDING EMPLOYEE SPOTLIGHT: Clarissa Martinez, Director of our Circle of Support, will be recognized for her commitment to ensuring our students always have access to a variety of food. Moreover, her leadership, work ethic, and compassion have made our pantry a welcoming and dignified space for all Temple College students.

COMMUNITY SPOTLIGHTS:

We are spotlighting community and industry partner Panel Specialists, Inc. (PSI) to include:

- Elliot Germany, Chief Executive Officer
- Gary Kosel, Chief Financial Officer
- Renfro Carranza, Engineering Manager

SPECIAL SPOTLIGHTS:

Rene De La Rosa, Dr. John White, and Dr. Lesley Keeling-Olson, recent retirees, will be recognized for their dedication and service to Temple College.

eLEARNING, EDUCATION TECHNOLOGIES and ONLINE SERVICES

Texas Statewide Course Sharing Exchange

- We have registered one student in spring 2026 with Lone Star College Online for CHEM-2423 Organic Chemistry who needs the course to continue in his current degree program at Texas A&M, Central Texas.

Software Solutions/Vendor Management

Copyleaks

- Continuing to monitor faculty use and feedback

Honorlock Proctoring Solution

- Honorlock usage data for November and December 2025:

Item 8-B

Usage	Feb	Mar	Apr	May	June	July	Aug*	Sept	Oct	Nov	Dec
Courses	38	11	36	48	41	42	13	39	61	57	67
Unique Exams	56	13	56	65	95	106	17	71	94	129	137
Students	415	96	378	421	518	496	132	520	684	548	687
Exams Taken	503	90	484	511	1060	1076	142	808	1044	1025	1049

Tutor.com

- Usage data for December

Current Number of Semester Sessions	27
Active Students	13
Average Session Length (minutes)	38.61
Student Rating	4.40/5.00
Recommended Rate	92.3

YuJa Panorama Accessibility Tool

- A Zoom training session and user lab scheduled as part of Leopard Learn event scheduled for January 12 and 13.

Committees

AI Task Force

- AI Policy: Temple College Administrative Regulations for 21-day review and comments completed, reviewed during Policy Committee meeting on November 20
- Policy shared with team members on Microsoft Teams page, will be communicated to faculty as part of Leopards Learn event.

Center for Teaching & Learning

- Christa Quigley and Brian St. Amour invited to be on CTL Advisory Board. Brian attended meetings on December 4 and 15.
- Leopards Learn Spring 2026 training sessions conducted by eLearning:
 - Using YuJa Panorama Accessibility Software & User Lab
 - D2L Tips Lab for Student Success
 - D2L Tools for Faculty Effectiveness

Course Quality Champions/Course Redesign Committee

- Course Quality Champions: Training Material Content developed for Gradebook and Publisher Integrations

Community

Mental Health Services, Referral Process, and Best Practices for Serving Students

- Christa Quigley and Brian St. Amour attended training for Temple College Mental Health Services, Referral Process, and Best Practices for Serving Students with Mental Health Needs on December 4.

Police Academy

- Brian St. Amour attended Police Academy graduation ceremony on January 14.

UMHB

- Brian St. Amour is assisting a doctoral student at UMHB regarding dissertation research on college faculty's perceptions of their preparedness to integrate Generative Artificial Intelligence (GenAI) applications—such as ChatGPT, Claude, and Gemini—in their teaching and research practices. This study aims to better understand how faculty perceive their readiness to adopt GenAI technologies, what benefits and challenges they anticipate, and what institutional policies and training are needed to support effective adoption.

EAST WILLIAMSON COUNTY HIGHER EDUCATION CENTERS

Staff at both Taylor and Hutto have been busy assisting students with enrollment processes, registration, and schedule changes as well as preparing the buildings for the spring 2026 semester. Welcome Tables will be manned at each location the first two days of the term to greet students, assist with locating classes, and make it easier for students to receive help.

Community outreach is in full swing with setting up presentations to Hutto and Taylor communities, schools, and local organizations to reinforce the benefits of Temple College and the new programs and activities being offered at the Centers.

EWCHEC Student & Community Events this month:

January 8 – Hutto Power Breakfast, Hutto Center

January 13 – Resume Writing Workshop, Taylor Center

January 14 – Hutto Chamber Luncheon, Hutto Center

January 14 – Greater Taylor Foundation Meeting, Taylor

January 14 – Taylor Chamber Career Fair Planning Committee, Taylor

January 14 – Math Boot Camp, Taylor Center

January 15 – Resume Writing Workshop, Hutto Center

January 15 – Math Boot Camp, Hutto Center

January 20 – Greater Taylor Foundation Awards Luncheon, Taylor

January 24 – Hutto Chamber of Commerce Gala, Round Rock

January 26 – Hutto Chamber Workforce Committee, Hutto

January 27 – TBI Open House, Hutto Center

January 27 – Coffee with your Prof., Taylor Center

January 28 – Hutto HS Football Banquet, Hutto Center

STUDENT SERVICES AND ENROLLMENT MANAGEMENT

Division Overview

During December and January 2026, the Division of Student Services and Enrollment Management continued to support institutional enrollment, student persistence, and compliance through coordinated service delivery and cross-departmental collaboration. Departments reported increased service demand, active professional development participation, and targeted outreach efforts to support Spring 2026 enrollment and student success.

Temple College Held the second ‘Trail of Trees’ event, raising funds for the Leopard Pantry and student organizations. Almost \$2,000 dollars was raised through donations provided by student organizations and college departments.

The Temple College Foundation provided two \$500 scholarships to students who registered prior to December Winter Break. Students were encouraged to register early, and two names were drawn on the last day of the year. This led to a 15% increase in enrollment numbers entering winter break, when compared with prior years.

Accommodations and International Advising

Accommodations and International Advising supported students through leadership meetings, faculty and staff training, TX AHEAD mentoring, and enrollment advising outreach. Spring 2026 accommodation letters were distributed to faculty.

Outreach was conducted for former foster care students regarding Education Training Voucher funding. Planning continued for the March 6 Job Fair for students with disabilities. Temple College currently serves 30 F1 visa international students for Spring 2026.

Admissions and Records

Admissions and Records supported end-of-term processing, schedule development, and graduation activities. Staff participated in schedule build sessions, curriculum committee meetings, dual credit orientation planning, policy review, and Parchment AI Phase I wrap-up.

Graduation processing included awarding 268 fall 2025 graduates, with ongoing reverse transfer transcript reviews to support degree completion.

Enrollment Advising

Enrollment Advisors increased spring 2026 enrollment through walk-in advising to ensure all students were served. Advisors met with probation and suspension students to develop individualized plans of action, with weekly training continuing.

Spring 2026 Enrollment Advising Orientation sessions were hosted on January 14 and 15 for new and returning students.

Financial Aid

For the 2025–2026 academic year, 2,047 learners received Pell Grants totaling \$5,258,289.24, and 933 learners received Direct Loans totaling \$3,641,080.00. As of January 2026, 7,161 learners have listed Temple College on the FAFSA.

Student Success Center

The Student Success Center experienced high levels of student engagement during the finals period, reflecting strong demand for academic support services at a critical point in the semester. Increased attendance was observed across tutoring, workshops, and skill-building sessions as students prepared for end-of-term assessments and assignments.

In addition to finals support, the Student Success Center hosted a series of Welcome Week academic success sessions across the Main Campus, Taylor Center, and Hutto Center, providing accessible and no-cost resources to students at multiple locations.

Workshops and support sessions included:

- Level Up Your Writing, which focused on strengthening academic writing skills. Students received guidance on building clear and persuasive arguments, identifying and correcting common grammar errors, improving organization, and managing writing deadlines more effectively.
- Resume Building workshops designed to support students seeking employment or scholarship opportunities. Sessions emphasized professional formatting, highlighting skills and experience, avoiding common résumé mistakes, and tailoring résumés to specific opportunities.
- Math Boot Camp, a two-day preparatory session offered at the Main Campus and Hutto Center. The program reviewed foundational concepts necessary for success in College Algebra (MATH 1314/1414) and Math for Business and Social Sciences I (MATH 1324), while also providing students with a preview of course expectations to support early-term success.

Collectively, these efforts demonstrate the Student Success Center's continued commitment to proactive academic support, timely intervention during high-impact periods, and equitable access to learning resources that promote student persistence and completion.

Testing Center

The Temple College Testing Centers experienced a significant increase in demand for services during fall 2025 and into January 2026. The centers operated under normal fall hours following relocation to the first floor of the Main Building. Both testing labs were fully utilized for class exams, HESI, TEAS, and accommodation testing, including four dedicated accommodation rooms.

Increased demand was observed for HESI (Nursing and Sonography) and TEAS examinations, expanded TCOLE testing for Limestone County and surrounding regions, remote TSIA2 testing for prospective Temple College students (including out-of-state and international examinees), HVAC certification testing at the Hutto Testing Center, and CLEP proctoring services during December 2025 and January 2026.

Workforce & Continuing Education support included two National Health Association (NHA) weekend testing sessions on December 15 and 17, early testing for Police Academy Cadet Class 22 in preparation for January 2026 graduation, and successful completion of December 2025 final exams.

Professional development included Elsevier Evolve Next Generation training; Accuplacer, HESI, TEAS, Pearson VUE, and HVAC recertifications; TACTP monthly updates; leadership meetings; All-College participation; Student Services holiday events; and the ADN Nursing Pinning Ceremony. Staffing updates included the hiring of Xiomara Rojas, Keenesha McDade, and work-study/VA work-study staff, with Hutto interviews scheduled for January 2026.

Veterans Affairs

Veterans Affairs processed VA and Hazlewood certifications daily and supported student veterans through national engagement. Participation in Student Veterans of America NATCON 2026 supported leadership development and campus organization reactivation efforts.

Military-affiliated enrollment totals 407 students.