



Consent Item

Date: April 13, 2026

Division: Finance

Subject: RFP #F1072G-23 Instructional Materials, Teaching Aids, Supplies, Software, Equipment, and Other Related Products and Services

Background Information:

- On January 9, 2024, the Board of Trustees originally awarded RFP #F1072-23 for Instructional Materials, Teaching Aids, Supplies, Software, Equipment, and Other Related Products and Services, with a renewal expiration date of January 2028. RFP #F1072G-23 is an additional supplemental bid designed to help meet the needs of campuses and various departments. If approved, this RFP will run coterminously with the original related bid.
- This supplemental Request For Proposal (RFP) identifies the purchasing needs for Lewisville ISD instructional programs that spend local, state, federal, and grant funds. These related purchase needs include general classroom supplies, online instructional subscriptions, products, materials, and services designed to support learning in all core subject areas as well as language acquisition, Science, Technology, Engineering, and Math (STEM), Career and Technical Education (CTE), Special Education (SpEd), fine arts, library, counseling, and any other miscellaneous classroom materials and services as needed district-wide for Pre-K – 12th grade.
- The selection of vendors for the proposed supplemental bid does not demonstrate a recommendation of specific products; rather, intends to provide a broad foundation of vendors to allow for flexibility within the different campuses and programs that utilize local, state, federal, and grant funds.
- This Request for Proposal is also being used for the Board of Trustees-approved library book refresh purchases utilizing land sale funds.
- All expenditures with federal funds still require a multi-step approval process that ensures federal compliance.
- Due to the wide variety of services and supplies, this bid requested catalog discount pricing. Recommended vendors may provide additional discounts for larger orders.
- Awarding to multiple vendors allows the District the option to request quotes for products and services to help achieve the best value for the District.
- Best value involves considering several factors, which may include, but are not limited to, price, quality, availability, delivery timing, support, and other relevant factors.

Administrative Consideration:

- Request for proposal invitations were sent to 4,807 suppliers, with 80 responses received.

- Funds for these products will come from general operating, activity, bond, federal, and grant funds, as well as land sales.
- Previous annual expenditures:
 - 2025–2026: \$11,265,000
 - \$1,136,817.50 of the amount above was the final payment to SAVVAS Learning, made using Instructional Material Allotment (IMA) funds provided by TEA.
- Estimated annual expenditures: \$8,000,000 as previously approved but will not exceed the approved budgets.
- This procurement complies with Section 44.031 of the Texas Education Code, EDGAR 2 CFR 200 requirements, and other applicable state and local procurement laws.

Recommendations:

- That the Lewisville ISD Board of Trustees approves RFP #F1072G-23 Instructional Materials, Teaching Aids, Supplies, Software, Equipment, and Other Related Products and Services, the recommended vendors, and the annual estimated expenditures for twenty-one months.

Timeline/Report:

- Term: April 2026 – January 2028